



No. NCCF/JPR/BUSS/Tender/2022-23/1080

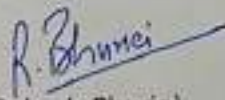
Date: 31.10.2022

SHORT TENDER NOTICE

NCCF, Jaipur intends to participate in the e-tender no-F21() DH/CSS/Beekeeping/Budget Ghosana/2022-23/2079 dated 30.09.2022, floated by Rajasthan Horticulture Development Society (RHDS), for the supply of Bee box, Bee Colony and Bee Keeping kit for the year 2022-23 and 2023-24. The detailed description of the work can be seen I the copy of tender enclosed . Therefore, registered suppliers of NCCF, Jaipur are requested to submit their proposals, to NCCF of India Ltd., Third Floor, Nehru Sahkar Bhawan, Jaipur, 302001 latest by 03.11.2022 at 05 PM.

- The proposal must contain NCCF margin as per NCCF guidelines for Business activities.
- Non Empanelled firms may also participate in tender, but they will have to get themselves registered under NCCF, by following the due procedure of registration.
- Any clarification required by the participants may contact Branch Manager, NCCF, Jaipur.
- Other terms & conditions will be as per Notice Inviting Tender enclosed.
- Conditional offers will not be considered.
- NCCF, Jaipur reserves the right to accept or reject any offer without assigning any reason thereof.
- More details can be seen on www.eproc.rajasthan.gov.in

End: Copy of the Tender


(Rakesh Bhuria)
Branch Manager

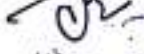
Rate contract for Supply of Bee box, Bee Colony and Bee keeping kit for the financial year 2022-23 and 2023-24

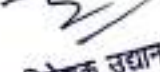
Bid Ref. No.: F21(DH/CSS/Beekeeping/Budget Ghosana/2022-23/2079 Dated 30.09.2022


Mode of bid submission	Online through e-procurement/ e-tendering system at http://eproc.rajasthan.gov.in
Bid issuing authority	Mission Director, Rajasthan Horticulture Development Society (RHDS), Commissionerate of Horticulture, Pant Krishi Bhawan, Jaipur (Rajasthan)
Last Date & Time of Submission of e-Bid	Up to 30.10.2022 by 01.30 PM
Date & Time of Opening of Technical Bid	On 28.10.2022 at 11:30 PM


Cost of Bid Document: Rs. 1000/- (Rupees One thousand Only)

Department of Horticulture, Rajasthan
IIIrd floor, Pant Krishi Bhawan, Janpath, Jaipur, Rajasthan


सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर
Page 1 of 20


मुख्य लेखाधिकारी


आर. पी. कुमावत
अतिरिक्त निदेशक, उद्यान

Government of Rajasthan
Commissionerate of Horticulture, Pant Krishi Bhawan, Jaipur
NOTICE INVITING BID

Bid Ref. No.: F21(DH/CSS/Beekeeping/Budget Ghosana/2022-23/2079 Dated 30.09.2022


Rajasthan Horticulture Development Society (RHDS), Commissionerate/Directorate of Horticulture, Jaipur on behalf of Government of Rajasthan invites e-Bid proposal for rate contract of firms/ manufacturers, who meet the minimum eligibility criteria as specified in this bid document for Bee box, Bee colony and Bee keeping kit at farmers field during financial year 2022-23 and 2023-24.

Name of the work	Rate contract for Bee box, Bee colony and Bee keeping kit.
Estimated bid cost	Approximate cost of work is Rs. 4068.00 Laacs.
Cost of Bid Document	Rs. 1000/- (Rupees One Thousand Only)
Processing Fee (RISL)	Rs. 1000/- (Rupees One Thousand Only)
Bid security	Bid security will be 2.0% for general firms and 0.50 percent of MSME firms and 1.0 percent of sick industries other than small scale industries of total estimated cost of work.
Performance security (at DHDS level)	Performance Security will be 2.5% for general firms and 0.50 percent of MSME firms and 1.0 percent of sick industries other than small scale industries at the time of issuing supply order. Valid up to 1 year and 6 months from the date of issue of work order.
Bid publishing Date/ Time	30.09.2022 at 05:00 PM
Bid document download Start Date/ Time	30.09.2022 at 05:30 PM onwards
Bid submission Start Date/ Time	30.09.2022 at 05:30 PM onwards
Bid document download end Date/ Time	27.10.2022 at 01:00 PM
Bid submission End Date/ Time	27.10.2022 at 01:30 PM
Submission of bid document Fee, Processing Fee, Bid Security fee	From 01.10.2022 at 10:00 AM and up to 27.10.2022 at 5:30 PM Room No. 361C, III rd Floor Pant Krishi Bhawan, Jaipur-302005
Date/ Time & place of pre bid meeting	06.10.2022 on 11:00 AM at Commissionerate/Directorate of Horticulture, Krishi Bhawan, Jaipur
Technical Bid Opening Date/ Time	28.10.2022 at 11:30 AM
Websites for downloading bid document, Corrigendum's, Addendums etc	http://horticulture.rajasthan.gov.in ; http://sppp.rajasthan.gov.in and http://eproc.rajasthan.gov.in
Bid & Bid Security validity	120 days from the last date of submission
Manner & deadline for the submission of quaries'	Manner: Online at e-procurement website (http://eproc.rajasthan.gov.in 05.10.2019 up to 04:00 PM

In case, any of the bidders fails to physically submit the e-challan / banker's cheque/ demand draft / bank guarantee, of Bid document Fee, Processing Fee and Bid security fee up to time & date, bid shall not be accepted. The provision of RTPP Act 2012 & Rules 2013 shall be applicable for this rate contract. Furthermore, in case of any inconsistency in any of the provision of this bidding document with the RTPP Act 2012 & Rules 2013 and subsequent amendments thereto, the later shall prevail.


