

NCCF/DB/BUSS/2022-23/ 292

Date: 11.01.2023

TENDER NOTICE

(For Other than Construction Works)

Delhi Branch of NCCF invites Tenders from Empanelled/ Non Empanelled Business Associates of NCCF for following work.

1-Name of Work : Quotation for Supply of Dietary items to IHBAS (Cereals, Spices, Grocery items as per list enclosed)

2- Estimated Cost of work : As per details.

3- Cost of Tender Documents- Rs 500/- for Tenders upto Rs 5.0 Lakhs and Rs 1000/- for Tenders of value higher than Rs 5.0 Lakh.

4-Earnest Money Deposit (EMD) for Rs. 1,80,000/- by online payment or through DD (No interest will be paid)- Rs-As applicable note below.

Note- (1) For Empanelled Suppliers- Nil for works upto Rs 10.0 Lakh value and 1% of the cost of work for works having value of more than Rs 10.0 lakhs.

(2) For Non Empanelled Suppliers-2% of the cost of work for works upto Rs 10.0 Lakhs and 1% of the cost of work for works having value of more than Rs 10.0 lakhs.

(3) In case higher EMD is required by Client Deptt, the required amount shall be included with the Tender and item No. (1) and (2) above shall not be considered in such a case.

5-Date and Time of start of Tender Submission-11.01.2023 at 5:30PM

6-Last Date and Time of Tender Submission-20.01.2023 .at 12:35 PM

7-Date and Time of Tender Opening -20.01.2023 at 02:00 PM

8-Place of Tender Opening- Office of Branch Manager Delhi, NCCF

9-Account Details for Depositing EMD

Name of Account Holder-NCCF of India Ltd

Account Number-1132293272 Name of Bank and branch- Nehru Place Delhi

IFSC Code-CBIN0281410

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11/01/2023

Terms and Conditions:

1-For all works having estimated cost of work more than Rs 5.0 Lakh value, Bidders must have an Experience of successful completion of similar nature of work of minimum 25 % of the Tender value in last 5 years . Completion certificate of Competent Authority of Concerned Department shall be enclosed.

2-NCCF Shall be at liberty to distribute 40 % of the total tendered quantity of materials amongst other than L1 bidders subject to acceptance of L1 rates by other than L1 bidders and fulfilment of eligibility criteria by them.

3- NCCF shall terminate the empanelment of a Business Associate if they have competed against NCCF in any bid either Individually, as a partner or in a Joint Venture.

4- First Preference shall be given to the empanelled Business Associate of Tendering Branch of NCCF. Second preference (in case of absence of valid Business Associate of Tendering Branch) shall be given to Empanelled Business Associates of other NCCF Branches and third preference shall be given to Non Empanelled Business Associates with a condition that they shall apply for empanelment with NCCF within a week of being declared successful bidder by submitting required documents as per NCCF Business guidelines and get themselves empanelled with NCCF before issue of formal Letter of Acceptance.

5-All successful bidders will have to deposit a Security Deposit (SD)of 2 % (Nil for empanelled suppliers of NCCF for works upto Rs 10.0 Lakhs) of awarded value. EMD of successful bidders can be included as SD whereas in case of unsuccessful bidders , it will be refunded..No interest will be paid on SD money.

6-NCCF shall be at liberty to postpone/ cancel the tender and accept or reject any bid.

DATED-11.01.2023.


11/01/2023

BRANCH MANAGER

National Cooperative Consumers' Federation of India Ltd

(NCCF)

