



भारतीय राष्ट्रीय उपभोक्ता
सहकारी संघ मर्यादित

National Co-operative Consumers'
Federation of India Ltd.



27, मिर्जा गालिब स्ट्रीट, (चौथी मंजिल), कोलकाता - 700 016, 27, Mirza Ghalib Street, (4th Floor), Kolkata - 700 016

दूरभाष / Phone : 2252-2841, 2252-1839, फैक्स / FAX : 2252-6472

ई-मेल / E-mail : nccfkolkata@gmail.com

NCCF:KOL:Textile.:2023-24/303

Dated : 31/07/2023

E-TENDER NOTICE

Sub. : E-Tender for Supply of Traffic guard uniform and shoe in SDDM.

NCCF, Kolkata branch intends to participate in the e-Tender for Supply of Traffic guard uniform and shoe in SDDM floated by the Executive Officer, SDDM. NIT is enclosed for kind information please.

Interested enlisted, sound and well experienced supplier(s) of NCCF are requested to contact with NCCF, Kolkata Branch immediately alongwith Credential / Work Completion Certificate of such supply for execution of the work on behalf of NCCF within 03.08.2023 (upto 6.00 pm) enabling us to submit the same within stipulated period.

- The Rate of the item + GST (as applicable) should not exceed MRP (Maximum Retail Price),
- EMD of Rs. 4,000/- is to be submitted by way of RTGS/ NEFT in favour of NCCF OF INDIA LTD.
- Selection of Supplier will be made on the basis of Maximum Margin offered for NCCF and lowest rate quoted.
- Other terms and conditions are as per terms of NIT.
- NCCF will be at liberty to distribute the quantity of material/ work (40% maximum) to be supplied among all the technically eligible bidders (bidders who qualify the eligibility criteria and have deposited requisite earnest money alongwith their bids) at the lowest accepted rates by the Tendering organization subject to acceptance of the lowest rates by the bidders other than L1, after acceptance of NCCFs offer by the Tendering Organization.
- NCCF shall be at liberty to terminate the empanelment of the Business Associate if it is found that they have competed with NCCF in a particular bid either directly or in partnership/ JV with some other firm.
- NCCF may accept/ reject the offer without assigning any reason thereof.

cc. All Registered Supplier
NCCF, Kolkata Branch

cc. NOTICE BOARD
NCCF, Kolkata Branch

राहुल कुमार / RAHUL KUMAR
शाखा प्रबंधक / BRANCH MANAGER
भारतीय राष्ट्रीय उपभोक्ता सहकारी संघ मर्यादित
NATIONAL CO-OPERATIVE CONSUMER'S
FEDERATION OF INDIA LIMITED
२७, मिर्जा, गालिब स्ट्रीट, (चौथी मंजिल), कोल-१६
27, MIRZA GHALIB STREET, (4th Floor) KOLKATA-16

Encl. : NIT of the E-Tender.

Head Office : NCUI COMPLEX 3, Siri Institutional Area, August Kranti Marg, Hauz Khas, New Delhi-110016

**OFFICE OF THE COUNCILLORS
OF SOUTH DUM DUM
MUNICIPALITY**

P.O. – Motijheel, Dist.-N.24 Pgs, State-West Bengal, Pin: - 700074

**Telephone & Fax No: - 033-25602357 e-mail ID – dumdumsouthacc@gmail.com Notice
Inviting e-Tender No: WBMAD/ULB/SDDM/NIT-238/07/2023 from The Chairperson, South
Dum Dum Municipality**

DETAILED NOTICE INVITING e-TENDER

e-Tender No: WBMAD/ULB/SDDM/NIT-238/07/2023

MEMO NO. - 238/07/2023

DATED- 27 /07/2023

1. On behalf of South Dum Dum Municipality The Chairperson, South Dum Dum Municipality, invites e-Tender (electronic Tender) from eligible resourceful, experienced & bonafide contractors as per the enclosed list (Table -1) (Submission of Bid through online).

Date & schedule (Table-I)

a)	Name of the work:-	Name of Work :- Supply of Traffic guard uniform and shoe in SDDM..
b)	Location of Site:-	South Dum Dum Municipal Area
c)	Name and Address of the E.I.C:-	Chairperson South Dum Dum Municipality, Nager Bazar, Dum Dum,Kolkata-74. Tele: 25602357
d)	Eligibility of the Contractor :-	Govt. bonafide contractor or reputed firm having an experience for construction similar nature of work at least 40% of the estimated amount put to tender within last 5 (five) financial years (FY 2017-2018 to FY 2021-2022) and also should possess valid PAN card, GST/ P.Tax (Challan) and Valid trade license & EPF registration ITR, BS, PL is compulsory. Affidavits (Ref:-Declaration Of The Bidder). MOU / Joint Venture/ sub contract in any form will not be allowed or provided in this contract (refer clause 6- i).And also the enlisted contractors of the Municipality having equivalent qualification as noted above. ** Any company having any legal or audit allegation will not be granted permission to participate in the said bid.