(Chetan Deora)
Mission Director (RHDS) &
Commissioner Horticulture,
Rajasthan, Jaipur


सहायक निदेशक उद्यान (सीएसएच)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएच)
उद्यान आयुक्तालय, जयपुर





आर. पी. कुमावत
निदेशक उद्यान

1. Eligibility and Essentials:

S. No	Basic Requirement	Specific Requirements	Documents Required
1	Legal Entity	<p>1. A company registered under Indian Companies Act, 1956</p> <p style="text-align: center;">OR</p> <p>2. A partnership firm registered under Indian Partnership Act, 1932. (If the bidding party is a partnership establishment or a partnership company, the labour license should be in the name of that partnership establishment, or in the name of partnership Company.)</p> <p style="text-align: center;">OR</p> <p>3. An organisation registered under Rajasthan State Trust Act/Indian Trusts Act 1882/Society Registration Act, 1860/Any other Trust or Society Act of Government of India/Department of GOI/GoR</p> <p style="text-align: center;">OR</p> <p>4. Proprietorship firm</p> <p style="text-align: center;">OR</p> <p>5. Joint venture</p>	<p>1. Copy of valid Registration Certificates -Copy of Certificates of incorporation</p> <p>2. Copy of valid Registration Certificates (Partnership firm is valid only if partnership lease deed issued from Concerned Registrar Office)</p> <p>3) Copy of valid Registration Certificates from Registrar of Societies/ Concerned Registrar Office</p> <p>Necessary documents on GST and BIS number PAN Card</p> <p>As per RTPP rule 39 (a,b)</p>
2	Financial: Turnover	i. Average Annual Turnover of Rs. 5.00 lakhs during any three financial years, i.e., for the period of FY 2018-19, FY 2019-20, 2020-21 and 2021-22 for the same work.	Balance sheets of FY 2018-19, FY 2019-20, 2020-21 and 2021-22 with CA certificate (with CA's UDIN Registration Number generated through ICAI/ Seal)
3	Technical Capability & Experience	<p>The applicant should have at least three year experience in the field of bee box, and colony supply.</p> <p style="text-align: center;">or</p> <p>Relaxation in the required technical qualifications related to past experience and financial turn over for MSMEs, situated in Rajasthan and operated by youth. According to MSMEs means an entity defined as such in the notification number F.1(8)/FD/GF&AR/2011, dated 19.11.2015 and Youth means the persons of as defined in the National Youth Policy, issued by the Youth Affairs and Sports, Govt. of India.</p> <p>Registration under National bee Board is essential for supply of bee box and bee colony.</p>	<p>Copy of works completion/Supply certificate issued by Central/ State Government / Central/ State Government Boards/ Any other Institutions</p> <p>i) MSMEs, certificate issued from Govt. of Rajasthan, birth certificate/valid proof of date of birth of concern person.</p> <p>Registration certificate of National bee Board</p>
4	Own manufacturing/ Authorization	The applicant should have own manufacturing unit/ plant and machinery or authorization of the firms having these facilities capacity of firm of annual supply of Bee box, Bee colony and Bee keeping kit	<p>List of plant & machinery and place or authorization letter issued by manufacturer/ company</p> <p>Self assurance note about capacity of firm of annual supply of Bee box, Bee colony and Bee keeping kit</p>

सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर

संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर

Page 3 of 20

आर. पी. कुमावत
प्रतिरिक्त निदेशक, उद्यान

S. No	Basic Requirement	Specific Requirements	Documents Required
5	Quality control	The applicant shall have to produce their- Internal Quality Assurance and Quality Control (QAQC) plan	Note on quality standards of material
7	GST registration and clearance	The bidder should have a registered number of i. GST where his business is located ii. Income Tax / Pan number. iii. The bidder should have cleared his GST dues to the Government up to 31/03/2022.	Copies of relevant certificates of registration number GST clearance certificate (3B copy is also allowed)
8	Rate Contract document (bid form) issued by department	Bid form/ Bid Document issued by the department for bee box, and bee colony and bee keeping kit.	Bid form signed by authorized signatory on each page must be uploaded along with technical bid in token of acceptance of all terms & conditions of bid.
9	Annexure A, B, C & D	Issued by the department	Signed by authorized signatory must be uploaded with technical bid.