GENERAL TERMS AND CONDITIONS

QUOTATIONS

1. The tenders complete in all respects duly signed with stamp of the firm on each page addressed to Officer-in-Charge (P), IHBAS, should be deposited in the tender box placed in Purchase Section within the prescribed date i.e. 24.01.2023 at 10:00 a.m. The tender will be opened on the same day at 10:30 a.m. in the presence of the tenderer who may like to be present at the time of opening of the tender. In case the last date of depositing the Quotations is declared as a Closed/Public Holiday, the last date will be deemed to be the next working day.
2. The tenderer should quote the rates of items in the given format only as per Annexure-A. Rate quoted by the Supplier in any other format will not be accepted. Please note that the bid shall be treated as unresponsive and will not be considered, if any firm quotes 'NIL' charges or quotes for only selected Dietary items.
3. The Bids (Technical & Financial) should be submitted in a sealed cover/envelope indicating thereon:-
 - (a) Tender Enquiry No.
 - (b) Name of the Firm.
 - (c) Date of Opening.
 - (d) Number of items for which price are quoted.
4. The bid envelope super-scribed as "Tender for Supply of Dietary items (Cereals, spices, grocery items, etc.)" should contain two separate envelopes duly super-scribed as "Technical Bid" and "Financial Bid" preferably in spiral binding, properly indexed, page numbered and signed in English or Hindi Language at their own cost will be physically submitted in the Purchase Section of the Institute before the closing date and time of the tender. "Technical Bid" should contain photocopies of documents as indicated in Clause 5 of the terms and conditions.
5. The following certificates/documents must be submitted along with the Technical Bid:-
 - (a) Tender Form duly signed and stamped.
 - (b) Demand Draft/Banker Cheque/FDR/BG of Rs.1,80,000/- on account of EMD (@ 3%) valid for 180 days, in the favour of "Director, IHBAS, Dilshad Garden, Delhi-110095. Firm registered with NSIC is exempted from submission of EMD (subject to the financial limits indicated in the NSIC certificate). Govt. of India/State Government departments/Undertakings are also exempted from EMD. However, the respective firm/department has to submit the relevant certificate (NSIC etc.) to avail this exemption.
 - (c) Self-attested copy of GST.
 - (d) Self-attested copy of Latest Income Tax Return (ITR).
 - (e) Self-attested copy of Permanent Account Number (PAN).
 - (f) Name and address of Govt. Institution where the supply of such items have been made by the bidder, if any, in past along with Performance Report.
 - (g) An Undertaking as per Annexure-B on non judicial stamp of Rs.100/- (enclosed herewith).
 - (h) Certificate that all the items have been quoted as per Annexure-C.
 - (i) ECS/RTGS details.

Note:-If the above-mentioned certificates/documents are not submitted along with the Technical Bid, the Tender will not be considered for acceptance. It is also mentioned that the veracity/authenticity of tender and documents will be verified and checked by the authorities of IHBAS.

- 6. Performance Guarantee/Security Deposit @ Rs. 3,00,000/- in the form of FDR/Bank Guarantee of any scheduled bank for a period of 14 months (1 year + 2 months) in favour of Director, IHBAS, Dilshad Garden, Delhi-110095 **has to be submitted within 10 days of acceptance of the work order by the successful firm.** The EMD shall be released on receipt of performance security and refunded to all other bidders after issue of the order to the successful firm.
- 7. After evaluation of the Technical Bid, the Price Bid of those firms who qualify in the Technical Evaluation only will be processed for price evaluation.
- 8. The rates quoted by the Tenderer should be for the item conforming to the complete specification give by the Institute at Annexure-A. The rates quoted should be inclusive of all charges, such as levies, packing, forwarding and insurance, if any. The percentage of tax (es)/duty (ies), if any, should invariably be mentioned separately.
- 9. The tender forms should be clearly/legibly filled or typewritten, giving full address of the Tenderer. The Tenderer should quote rates in figures as well as in words. Alterations/overwriting, unless legibly attested by the tenderer, shall be disqualified. The tender should be signed by the tenderer himself/themselves.
- 10. **Validity of Tender and Price quoted: Validity of tender shall be 180 days from the date of tender opening. A tender valid for a shorter period will be rejected by IHBAS as non-responsive. However, the rates quoted under this tender by the bidder will be valid for one year from the date of opening of the tender/award of the contract whichever is later.**
- 11. **The contract will be extendable for another one year on mutual consent,** after reviewing the performance of the Supplier, on the same rates as well as terms and conditions. The supplier will have to submit his willingness three months prior to the end of first year of contract.
- 12. Bid will be evaluated on the basis of the total basket price including all items.
- 13. The quoted rates will not be of higher than the maximum retail price (MRP) of the items. No increase in the quoted rates will be made during the period of contract for any reason. During the contract, if MRP of, any item falls below the quoted rate, the billing should be done for the decreased rate.

PACKAGING

- 14. The items should be of current date/month of packing.
- 15. All items should conform to the specified brands, quality & packaging.
- 16. Wherever, brands are not specified, only well known branded items shall be accepted. Loose material or locally packaged unknown brand items will not be accepted.