f)	Price per copy of the set of tender documents:-	Rs. 00.00/-
g)	Earnest money:-	Rs. 4,000.00/- of estimated amount put to tender (to be deposited by bidder online/) 2% of the estimated amount put to Tender. If the Quoted rate is more than the Estimated amount put to tender then additional earnest money beyond the initially submitted earnest money have to be deposited by the L1 bidder before issuance of L.O.A.
h)	Printed form in which tender is to be submitted:-	As stated in the respective clauses given below.
i)	Date of Publishing of Tender i.e. the date of up loading of NleT and tender documents (on line)	28.07.2023
j)	Document download starting date (on line) / sells starting date (on line)	28.07.2023 at 10:00 Hrs.
k)	Date of starting of Bid submission i.e. Technical and financial BID submissions starting date (on line)	28.07.2023 at 11:00 Hrs.
l)	Last date & time for bid submission i.e. Technical and financial BID submissions closing date (on line)	05.08.2023 up to 15:00 Hrs.
m)	Date of opening technical proposal (on line)	07.08.2023 at 15.00 Hrs.
n)	Date of opening of financial proposal (on line)	To be notified during uploading of Technical Evaluation Sheet of Tenderers.
o)	Date of uploading of list of Tenderers along with the rates through (on line), also if necessary for further negotiation through (offline) for final rate. Date to be intimated later in due course of time for further negotiation.	To be notified later.
p)	Period of completion	7 Days
q)	Materials:-	No departmental materials will be issued to the contractor.
r)	Funding:	General

Note: In case of Bundh/strike /holiday etc. falls on the schedule dates as mentioned above , the same will be treated next working day of the fixed dates and time as scheduled above (refer Table-1).

2. Applicants willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system; through logging on to <https://wbtenders.gov.in> using the option —Click here to Enroll. Possession of a Valid Class II Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the bid submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://wbtenders.gov.in>

3. Intending Tenderer can search and download NIEt and other tender documents electronically by logging on to the website <https://wbtenders.gov.in>, using his Digital Signature Certificate (DSC). This is the mode of collection of tender documents electronically.

4. For participating in the tender, the Tenderer shall have to pay The Earnest Money in the form of NEFT/RTGS issued by any Scheduled Bank. Technical File. The Labour Co-operative societies who want to avail exemption of Earnest Money Deposit, shall have to upload necessary GO in this regard & have to submit self attested photocopy of necessary GO (along with the Bank Copy for purchasing the tender document) in this regards.

5. A prospective Tenderer shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job. The Earnest Money of the all the unsuccessful tenderers, deposited in favour of The Chairman, South Dum Dum Municipality(NEFT/RTGS), will be refunded after issuing work order of the said work.

6. Eligibility criteria for participation in tender:

i) The prospective Tenderers who are eligible to participate (Bonafide Outsider Contractors / Engineers Co. Op. / Labour Co. Op. etc. etc.) Should have sufficient resources, financial solvency, sufficient experience & should have satisfactorily completed during the last 5 (five) financial years prior to the date of issue of this Notice at least one work of similar nature under the State/Central Govt. Undertaking, Board/Corporation, Local Bodies or similar organizations or reputed Private Organizations having a magnitude of 40% (forty percent) of the Estimated amount put to tender supported by completion certificate in support of the credential. Scanned copy of the Completion Certificate issued by the Concerned Executing Authority should be uploaded as Non-Statutory Document through online. Payment certificate/work order/certificate stating work under progress will not be considered as credential in this respect.

ii) Uploading of scanned copies of Pan Card, up to date Income Tax Return receipts, up to date Professional Tax receipts, up to date GST registration Certificate including GST Return in the Technical Proposal as Non Statutory Documents.

iii) Registered Unemployed Engineer's Co-Operative Societies and registered Labour Co-Operative Societies are to upload the documents apart from the documents mentioned under Cl. 6(i) Registration certificate, Bye Laws, audited balance sheet showing up to date accounts as Non Statutory Documents.

iv) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum as Non Statutory Documents.

v) All Tenderers should have to upload only their self attested copies of the requisite documents in the web site for submitting their bid.

7. Submission of Tenders

7.1 General process of submission:

Tenders are to be submitted online through the website, in two folders, at a time for each work, one is Technical Proposal and the other is Financial Proposal, before the prescribed date and time mentioned in Table-1.