2. Fee & Bank guarantees:

Bid security	Bid security may be given in the form of a banker's cheque or demand draft or bank guarantee, in specified format, of a scheduled bank or deposit through e-GRAS. the bid security must remain valid thirty days beyond the original or extended validity period of the bid
Processing fees	Rs. 1000/- only through e-challan on e-GRAS Budget head: 8658-00-102(16)-[01] ((Finance department, Govt. of Rajasthan, circular dated 27.04.2020) department of Horticulture DDO code is 16223.
Document fees	Rs. 1000/- only through e-challan on e-GRAS Budget head: 8658-00-102(16)-[01] ((Finance department, Govt. of Rajasthan, circular dated 27.04.2020) department of Horticulture DDO code is 16223.
Performance security at DHDS level (in the form of BG/DD/ Banker's cheque/e-GRAS /FDR/NSC)	Performance Security will be 2.5% for general firms and 0.50 percent of MSME firms and 1.0 percent of sick industries other than small scale industries of total estimated cost of work at the farmer's fields after administrative sanction under District Horticulture Development society during financial year 2022-23 and 2023-24 valid up to 1 year and 6 months from the date of issue of work order. For due performance of contract and supplies, such bank guarantee, if invoked, shall be encashable at Jaipur. Performance Security will be submitted after rate contract of firms.

3. Terms and conditions for rate contracts

1. The registered firm/ manufacturer shall provide free technical know-how/after sales service to the farmers for one year.
2. In the event of any complaint regarding after sales service or supply of defective/sub standard material is received or failure of supply, the registered agency shall have to rectify the defects within a period of 10 days. If the applicant fails to comply, the Performance security shall be liable to be forfeited in part or as a whole on merits. The registered agency will also be liable to be blacklisted and they will not be registered in future for a specified period. If there is any loss to the farmer or the state government due to the above act, supplier will be liable for punishment.
3. Material may be inspected at Manufacturing unit / delivery point /farmer's field before approval or as and when Mission Director, Rajasthan Horticulture Development Society feels necessary to ensure the performance and quality of the product. Any official nominated by the RHDS, will do inspection.

सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


Page 4 of 20

मुख्य लेखक/करी


आर. पी. कुमावत
प्रतिरिक्त निदेशक, उद्यान

4. A random sampling/inspection from the Manufacturing unit / delivery point /farmer's field will as and when require, be performed to ascertain the quality of supplies. Provision of third party inspection from any authentic agency will also be kept so as to take samples and the testing done from a reputed test house for the same purpose. If three samples of any manufacturer fail, the rate contract of the same will be withdrawn for rest of the financial year.
5. The RHDS is free to evolve strong punitive measure against erring registered agencies as well as against their own staff, in order to safeguard the interests of farmers and in order to ensure qualitative utilization of public funds.
6. Mission Director, Rajasthan Horticulture Development Society, Jaipur reserves the right to reject/ cancel the rate contract of the offers of applicant at any time if he is satisfied that it is desirable to do so in farmer's interest, after giving an opportunity of hearing to such an applicant. The decision of Mission Director, Rajasthan Horticulture Development Society Jaipur shall be final and binding.
7. The registered agency must be responsible for any defect during transportation/ shipment to delivery point and shall have to replace any damage within 10 days of intimation, failing which equal amount of damage and loss would be deducted from the agency as a penalty.
8. The supply will be given in different districts of Rajasthan as required. In case any firm fails to supply the material in desired district, then necessary action will be taken against the firm.
9. The registered agency shall fully ensure the quality of product.
10. In case of any delay in supply of the bee colony/box and beekeeping kit from prescribed time limit, liquidated damages (LD) will be deducted as per GF&AR Part II Rules 58 is as below:-
 - (a) Delay up to one fourth period of the prescribed time for supply of items: 2.5%
 - (b) Delay exceeding one fourth but not exceeding half of the prescribed time for supply of items: 5%
 - (c) Delay exceeding half but not exceeding three fourth of the prescribed time for supply of items: 7.5%
 - (d) Delay exceeding three fourth of the prescribed time for supply of items: 10%
11. Registered firm/Manufacturing unit shall be responsible for one year guarantee/ warrantee of supplied material and in case of manufacturing defect, if any, the supplier has to replace the material free of cost to the farmer.
12. If the rate contract holder quotes/reduces its price to render similar goods at a price lower than the rate contract price to anyone in the state at any time during the period of the rate contract, the rate contract price shall be automatically reduced with effect from the date of reducing or quoting lower price.
13. Rate contract shall remain valid up to 31.03.2024.
14. Bidding entity disclaims any quantity commitment as farmer is free to select any of firms enlisted for the supply.
15. Preferences to MSME firms will be given as per Govt. of Rajasthan guidelines/rules.
16. For registration of the applicant person/institution/manager/firm as supplier of colony/box and bee keeping kit, he should have technical knowledge of bee-keeping and must be registered as a seller of bee keeping tools and products in National Bee Board Delhi.
17. The procuring entity reserves the right to accept/reject the Bee colony/box and bee keeping kit supply rate contract.
18. Before supplying bee colony/box and bee keeping kit, the supplier will have to obtain written order from Dy./Assistant director horticulture, and Secretary District Horticulture Development Society, after that within 15 days or within the time given in the order, will supply bee colony, box and bee keeping kit to the farmers of the district itself.
19. The jurisdiction of all types of cases will be Jaipur.


सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


सतीश कुमार
मुख्य लेख/अधिकारी


आर. पी. कुमावत
अतिरिक्त निदेशक, उद्यान

20. Before final empanelment, the bidder will have to make a agreement on Rs.500/- Non-judicial stamp paper.

4. **Selection Method:** Rates of lowest bidder (L-1) shall be considered as base rate and RHDS intends to enlist all the technically responsive bidder for the rate contract, subject to matching L-1 rates (base rates).