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17. The firm will have to get Sample check of any item which is unavailable/unbranded/unspecified, other than the specified and seek acceptance of the same before supplying.
18. All cereals, pulses, spices, masalas, sugar, salt, tea etc should be in vacuum sealed & moisture,proof packaging.

SUPPLY

19. The Rate Contract followed by supply should commence within a period of 30 days from the date of issue of the work order. In case, the service on Rate Contract is not executed on or before the stipulated date, the Director, IHBAS, Delhi will have the right to impose the penalty at the rate of:-
- 2% of the amount of estimated contract value for the first extension for a month or part thereof.
 - 3% of the amount of estimated contract value for the second extension of another one month or part thereof.
 - In the event of non-commencement of service, within the stipulated date, the Director, IHBAS, will have the right to impose penalty as deemed fit and may resort to take services from the alternative service provider i.e. L-2 firm after seeking their willingness to provide services at the cost and risk of L-1 firm. Appropriate action will be initiated as deemed fit. The decision of Director IHBAS in this regard shall be final and binding.
20. The supply of the all the requisite items will be made on monthly basis & should be considered under necessary hospital supplies.
21. Supply order will be issued as per requirement of the Institute on monthly basis or as per requirement of the Kitchen Section. As per Annexure-A, the items listed from S. No. 1 to 37, 62, 65, 66 and 79 are required every month while other listed items will be ordered as per requirement/special occasions. However, the successful bidder cannot claim for any Supply Order from IHBAS during the validity of the Rate Contract. The same can be increased or decreased to any extent depending on the actual requirement. The present requirement is for an average of 300 inpatients.
22. The delivery of the Dietary items will be made at the Kitchen Store of the Institute on F.O.R. destination basis **within 5 to 7 days of supply order between 9.00 am to 1.00 pm on all working days**. If the items supplied are found to be unsatisfactory in quality & quantity, it should be replaced by the firm within 3 days of reporting. **Please note that no supplies will be acceptable on Sundays and other Holidays. Nothing extra will be paid on account of packing, cartage, loading, unloading, insurance charges, etc.** The firm will ensure timely supply in the presence of their own personnel and labour, for coordinating, unloading and stacking in the Kitchen Store at the time of delivery. In case of emergency, advance supply of any individual item may have to be made on demand. The Director, IHBAS, Delhi, shall be the final authority to reject full or any part of the supply, which is not in accordance with the specifications and terms and conditions of the Tender/Schedule.
23. If the firm fails to supply dietary items in scheduled time (5-7 days from the date of supply order), the Institute shall purchase its required dietary items from the open market and the excess expenditure so incurred shall be borne by the Company/Firm.

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PAYMENT

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24. The payment will be made after obtaining Satisfactory Performance Report from the user Department of this Institute. The firm will be required to submit the bills in triplicate copy, against supply order, each month, duly supported by a covering letter and the proof of supplies made in form of receipt/challans.
25. The payment will be made in Indian Rupees on monthly basis after making necessary recoveries in respect of penalty/damages/losses, etc.
26. No payment shall be made in respect of rejected dietary items.

DOWN TIME PENALTY CLAUSE

27. If in case more than 5% quantity of any Dietary item is not delivered even beyond 10 days from the date of supply order, the Institute shall be entitled to impose a penalty @ 0.5% per day, of the total bill/estimated bill of that particular item for that month. The downtime will be calculated and penalty imposed on the performance on monthly basis. Penalty will be accumulated and deducted from the monthly bill/performance guarantee.
28. Force Majure will be accepted on adequate proof thereof.

OTHER TERMS AND CONDITIONS

29. Tenderer submitting tender would be deemed to have considered and accepted all the terms and conditions.
30. Any action on the part of the Tenderer to influence anybody in the Institute will disqualify the Tenderer, resulting in rejection of the tender.
31. Quotations received after last date will neither be entertained nor returned.
32. The Director, IHBAS, reserves the right of canceling, rejecting or accepting any tender at any stage, without assigning any reasons thereof.
33. The Tender not in conformity with any of the conditions indicated in tender document is liable to be rejected. The decision of the Director, IHBAS, in this regard is final and binding. No further correspondence in connection with the rejection of tender shall be entertained.
34. Quotations not adhering to the above requirements will be rejected at the discretion of the Director, IHBAS.
35. The Tender Form and Terms & Conditions can be downloaded from the Website of IHBAS (<http://www.ihbasdelhigovt.nic.in>).