Using the Digital Signature Certificate (DSC), the documents are to be uploaded virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

The Technical proposal should contain scanned copies of the following further two covers (folders).

a. Statutory Technical folder containing,

- i) Application (As Shown in the given format in Annexure-A in the end of the NIeT), in letter headed pad duly signed in. Letter head should contain full address, telephone no. mobile no. & FAX, e-mail.
- ii) Scanned copies of the NEFT/RTGS Earnest Money Deposit (EMD) as prescribed in the NIeT against the work if applicable, against in favour of **South Dum Dum Municipality**. The Co-operative societies who want to avail exemption of Earnest Money Deposit, shall have to upload necessary GO in this regard.
- iii) **Notice Inviting e-Tender (NIeT)**, all Corrigendum & Addendum (Properly downloaded & uploaded the same Digitally Signed)
- iv) **Municipal Tender Form.** (Properly download & upload the same Digitally Signed **except quoting rate**, quoting rate will only be encrypted in the B.O.Q. under Financial Bid. **In case quoting any rate in Municipal Tender Form the tender liable to summarily rejected**).
- v) **Affidavits (Ref:-Declaration Of The Bidder)**

Note:

- i) Only downloaded copies of the documents are to be uploaded, virus scanned and digitally signed by the contractor.
- ii) If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.
- iii) Tenders will be summarily rejected if any item in the statutory cover is missing.
- iv) In case of any inadvertent typographical mistake the same to be treated to be corrected as to conform to the prevailing relevant schedule of rates or technically sanctioned estimate.
- v) Necessary deduction i.e. GST. I.T. CESS etc. will be made as per relevant Govt. order.

b. Non-Statutory Technical cover containing,

- i) Up to date Professional Tax (PT) Clearance receipts and IT PAN, up to date Income Tax Return receipts valid up to the date of opening of the tenders. Application for such clearance addressed to the competent authority may also be considered.
- ii) Up to date GST Registration Certificate and up to date and valid Return Certificate of the last quarter of the current financial year.
- iii) Registered Deed for Partnership Firm.
- iv) Completion Certificate for the 5(five) consecutive years [as stated in Clauses 6 (i)] for one single work of similar nature worth at least 40% (forty Percent) of the amount put to tender for the work the contractor intends to participate.
- v) Bank solvency certificate.
- vi) For Registered Unemployed Engineers 'Co-Operative Societies and Registered Labour Co-Operative Societies registration papers in support of their registration, Bye Laws, up to date audited balance sheet.
- vii) Experience profile should be furnished in given format in Annexure-B in the end of this page.
- viii) Valid Dealer Certificate for Luminaries from any two Vendor (Vendor list attached) and recommendation for the job and Back-to-Back Guarantee from OEM for dealers for the job(HPL / Legero / Crompton).**

THE ABOVE STATED NON-STATUTORY TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the —My Documents list and then click the tab —Submit Non Statutory Documents to send the selected documents to Non-Statutory folder. Next, click the tab —Click to Encrypt and upload and then click the —Technical Folder to upload the Technical Documents.

Declaration of the Bidder

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Rs. 10/- and enclosed with the Bid documents which is required to be submitted in time duly)

I,, son of
....., aged about years by occupation
..... do hereby solemnly affirm and confirm as follow:

1. That, I am the Of have duly authorized by and competent to affirm this affidavit on behalf of the said Bidder.

2. That, I have inspected the site of work covered under e-NIT (eNIT No) circulated through Office memo bearing No -----dated ----- and have made myself fully acquainted with the site conditions existing level/proposed level and local conditions in and around the site of work. I have also carefully and meticulously gone through the Bid documents. Bid of the above named Bidder is offered and submitted upon due consideration of all factors and if the same is accepted, I on and - behalf of the a-said Bidder, being lawfully and duly authorized, promise to abide by all the covenants, conditions and stipulations of the Contractual documents and to carry out, complete the works to the satisfaction of the Bid accepting Authority of the Work and abide by all instructions as may given by the Engineer in Charge of the work time to time. I also hereby undertake to abide by the provisions of Law including the provisions of Contract Labour (Regulation & Abolition) Act, Apprentice Act 1961, West Bengal Sales Tax Act, VAT Act, Income Tax Act as would be applicable to the Contractor upon entering into -mal Contract / agreement with the Bid Inviting/Accepting authority.

3. That I declare that, no relevant information as required to be furnished by the Bidder has been suppressed in the Bid documents.

4. That the statement above made by me is true to my knowledge.

5. That all Documents submitted by me are genuine, authentic, true and valid.

6) That all information furnished are true to the best of my knowledge & behalf. Department has got full right to cancel the same with penal measure, if any, in case any of the statements is proved to be false.

7) That neither any penalty or debarment was made against me nor against the firm in any way at any Govt./Autonomous Body/Institution.

8) That I am a citizen of India.

Deponent
Solemnly affirmed by the said
.....
before me.