5. Payment Terms:

1. The prices should be inclusive of all handling, packaging, transportation and all type of taxes to the point of delivery.
2. Bee box, colony and kit shall be provided to the farmers as per demand applications of the beneficiaries sanctioned by concerned district officer.
3. Farmer pays whole amount of Bee box and colony to the firm and subsidy amount will be transferred in the account of farmer by DBT, after physical verification of the material by committee authorized for this work as per scheme guideline.

6. Completion of the work:

The registered firm/ manufacturer will supply the Bee box, Bee colony and Bee keeping kit at farmer's field within 15 days of demand of farmer or with in the time given in order.

7. Locations:

The programme will be implemented in all the districts of Rajasthan.

8. Filing an Appeal:

- (1) If any bidder or prospective bidder is aggrieved that any decision, action or omission of the procuring entity is in contravention to the provisions of the Act or the Rules or the guidelines issued there under, he may file an appeal to the first appellate Authority (Principal Secretary Horticulture) within a period of ten days from the date of such decision or action, omission, as the case may be, clearly, giving the specific ground or grounds on which he feels aggrieved. Second appeal authority will be the finance department, GOR. If any resort, the matter has to be referred to the court of law at Jaipur having its jurisdiction at Jaipur.

Provided that after the declaration of a bidder as successful the appeal may be filed only by a bidder who has participated in procurement proceedings;

Provided further that in case a procuring entity evaluates the technical bids before the opening of the financial bids, an appeal related to the matter of financial bids may be filed only by a bidder whose technical bid is found to be acceptable.

- (2) The officer to whom an appeal is filed under Para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of appeal.
- (3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if bidder or prospective bidder or the procuring entity is aggrieved by order passed by the first appellate Authority, the bidder or prospective bidder or the procuring entity, as the case may be, may file a second appeal to second appellate Finance Secretary (Budget) authority within fifteen days from the expiry of the period specified. In para (2) or the date of receipt of the order passed by the first Appellate Authority, as the case may be.

The other conditions form and fee etc. of the appeal shall be as per RTPP Rules, 2013.

9. If there is ambiguity among the Provisions of the bidding documents & RTPP Act & Rules and GF&AR, the RTPP Act shall prevail.

10. **Technical Bid:-** Technical shall consist the following documents that will be the base of financial bids:-

S. No.	Documents Type	Document Format
Fee Details		
1.	Bid Document Fee	Proof of submission

सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर

संगुका निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर

आर. पी. कुमावत
अतिरिक्त निदेशक, उद्यान

आर. पी. कुमावत
अतिरिक्त निदेशक, उद्यान

2.	Bid Security fee	Proof of submission
3.	Processing Fee (RISL)	Proof of submission
Eligibility Documents		
4.	Bidder's Authorization Certificate	Copy of resolution stating that Auth. Signatory (DSC holder) can sign the bid/ contract on behalf of the firm.
5.	Original Scanned Bid Document	To be uploaded digitally signed and stamped on each page.
6.	All the documents mentioned in the "Eligibility and essentials", in support of the eligibility	Legal Entity Financial Turnover Technical Capability & Experience Own Manufacturing /Authorization Self assurance note about capacity of firm of annual supply of Bee box, Bee colony and Bee keeping kit Quality control Certifications GST registration and clearance Registration document issued by department(Bid form) PAN Number List of distributor/dealers network in the State Certificate issued by competent authority for small scale industries of Rajasthan.

11. Technical Specifications: -

S.N	Items	Capacity, Specification and Material
1	Bee box, (Super)	1. Kael/Teak/Toon/Any seasoned wood body. Bottom board (560mm X 413mm), Brood Chamber (L. 508mm X W.413mm X H.242mm) , super chamber inner cover (560mm X 413mm) and top cover. 2. Double storey box with 20 frames, 10 in each storey. 3. Entire body in White color paint. 4. Total wood used in construction shall measure 1.5 CFT with super.
2	Bee Colony (Apis mellifera)	1. Specification of a bee colony consists of eight wooden frames filled with eggs, larvae, pupa, a pregnant queen of Apis mellifera species, at least one of these eight frames is filled with pupa and at least one frame should be filled with eggs, larvae and the frame should also contain honey. All frames should be completely filled with colony. 2. The age of queen should not be more than one year. 3. Sufficient food and brood must be included in all frames.
3.	Bee keeping kit	
(i)	Honey extractor-8 frame manual	Hand operated, mild steel 24 guage thickness, Height 28.5" , Dia. 27.5", gear hard mild steel made
(ii)	Hony extraction net	size- 12"x12' Material pvc mesh , pvc cloth top
(iii)	Bee Hives stand	size -16"x20" height-8", weight-1.25 kg (painted)
(iv)	Bee feeder	plastic made Length-19.5" Width-1.75" Depth-4.5" capacity-1 kg feed
(v)	Bee Veill	Iron made ring (13" dia), Cloth & net made net
(vi)	Smoker	Stainless stell made height-11" Dia-4" With skin protector
(vii)	Uncapping knife	SS/GI sheet made blade length-7" blade Width-2" Overall Length 12" With plastic handle
(viii)	Hive tool	Large with hook end, steel made Length-9" Width-1.5" Thickness- 10mm
(ix)	Hand Gloves	PVC Rubber with internal canvas (sizes, S, M, L, XL, XXL)
(x)	Bee brush	Wooden made, length-14", Width-3", Height-1.0", nylon/PVC bristles 7" area, 5 line with length of bristles Height-6cm