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02/01/2023
Officer Incharge Purchase
(Non-Medical)

S. No.	Items	Brand/quality	Packaging	Annual consumption	Unit	Unit cost (in Rs per litre/Kg & as pack size mentioned against each item to be given by the bidders)	GST (%age) on the unit cost	Total Unit Price (Rs.) (Including GST)	Total Unit Price (Rs.) (Excluding GST)
1	Rice	Parmlal Grade 1, -Full Grain Rice	10 kg to 50 kg bags, - moisture proof packaging	18000.000	Kg				
2	Atta	Rajdhani/fortune/Shakti Bhog/Aashirvaad -whole wheat atta -Minimum 45 days expiry	10 kg to 50 kg pack - moisture proof & vacuum sealed packaging.	30000.00	Kg				
3	Sugar	Utam/Trust/Dhampur/Fortune -granular, sulphurless	1kg to 5 kg pack - moisture proof & vacuum sealed packaging	5000.00	Kg				
4	Oil	Dhara Refined Vegetable Oil	1 litre Tetra pack	3000.000	Ltr				
5	Tea	Tata Premium/Tata Taaza/ Tata Today	500 gms to 1 kg pack - moisture proof & vacuum sealed packaging	600.000	Kg				
6	Salt	Tata/Aashirvaad/Patanjali	1 kg polypack - moisture proof & vacuum sealed packaging	2000.000	Kg				
7	Dhania Powder	Catch/Everest/MDH/Patanjali/ Tata Sampann	100 gm to 500 gm pack - moisture proof & vacuum sealed packaging	180.000	Kg				
8	Haldi Powder	Catch/Everest/MDH/Patanjali/ Tata Sampann	100 gm to 500 gm pack - moisture proof & vacuum sealed packaging	180.000	Kg				
9	Mirchi Powder	Catch/Everest/MDH/Patanjali/ Tata Sampann	100 gm to 500 gm pack - moisture proof & vacuum sealed packaging	180.000	Kg				

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10	Zeera	Catch/Everest/MDH/Patanjali/ Tata Sampann	100 gm to 500 gm pack - moisture proof & vacuum sealed packaging	100.000	Kg				
11	Garam Masala	Catch/Everest/MDH/Patanjali/ Tata Sampann	100 gm to 500 gm pack - moisture proof & vacuum sealed packaging	100.000	Kg				
12	Moong Chitka	Tata Sampann/ Patanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	1000.000	Kg				
13	Moong Sabut	Tata Sampann/ Patanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	500.000	Kg				
14	Moong Dully	Tata Sampann/ Patanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	600.000	Kg				
15	Urad Chitka	Tata Sampann/ Patanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	550.000	Kg				

Sumo
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16	Urad Sabut	Tata Sampann/ Pantanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	400,000	Kg				
17	Urad Dully	Tata Sampann/ Pantanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	250,000	Kg				
18	Dal Channa	Tata Sampann/ Pantanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	750,000	Kg				
19	Arhar	Tata Sampann/ Pantanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	650,000	Kg				
20	Black Malka	Tata Sampann/ Pantanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	900,000	Kg				
21	Red Malka	Tata Sampann/ Pantanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	600,000	Kg				

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22	White Channa	Tata Sampann/ Pantanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	650.000	Kg				
23	Black Channa	Tata Sampann/ Pantanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	500.000	Kg				
24	Rajma	Tata Sampann/ Pantanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	200.000	Kg				
25	Lohiya	Tata Sampann/ Pantanjali/Rajdhani/ Mangat Ram / Aashirvaad/ Ahaar -Unpolished dals, Minimum 90 days expiry	1 kg to 5 kg polypack, - moisture proof & vacuum sealed packaging	500.000	kg				
26	Besan	Rajdhani/Shaktihog/ Ahaar/Pantanjali/Fortune (Minimum 90 days expiry)	500 gm to 1 kg polypack -moisture proof & vacuum sealed packaging	400.000	Kg				
27	Maida	Rajdhani/Shaktihog/ Ahaar/Pantanjali/Fortune (Minimum 90 days expiry)	500 gm to 1 kg polypack -moisture proof & vacuum sealed packaging	600.000	kg				
28	Dalia (roasted)	Rajdhani/Shaktihog/ Ahaar/Pantanjali/Fortune (Minimum 90 days expiry)	500 gm to 1 kg polypack -moisture proof & vacuum sealed packaging	1400.000	kg				