(xi)	Honey Tray with Net	Size 4' X2' height-9' G.I.Sheet Made
(xii)	Food Grade Bucket for honey store	30 kg capacity, plastic food grade, white colour
(xiii)	Queen Cage (Queen protector)	plastic made Dia-1", length-2.5"
(xiv)	Queen Gate	Plastic made length-4", Height-22mm, thickness-4.8mm whole
(xv)	Hive Gate	plastic made length-4", Height-22mm, thickness-4.8mm whole

12. Financial bid shall include the following documents: -

S. No.	Documents Type	Document Format
1.	Financial Bid - Format	As per BoQ (.XLS) format available on e-Procurement portal

Component wise rate of different Items as per technical specification

S.No.	Items	Rates for all Rajasthan, per Item (F.O.R.)	
		in figures	in words
1	Bee box, (Super) & Bee Colony (Apis Mellifera)		
2	Bee keeping kit		


*All rates should be submitted exclusive of Taxes
Quoted rate should be filled both in words and figures.

Signature of Bidder
Name:

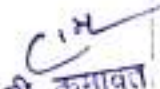
Mobile No.:

Full Address of office & Manufacturing Unit


सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


रितीश कुमार
मुख्य लेखक/अधीक्षक


आर. पी. कुमावत
परिवर्तित निदेशक, उद्यान

Self Declaration

I -----S/o, D/o, W/o-----

Age-----Years, Resident of-----

--

-----District-----State-----

--

Do hereby solemnly declare that all the facts and documents given with the rate contract application for Bee box, colony and kit are true and correct and that it conceals nothing and that no part of this is false. In case the content is found to be incorrect or false, I will be liable for any type action the relevant provision.

Date:

Place:

Signature of Applicant


Name :

Full Address office &

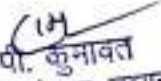
Manufacturing Unit:

Mobile No.:


सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर




आर. पी. कुमावत
प्रतिनिधित्व निदेशक, उद्यान

BANK GUARANTEE


BANK GUARANTEE No.
VALID UPTO


To

MISSION DIRECTOR
RAJASTHAN HORTICULTURE
DEVELOPMENT SOCIETY (RHDS),
PANT KRISHI BHAWAN, JAIPUR
RAJASTHAN.

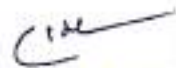
- (1) In consideration of the Rajasthan Horticulture Development Society (RHDS) (hereinafter called "RHDS") having agreed to registerd for **Bee box, colony and kit** to M/s -----**name of firm/manufacturer** (hereinafter called "the said Contractor(s)") under the terms and conditions of rate contract document issued for rate contract to carry out aforesaid infrastructural facilities at the farmers field in Rajasthan, depositing bank guarantee of Rs. (in words rupees lacs only) valid up to duly pledged in favor of Mission Director, Rajasthan Horticulture Development Society, Jaipur for due performance of contract and supplies . In case, if the firm fails to comply, the bank guarantee shall be liable to be forfeited in part or as a whole on merit and if invoked, shall be in-cashable at Jaipur. On production of a Bank Guarantee for Rs./- (Rupees lacs Only) we Bank, Branch office, District (Name of State) (hereinafter referred to as the "the Bank") at the request of M/s. ----- (firm/contractors) do hereby undertake to pay to the RHDS an amount not exceeding Rs./- against any loss or damage caused to or suffered or would be caused to or suffered by the RHDS by reason of any fails to comply by the said firm/ manufacturer of any of the terms or conditions contained in the said Rate Contract Document.
- (2) We, the Bank, Branch office at, District (Name of State) do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from the RHDS stating that the amount claimed is due by way of deviation from the comply of terms & conditions or loss or damage caused to or would be caused to or suffered by the RHDS by reason of breach by the said contractor(s) of any of the terms or conditions contained in the said rate contract document or by reason of the contractor(s) failure to perform the said work at any stage or in any manner whatsoever. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs/- (Rs. only).
- (3) We undertake to pay to the RHDS any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the firm/ manufacture shall have no claim against us for making such payment.
- (4) We, the Bank , Branch office at, District (Name of State) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said rate contract and that it shall continue to be enforceable till all the dues of the RHDS under or by virtue of the said rate contract have been fully paid

Page 10 of 20


सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर




आर. पी. कुनावत
प्रतिरिक्त निदेशक, उद्यान


and its claims satisfied or discharged or till Rajasthan Horticulture Development Society (RHDS) certifies that the terms and conditions of the said rate contract have been fully and properly carried out by the said firm/ manufacturer and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the 31.06.2024 shall be discharged from all the liability under this guarantee thereafter.

- (5) We, theBank, Branch office at, District, (Name of State) further agree with the RHDS that the RHDS shall have the full liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said rate contract document or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the RHDS against the said Contractor(s) and to forbear or enforce any of the terms and conditions relating to the said rate contract and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor(s) or for any forbearance, act of omission on the part of the RHDS or any indulgence by the RHDS to the said firm/ manufacturer or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision, have effect of so relieving us.
- (6) NOTWITHSTANDING ANYTHING HEREIN
- (a) Our liability under this guarantee shall not exceed Rs./- (Rupees Only).
- (b) The Bank Guarantee shall be valid upto one year after rate contract duration.
- (c) We are liable to pay the guarantee amount or any part of under this Bank Guarantee only, if you serve upon us a written claim or demand on or before (one year after rate contract).
- (7) We, Bank, Branch office at, lastly undertake not to revoke this guarantee during its currency except with the previous consent of the RHDS in writing.