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29	Suji	Raidhani/Shaktihog/ Ahaar/Patanjali/Fortune (Minimum 90 days expiry)	500 gm to 1 kg polypack -moisture proof & vacuum sealed packaging	900,000	kg				
30	Black Pepper Powder	Catch/Everest/MDH/ Patanjali/Tata Sampann	100 gm pack. -moisture proof & vacuum sealed packaging	20,000	Kg				
31	Red Chilly Whole	Well Known brands, FSSAI licensed	100 gm to 500 gm polypack. -moisture proof & vacuum sealed packaging with standard labelling	6,000	Kg				
32	Methi Dana	Well Known brands, FSSAI licensed	100 gm to 500 gm polypack. -moisture proof & vacuum sealed packaging with standard labelling	4,000	Kg				
33	Mustered Dana	Well Known brands, FSSAI licensed	100 gm to 500 gm polypack. -moisture proof & vacuum sealed packaging with standard labelling	12,000	Kg				
34	Marie Biscuits	Britannia/Parle/Priyagold/ Sunfeast	10 gm to 25 gm pack of 2 to 6 biscuits	250000	Pkt				
35	Glucose Biscuits	Britannia/Parle/Priyagold/ Sunfeast	10 gm to 25 gm pack of 2 to 8 biscuits	120000	Pkt				
36	Aluminum Foil Roll	ISO Certified, food safety certified	Atleast 30 cm width, 10 micron thickness, 9 meter length roll	1500	Pkt				
37	Food wrapping Paper Roll	ISO Certified, food safety certified	9 mtr roll length, 11 to 12 inch width - eco-friendly, bio-degradable, non-stick, grease-proof	1500	Pkt				
38	Black Salt	Well Known brands, FSSAI licensed	100 gm to 500 gm polypack - moisture proof & vacuum sealed packaging with standard labelling	2,500	Kg				
39	Cooking soda	Well Known brands, FSSAI licensed	50 gm to 100 gm polypack. - moisture proof & vacuum sealed packaging with standard labelling	2,000	Kg				

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40	Vanaspati Ghee (hydrogenated vegetable cooking oil)	Well Known brands, FSSAI licensed	½ ltr to 1 ltr pack - vacuum sealed packaging with standard labeling - hydrogenated vegetable cooking oil	70,000	Ltr				
41	Custard Powder	Well Known brands, FSSAI licensed	500 gm to 1 kg pack - moisture proof & vacuum sealed packaging with standard labeling	20,000	Kg				
42	Badam	Well Known brands, FSSAI licensed	100 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	10,000	Kg				
43	Kaju	Well Known brands, FSSAI licensed	100 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	10,000	Kg				
44	Kishmish/ Raisins	Well Known brands, FSSAI licensed	100 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	10,000	Kg				
45	Maichi Choti	Well Known brands, FSSAI licensed	50 gm to 250 gm polypack. - moisture proof & vacuum sealed packaging with standard labeling	1,000	Kg				
46	Maichi Badi	Well Known brands, FSSAI licensed	50 gm to 250 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	1,000	Kg				
47	Jafal	Well Known brands, FSSAI licensed	50 gm to 250 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0,500	Kg				

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48	Tej patta	Well Known brands, FSSAI licensed	50 gm to 250 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.500	Kg				
49	Laung	Well Known brands, FSSAI licensed	50 gm to 250 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.500	Kg				
50	Javiri	Well Known brands, FSSAI licensed	50 gm to 250 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.500	Kg				
51	Dalchini	Well Known brands, FSSAI licensed	50 gm to 250 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.500	Kg				
52	Kali Mirch Sabut	Well Known brands, FSSAI licensed	50 gm to 250 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	1.500	Kg				
53	Boondi	Well Known brands, FSSAI licensed	500 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	25.000	Kg				
54	Ajwain	Well Known brands, FSSAI licensed	50 gm to 100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.250	Kg				
55	Edible Food Colours	Well Known brands, FSSAI licensed	5 gm to 25 gm pack - moisture proof & vacuum sealed packaging with standard labeling	0.500	Kg				
56	Golden Sella Basmati Rice (Long Grain)	Double Chaabi brand, FSSAI licensed	5 kg to 25 kg polypack - moisture proof with standard labeling	100.00	Kg				