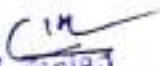
Dated

(Name of place & State).


संयुक्त निदेशक उद्यान (सिंदूरगढ)
उद्यान अनुसंधान, जयपुर


संयुक्त निदेशक उद्यान (सिंदूरगढ)
उद्यान अनुसंधान, जयपुर




आर. पी. सुनील
सिंदूरगढ निदेशक, उद्यान

सतीश कुमार
[.....]

AGREEMENT
(SEE Rule 68)

An agreement made thisday ofbetween[hereinafter called "the approved supplier", which expression shall, where the context so admits, be deemed to include his successors executors and administrators] of the one part and the Government of the State of Rajasthan (hereinafter called "the Government" which expression shall, where the context so admits, be deemed to include his successors in office and assign) of the other part.

2. Whereas the approved supplier has agreed with the Government to supply to the of the State of Rajasthan at its Head Office as Well as at branches offices throughout Rajasthan, all those articles set forth in the schedule appended hereto in the manner set forth in the conditions of the bid and contract appended herewith and at the rates set forth in column of the said schedule.

3. And whereas the approved supplier has deposited a sum of Rs.in

- (1) Cash/Bank Draft/Challan No./Banker Cheque No. dated
- (2) Post office Savings Band Pass Book duly hypothecated to the Departmental authority.
- (3) National Savings Certificates/Defence Savings Certificates, Kisan vikas Patras, or any other script/instrument under National Saving Schemes for promotion of small savings, if the same can be pleased under the relevant rule. (The certificates being accepted at surrender value) as security for the due performance of the aforesaid agreement which has been formally transferred to the departmental authority.

4. Now these Presents witness:

- (1) In consideration of the payment to be made by the Government through at the rates set forth in the Schedule hereto appended the approved supplier will duly supply the said articles Set forth in and thereof in the manner set forth in the conditions of the bid and contract.
- (2) The conditions of the bid and contract for open bid enclosed to the bid notice no. Dated and also appended to the agreement will be deemed to be taken as part of this agreement and are binding on the parties executing this agreement.
- (3) Letters Nos. Received from rate contractor and letters Nos. form part of this agreement.
- (4)(a) The Government do hereby agree that if the approved supplier shall duly supply the said articles in the manner aforesaid observe and keep the said terms and conditions, the Government will through Pay or cause to be paid to the approved supplier at the time and the manner set forth in the said conditions, the amount payable for each and every consignment.
(b) The mode of Payment will be as specified below:-
 1.
 2.
 3.


5. The delivery shall be effected and completed within the period noted below from the date of supply order:-

S.No.	Items Quantity	Delivery period
-------	----------------	-----------------

6. (1) (i) In case of extension in the delivery period with liquidated damages, the recovery shall be made on the basis of following percentages of value of stores which the rate contractor has failed to supply :-

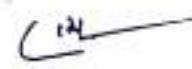
(a) Delay upto one fourth period of the prescribed delivery period.

Page 12 of 20


सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर




आर. पी. कुनावत
उद्यान आयुक्तालय, जयपुर

- (b) Delay exceeding one fourth but not exceeding half of the prescribed delivery period.
(c) Delay exceeding one fourth but not exceeding three fourth of the prescribed delivery period.
(d) Delay exceeding three fourth of the prescribed delivery period.

Note: (i) Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day.

(ii) The maximum amount of agreed liquidated damages shall be 10%

(iii) If the supplier requires an extension of time in completion of contractual supply on account of occurrence of any hindrances, he shall apply in writing to the authority which had placed the supply order, for the same immediately on occurrence of the hindrance but not after the stipulated date of completion of supply.

(2) Delivery period may be extended with or without liquidated damages if the delay in the supply of goods is on account of hindrances beyond the control of the rate contractor.

7. All disputes arising out of this agreement and all questions relating to the interpretation of this agreement shall be decided by the Government and the decision of the Government shall be final.

In witness where of the parties here to have set their hands on the day of20

Signature of the approved supplier
Designation


Signature for and on behalf of Governor


Designation

Date:

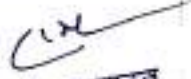
Witness No. 1

Witness No. 2


सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर




आर. पी. कुनावत
प्रतिरिक्त निदेशक, उद्यान

Compliance with the Code of Integrity and No Conflict of Interest

Any person participating in a procurement process shall –

- not offer any bribe, reward or gift or any material benefit either directly or indirectly in exchange for an unfair advantage in procurement process or to otherwise influence the procurement process;
- not misrepresent or omit that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- not indulge in any collusion, Bid rigging or anti-competitive behaviour to impair the transparency, fairness and progress of the procurement process;
- not misuse any information shared between the procuring Entity and the Bidders with an intent to gain unfair advantage in the procurement process;
- not indulge in any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- not obstruct any investigation or audit of a procurement process;
- disclose conflict of interest, if any; and
- disclose any previous transgressions with any Entity in India or any other country during the last three years or any debarment by any other procuring entity.