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57	Sewiyam/Thick vermicelli	Well Known brands, FSSAI licensed	500 gm to 1 Kg polypack - moisture proof & vacuum sealed packaging with standard labeling	30,000	Kg				
58	Arraroot Powder	Well Known brands, FSSAI licensed	½ kg to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	2,000	Kg				
59	Jelly Crystals	Well Known brands, FSSAI licensed	50 gm to 100 gm pack - moisture proof & vacuum sealed packaging with standard labeling	1,000	Kg				
60	White vinegar	Well Known brands, FSSAI licensed	500 ml to 1000 ml bottle --sealed bottle with standard labeling	2,000	Ltr				
61	Soya Sauce	Well Known brands, FSSAI licensed	500 ml to 1000 ml bottle -sealed bottle with standard labeling	2,000	Ltr				
62	Roasted Chana without husk	Well Known brands, FSSAI licensed	500 gm to 1 kg pack - moisture proof & vacuum sealed packaging with standard labeling	40,000	Kg				
63	Tomato Ketchup	Well Known brands, FSSAI licensed	500 ml to 1000 ml bottle/Pouch --sealed bottle with standard labeling	2,000	Ltr				
64	Whole Coconut Dry	Well Known brands, FSSAI licensed	200 gm to 500 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	1,000	Kg				
65	Sambar Masala	Well Known brands, FSSAI licensed	100 gm to 200 gm pack - moisture proof & vacuum sealed packaging with standard labeling	2,000	Kg				

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66	Imlee (Seedless)	Well Known brands, FSSAI licensed	500 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	20,000	Kg				
67	Rai Seed	Well Known brands, FSSAI licensed	50 gm to 100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.200	Kg				
68	Kasoori Methi	Well Known brands, FSSAI licensed	25 gm to 100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.200	Kg				
69	Soya Nuggets	Well Known brands, FSSAI licensed	500 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	20,000	Kg				
70	Soya Granules	Well Known brands, FSSAI licensed	500 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	20,000	Kg				
71	Candied Fruit Cherries (Tutti fruity)	Well Known brands, FSSAI licensed	500 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	3,000	Kg				
72	Besan Mota	Well Known brands, FSSAI licensed	500 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	10,000	Kg				
73	Musk Melon Seeds without husk (Kharbooia Beej)	Well Known brands, FSSAI licensed	50 gm to 100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.250	Kg				
74	Dry Peas	Well Known brands, FSSAI licensed	500 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	10,000	Kg				

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75	Amchoor Powder	Well Known brands, FSSAI licensed	100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.200	Kg				
76	Urad Bati	Well Known brands, FSSAI licensed	500 gm to 1 Kg polypack - moisture proof & vacuum sealed packaging with standard labeling	5.000	Kg				
77	Chaat Masala	Well Known brands, FSSAI licensed	100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.200	Kg				
78	Chironjee Seeds	Well Known brands, FSSAI licensed	100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.500	Kg				
79	Coconut Powder	Well Known brands, FSSAI licensed	500 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	40.000	Kg				
80	Castor Sugar (Bura)	Well Known brands, FSSAI licensed	500 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	20.000	Kg				
81	Baking Powder	Well Known brands, FSSAI licensed	50 gm to 100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.250	Kg				
82	Dry Amla	Well Known brands, FSSAI licensed	100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.250	Kg				
83	Yeast	Well Known brands, FSSAI licensed	100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.200	Kg				

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84	Chara Masala	Well Known brands, FSSAI licensed	100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.200	Kg				
85	Hing	Well Known brands, FSSAI licensed	10 gm to 20 gm pack - moisture proof & vacuum sealed packaging with standard labeling	0.050	Kg				
86	Moti/Thick Saunf	Well Known brands, FSSAI licensed	50 gm to 100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.200	Kg				
87	Kuti Red Mirchi	Well Known brands, FSSAI licensed	100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.200	Kg				
88	Kuta Dhania	Well Known brands, FSSAI licensed	100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.200	Kg				
89	Sabut Dhania	Well Known brands, FSSAI licensed	100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.200	Kg				
90	Makhane	Well Known brands, FSSAI licensed	500 gm to 1 kg polypack - moisture proof & vacuum sealed packaging with standard labeling	2.000	Kg				
91	Samak Rice	Well Known brands, FSSAI licensed	500 gm to 1 Kg polypack - moisture proof & vacuum sealed packaging with standard labeling	10.000	Kg				
92	Sweetened Karonda Cherry	Well Known brands, FSSAI licensed	200 gm to 500 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.500	Kg				

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93	Food Essence/ Flavour	Well Known brands, FSSAI licensed	20 ml Bottle -sealed bottle with standard labeling	0.100	Ltr				
94	Desi Ghee	Well Known brands, FSSAI licensed	500 gm to 1 kg pack - moisture proof & vacuum sealed packaging with standard labeling	15,000	Kg				
95	Karara	Well Known brands, FSSAI licensed	500gm to 1 Kg polypack - moisture proof & vacuum sealed packaging with standard labeling	10,000	Kg				
96	Gound (Edible gum)	Well Known brands, FSSAI licensed	50 gm to 100 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.250	Kg				
97	Badi Ilaiichi Dana/Black cardamom seeds	Well Known brands, FSSAI licensed	100 gm to 200 gm polypack - moisture proof & vacuum sealed packaging with standard labeling	0.500	Kg				

* AS PER PRESENT PREVAILING GST RATE. (MAY CHANGE AS PER GOVT POLICY)

Note: - All the bidders are advised to quote the rates of all the items as per specification, pack size etc. Selective items will not be entertained.
- Items No. 1 to 37, 62,65,66,79 are to be supplied every month while other items will be ordered as & when required based on the menu of the particular month.

SHVA
02/01/2023

64/c

ANNEXURE-B

UNDERTAKING

(To be submitted on non-judicial Stamp Paper worth Rs.100/-)

Tender No. 14/23/PS(G)/IHBAS/2022 for supply of Dietary items (Cereals, Spices, Grocery, etc.)

To

The Director,
Institute of Human Behaviour & Allied Sciences,
Near G.T.B. Hospital, Dilshad Garden,
Delhi-110095.

Sub:- Tender for supply of Dietary items (Cereals, Spices, Grocery, etc.)

Sir,

I/We _____ hereby declare that:-

1. I/We have carefully read and understood all the contents along with all the terms and conditions of the Tender before submitting the same, and I/We do accept and abide by the same.
2. I/We agree to abide by my/our offer for a period of 180 days from the date of opening of the tender. However, I/We do hereby affirm that rates quoted under this tender shall be valid for period of 12 months from the date of award of the contract.
3. I/We understand that the contract will be extendable for another one year on mutual consent, on basis of our performance. I/We will have to submit our willingness for extension of rate contract with same rates as well as terms & conditions, three months prior to the end of first year of contract.
4. That the rate(s) quoted by me is/are for the service(s) conforming to the complete requirements given by the Institute and inclusive of all charges such as levies, packing, forwarding, loading, unloading charges etc. The percentage of GST/Service Tax, wherever applicable, is mentioned separately.
5. I/We do hereby bind myself/ourselves to the Director, IHBAS for supply of the ordered items against this tender to IHBAS, Dilshad Garden, Delhi-110095, during the validity period of Rate Contract.
6. I/We do hereby confirm that the prices/rates quoted by me/us are the lowest one. Further, I/We certify that the items in question against the existing tender have not been supplied to any other Govt. Hospital/Departments at the rates below the rates mentioned in my/our quotations against the present tender. I/We will refund the difference in the cost in the event of found supplying at a lesser rate by us to other Government/Institutions/Organizations during the currency of such Rate Contract.