Conflict of Interest:-


The Bidder participating in a bidding process must not have a Conflict of Interest.


A Conflict of Interest is considered to be a situation in which a party has interests that could improperly influence that party's performance of official duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.

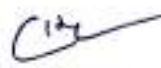
i. A Bidder may be considered to be in Conflict of Interest with one or more parties in a bidding process if, including but not limited to:

- have controlling partners/ shareholders in common; or
- receive or have received any direct or indirect subsidy from any of them; or
- have the same legal representative for purposes of the Bid; or
- have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Bid of another Bidder, or influence the decisions of the Procuring Entity regarding the bidding process; or
- the bidder participates in more than one Bid in a bidding process. Participation by a Bidder in more than one Bid will result in the disqualification of all Bids in which the Bidder is involved. However, this does not limit the inclusion of the same subcontractor, not otherwise participating as a Bidder, in more than one Bid; or
- the Bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the Goods, Works or Services that are the subject of the Bid; or
- Bidder or any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as engineer-in-charge/ consultant for the contract.


सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


रतीश कुमार


आर. पी. कुमावत
अतिरिक्त निदेशक, उद्यान

Declaration by the Bidder regarding Qualifications

Declaration by the Bidder

In relation to my/our Bid submitted to for procurement of..... in response to their Notice Inviting Bids No Dated I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officers not have, been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant 10 debarment proceedings;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;


Date:


Place:

Signature of bidder

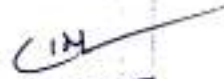
Name:

Designation:


सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


सतीश कुमार
उद्यान आयुक्तालय, जयपुर


आर. पी. कुमावत
अतिरिक्त निदेशक, उद्यान

Grievance Redressal during Procurement Process

The designation and address of the First Appellate Authority is

The designation and address of the Second Appellate Authority is

(1) Filing an appeal

If any Bidder or prospective bidder is aggrieved that any decision, action or omission of the Procuring Entity is in contravention to the provisions of the Act or the Rules or the Guidelines issued the tender, he may file an appeal to First Appellate Authority (Principal Secretary Horticulture), as specified in the Bidding Document within a period of ten days from the date of such decision or action, omission, as the case may be, clearly giving the specific ground or grounds on which he feels aggrieved: . Second appeal authority will be the finance department, GOR. If any resort, the matter has to be referred to the court of law at Jaipur having its jurisdiction at Jaipur

Provided that after the declaration of a Bidder as successful the appeal may be filed only by a Bidder who has participated in procurement proceedings:

Provided further that in case a Procuring Entity evaluates the Technical Bids before the opening of the Financial Bids, an appeal related to the matter of Financial Bids may be filed only by a Bidder whose Technical Bid is found to be acceptable.

(2) The officer to whom an appeal is filed under para (1) shall deal with the appeal as expeditiously as possible and shall endeavour to dispose it of within thirty days from the date of the appeal.

(3) If the officer designated under para (1) fails to dispose of the appeal filed within the period specified in para (2), or if the Bidder or prospective bidder or the Procuring Entity is aggrieved by the order passed by the First Appellate Authority, the Bidder or prospective bidder or the Procuring Entity, as the case may be, may file a second appeal to Second Appellate Authority specified in the Bidding Document in this behalf within fifteen days from the expiry of the period specified in para (2) or of the date of receipt of the order passed by the First Appellate Authority, as the case may be.

(4) Appeal not to lie in certain cases

No appeal shall lie against any decision of the Procuring Entity relating to the following matters, namely:-

- (a) determination of need of procurement;
- (b) provisions limiting participation of Bidders in the Bid process;
- (c) the decision of whether or not to enter into negotiations;
- (d) cancellation of a procurement process;
- (e) applicability of the provisions of confidentiality.

(5) Form of Appeal

(a) An appeal under para (1) or (3) above shall be in the annexed Form along with as many copies as there are respondents in the appeal.

(b) Every appeal shall be accompanied by an order appealed against, if any, affidavit verifying the facts stated in the appeal and proof of payment of fee.

(c) Every appeal may be presented to First Appellate Authority or Second Appellate Authority, as the case may be, in person or through registered post or authorized representative.

(6) Fee for filing appeal

- (a) Fee for first appeal shall be rupees two thousand five hundred and for second appeal shall be rupees ten thousand, which shall be non-refundable.

सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर

संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


सतीश कुमार
मुख्य कार्यकारी


आर. पी. कुमावत
निदेशक, उद्यान

(b) The fee shall be paid in the form of bank demand draft or banker's cheque of a Scheduled Bank in India payable in the name of Appellate Authority concerned.

(7) Procedure for disposal of appeal

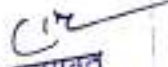
- a) The First Appellate Authority or Second Appellate Authority, as the case may be, upon filing of appeal, shall issue notice accompanied by copy of appeal, affidavit and documents, if any, to the respondents and fix date of hearing.
- b) On the date fixed for hearing, the First Appellate Authority or Second Appellate Authority, as the case may be, shall,
 - (i) Hear all the parties to appeal present before him; and
 - (ii) Peruse or inspect documents, relevant records or copies thereof relating to the matter.
- c) After hearing the parties, perusal or inspection of documents and relevant records or copies thereof relating to the matter, the Appellate Authority concerned shall pass an order in writing and provide the copy of order to the parties to appeal free of cost.
- d) The order passed under sub-clause(c) above shall also be placed on the State Public Procurement Portal.


सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर



सतीश कुमार
मुख्य सचिव, जयपुर


आर. पी. कुमावत
प्रतिनिधित निदेशक, उद्यान

Memorandum of Appeal under the Rajasthan Transparency in Public Procurement Act, 2012
Appeal No of

Before the (First / Second Appellate Authority)


1. Particulars of appellant:
(i) Name of the appellant:


(ii) Official address, if any: (iii)
Residential address:
2. Name and address of the respondent(s):
(i)
(ii)
(iii)
3. Number and date of the order appealed against and name and designation of the officer / authority who passed the order (enclose copy), or a statement of a decision, action or omission of the Procuring Entity in contravention to the provisions of the Act by which the appellant is aggrieved:
4. If the Appellant proposes to be represented by a representative, the name and postal address of the representative:
5. Number of affidavits and documents enclosed with the appeal:
6. Grounds of appeal:
.....
..... (Supported by an affidavit)
7. Prayer :

Place :

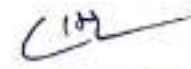
Date :

Appellant's Signature


सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर




आर. पी. कुमावत
अतिरिक्त निदेशक, उद्यान

f. **Correction of arithmetical errors**

Provided that a Financial Bid is substantially responsive, the Procuring Entity will correct arithmetical errors during evaluation of Financial Bids on the following basis:

- i. if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Procuring Entity there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- ii. if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- iii. if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security shall be forfeited or its Bid Securing Declaration shall be executed.

2. Procuring Entity's Right to Vary Quantities

- i. At the time of award of contract, the quantity of Goods, works or services originally specified in the Bidding Document may be increased or decreased by a specified percentage, but such increase or decrease shall not exceed twenty percent, of the quantity specified in the Bidding Document. It shall be without any change in the unit prices or other terms and conditions of the Bid and the conditions of contract.
- ii. If the Procuring Entity does not procure any subject matter of procurement or procures less than the quantity specified in the Bidding Document due to change in circumstances, the Bidder shall not be entitled for any claim or compensation except otherwise provided in the Conditions of Contract.
- iii. In case of procurement of Goods or services, additional quantity may be procured by placing a repeat order on the rates and conditions of the original order. However, the additional quantity shall not be more than 25% of the value of Goods of the original contract and shall be within one month from the date of expiry of last supply. If the Supplier fails to do so, the Procuring Entity shall be free to arrange for the balance supply by limited Bidding or otherwise and the extra cost incurred shall be recovered from the Supplier.

3. Dividing quantities among more than one Bidder at the time of award (In case of procurement of Goods)

As a general rule all the quantities of the subject matter of procurement shall be procured from the Bidder, whose Bid is accepted. However, when it is considered that the quantity of the subject matter of procurement to be procured is very large and it may not be in the capacity of the Bidder, whose Bid is accepted, to deliver the entire quantity or when it is considered that the subject matter of procurement to be procured is of critical and vital nature, in such cases, the quantity may be divided between the Bidder, whose Bid is accepted and the second lowest Bidder or even more Bidders in that order, in a fair, transparent and equitable manner at the rates of the Bidder, whose Bid is accepted.

सहायक निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर

संयुक्त निदेशक उद्यान (सीएसएस)
उद्यान आयुक्तालय, जयपुर


रुनीश कुमार
उद्यान आयुक्तालय, जयपुर

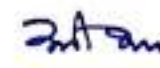
आर. पी. कुमावत
अतिरिक्त निदेशक, उद्यान

Check list must be fill and attached on the front page of Bid Document

S.N	Item/Firm	M/s	Page No
1	Legal Entity		
	a. Company		
	b. Partnership firm		
	c. Registered Organisation		
2	Financial turnover (CA Reg. No./Seal)		
	a. 2018-19		
	b. 2019-20		
	c.2020-21		
3	Technical capability (Three years experience)		
	a. Copy of works completion/supply certificate issued by Central/ State Government / Central/ State Government Boards/ Any other Institutions, Registration certificate of National Bee Board.		
4	Own Manufacturing/ Authorization		
	a. List of plant & machinery and place or authorization letter issued by manufacturer/ company		
5	Quality control- Note on quality standards of material		
6	GST registration & clearance		
	a. GST Number		
	b. Income tax/ PAN Number		
7	Rate Contract document (bid form) issued by department		
	a. Bid form signed by authorized signatory on each page must be uploaded along with technical bid in token of acceptance of all terms & conditions of bid.		
8	Annexure A, B, C & D issued by Department		
	a. Signed by authorized signatory must be uploaded with technical bid.		
9	Fee & Bank Guarantee		
	a. Bid Security fee		
	b. Processing fees (RISL)		
	d. Document fees		

NOTE:- All pages of bid document must be numbring and arrange according to check list


 सहायक निदेशक उद्यान (सीएसएस) संयुक्त निदेशक उद्यान (सीएसएस)
 उद्यान आयुक्तालय, जयपुर उद्यान आयुक्तालय, जयपुर


 सुतीश कुमार
 उद्यान आयुक्तालय, जयपुर


 आर. पी. कुमावत
 प्रतिरिक्त निदेशक, उद्यान