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7. I/We will deliver the Dietary items at the Kitchen Stores of the Institution on F.O.R. destination basis within 5 to 7 days of order between 9:00 am to 1:00 pm on working days. If the items supplied are found to be unsatisfactory in quality & quantity, I/We bind to replace the items within 3 days of reporting. Nothing extra will be charged on account of packaging, cartage, loading and unloading charges etc. On Saturday, I/We will have to replace the rejected items up to 12 noon. Nothing extra will be charged on account of packing, cartage, loading, unloading charges etc. for the replacement of rejected dietary items.
8. If I/We will ensure timely supply & also presence of our own personnel and labour for coordinating, unloading and stacking in the Kitchen Store at the time of delivery.
9. I/We do hereby declare that the items shall be of the best quality and kind and as per requirement of the Institute. The decision of the Director, IHBAS, Delhi, as regards to the quality and kind of items shall be final and binding on me.
10. I/We do hereby declare that EMD (Bid security) deposited by me for Rs. 1,80,000/- in the favor of "Director, IHBAS, Dilshad Garden, Delhi-110095 shall remain in the custody of IHBAS till the validity period of the tender, and I will not ask for refund of Bid Security during the validity period of contract.
11. I/We do hereby declare that the Performance Guarantee/Security Deposit of Rs.3,00,000/- in the form of FDR/Bank Guarantee of any scheduled bank for a period of 14 months (1 year + 2 months) in favour of Director, IHBAS, Dilshad Garden, Delhi-110095 will be deposited by me/us within 10 days with acceptance of the work order. This shall remain in the custody of IHBAS till the validity period of rate contract and will not ask for refund of performance security.
12. I/We also certify that if any delay in supply of the items occurs on my part or my agent at the appointed place and time within the delivery period, the Director may purchase those items from any other sources and the firm will deposit the difference to the cashier of this hospital and submit the TR-5 receipt in the Purchase Section or else the same may be adjusted against my monthly bill/performance security/guarantee.
13. I/We understand that, in case, non-delivery is more than 5% quantity of any Dietary item beyond 10 days from the date of supply order, the Institute shall be entitled to impose a penalty @ 0.5% per day, of the total bill/estimated bill of that particular item for that month. The downtime will be calculated and penalty imposed on the performance on monthly basis. Penalty will be accumulated and deducted from the monthly bill/performance guarantee.
14. I/We do hereby declare that I/We do not have any right to claim for any Supply Order from IHBAS during the validity of the Rate Contract.
15. If the Director, IHBAS, seems it necessary to change any item on its being found of inferior quality, it shall be replaced by me well in time within 3 days to prevent inconvenience to the patients, for which no extra charges will be claimed by us.
16. I/We hereby undertake to supply the items during validity of the Rate Contract as per direction given in supply order positively. In case of urgent/advance requirement, the supply shall be given on urgent/demand basis.

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- 17. I/We hereby undertake that if the MRP of any item approved against this tender goes up during the contract period, I/We shall supply the item at the quoted/approved price in the tender, and if the MRP of any item goes down during the contract period, I/We shall supply the items at the lower rate than the MRP. The price of any item shall not at all be more than MRP on packet during delivery of the item.
- 18. I/We understand that the Director, IHBAS, Delhi, is empowered/will have the right:
 - (a) To initiate any action as deemed fit in case I/we fail to supply the items as required by the Institute within the stipulated date.
 - (b) To increase/decrease the quantity indicated in the schedule to any extent depending on the actual requirements of the Institute.
 - (c) To impose penalty as deemed fit in case service do not commence by the stipulated date or extended date, if any, and can resort to take the items from the alternative supplier at my/our cost and may initiate any action as deemed fit by the Director, IHBAS, His decision in this regard will be final and binding on us.
 - (d) To reject full or any part of the supply which is not in accordance with the requirements and terms and conditions of the tender.
 - (e) To deny the payment in respect of the rejected dietary items and I/We will not have any claim for the above. Further, I/We will remove the rejected dietary items immediately at our cost and replace them as per terms and conditions of the Contract.
 - (f) To cancel, reject or accept any tender or split the items to be supplied from tenders at any stage without assigning any reason therefore.
- 19. I/We declare that my/ our firm has not been blacklisted /debarred by any of the Govt. Hospitals/Institutions.
- 20. I/We also submit that our firm has no vigilance case/CBI case pending against us.
- 21. I/We hereby authorize the Director, IHBAS, to take any action as deemed fit as per tender in the event of my/our given information/statement in the tender/undertaking is found incorrect and false at any stage.

Signature of the Tenderer _____
 Name of the Tenderer _____
 Name of the Firm _____
 Address: _____

 Seal of the firm

[Faint handwritten text]

6/c

ANNEXURE-C

(ON THE LETTER HEAD OF THE BIDDER)

Tender No. _____ (due on _____)

It is certified that I/we have quoted all the items and accordingly, price for all the items have been quoted.

If at any stage, it is found that I/we have quoted for selective items against this tender, we will be liable to be debarred from the tender.

(_____) Name of authorized signatory

Signature of Authorized Signatory

Seal of the firm

Date: _____

~~JWA~~
02/01/2023