.....
(1st class Judicial Magistrate / Notary Public)

Sl. No	Category Name	Sub Category Description	Details
A.	CERTIFICATES	CERTIFICATES (ALL CERTIFICATE SHOULD BE UP TO DATE)	1. GST Registration Certificate 2. PAN Card 3. P Tax (CHALLN) 4. Income Tax Return receipts (refer clause 6-ii)
B.	COMPANY DETAILS	COMPANY DETAILS	1. Proprietorship Firm (Trade Licence) 2. Partnership Firm (Partnership Deed, Trade Licence) 3. LTD. Company (Registration Certificate, Trade Licence) 4. Co-Operative Society (Society Registration Certificate) Bye Laws, up to date Audited Balance Sheet. 5. Power of Attorney (Registered)
C.	CREDENTIAL	Credential	1. Completion Certificate for Similar Nature of Work Done (refer clause 6-i)

NOTE: FAILURE OF SUBMISSION OF ANY ONE OF THE ABOVE MENTIONED DOCUMENTS WILL RENDER THE TENDER LIABLE TO REJECT.

8. Financial Proposal:

i) The Financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ). The contractor is to quote the rate (Percentage Above (+)/ Below (-)/ At per (+0.00)) over the total estimated cost of the intended job online through computer in the space marked for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.

9. Penalty for suppression / distortion of facts: If any Tenderer fails to produce the original hard copies of the documents uploaded or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the Tenderer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and

Earnest Money Deposit will stand forfeited. Besides, the Chairman may take appropriate legal action against such defaulting Tenderer.

10. Rejection of Bid

The employer (Tender accepting authority) receives the right to accept or reject any bid and to cancel the bidding process and reject all bids at any time prior to the award of contract without thereby incurring any liability to the affected Tenderers or any obligation to inform the affected Tenderer or Tenderers.

11. Award of Contract

The Tenderer whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority. The notification of award will constitute the formation of the Contract. The Agreement in Municipal Tender Form with incorporation of all the required documents, i.e., NleT including all its addenda & corrigendum, Application and Financial Offer on Bill of Quantities (BOQ) will be executed between the Tender Accepting Authority and the successful Tenderer. The Tender Inviting Authority may ask for submission of the hard copy of all the uploaded documents of all eligible tenderers along with original, before awarding contract.

12. Formalities

During execution if any approval from the competent authorities is required the same has to be obtained by the tenderer/agency.

13. Specification

Before quotation of rate the tenderer should inspect the site and get fully acquainted with the all physical and technical parameters related to the successful completion of the work.

14. Mode of Payment

Payment will be made as per the availability of the fund from the govt. for the respective project. No mobilization advance and secured advance will be allowed.

15. Security Deposit

Retention money towards performance Security amounting to 10% (ten percent) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit.

16. Constructional Labour Welfare CESS @1% (one percent) of cost of construction will be deducted from every Bill of the selected agency.

17. If any discrepancy arises between to similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence.

(a) NleT

(b) Municipal Tender Form

18. Supplementary / Additional items of Works:

Notwithstanding the provisions made in the related printed tender form, any item of work which can legitimately be considered as not stipulated in the specific price schedule of probable items of work but has become necessary as a reasonable contingent item during actual execution of work will have to be done by the Contractor, if so directed by the Engineer-in-Charge and the rates will be fixed in the manner as stated below:-

(a) Rate of Supplementary items shall be analyzed in the 1st instant extended possible from the rates of the allied items of work appearing in the tender schedule.

(b) Rate of supplementary items shall be analysed to the maximum extent possible from rates of the allied items of work appearing in the schedule of rates of probable items of work as will be in force at the time of NleT.

(c) If the rates of the supplementary items cannot be computed even after application of clauses stated above, the same shall be determined by analysis from market rates of material, Labour and carriage cost prevailing at the time of execution of such items of work. Profit and overhead charges (both together) @ 10% (ten percent) will be allowed only. The contractual percentage will not be applicable.

(d) Black market rates shall never be allowed.

(f) It may be noted that the cases of supplementary items of claim shall not be entertained unless supported by entries in the Work Order Book or any written order from the tender accepting authority.

19. Periodical quality test of materials supplied by the agency and final products are to be made as per guideline of schedule of PWD / I.S. at Contractor's cost. Normally quality control test of supplied materials / final products will be done in the Depttl. Laboratory. Otherwise testing of materials / final products will be done from the outside recognized laboratory at the discretion of Engineer-in-Charge. In both the cases necessary cost of testing charges will be borne by the agency.

ANNEXURE-A

APPLICATION (in Statutory Cover)

To,
The Chairperson,
South Dum Dum
Municipality
P.O. Motijheel, Dum Dum, - Dist
North 24 Parganas, Kolkata
700074, West Bengal.

_____ (Name of work)_____

Ref: - Tender for _____

N.I.T. (e) No.: WBMAD/ULB/SDDM/NIT-238/07/2023

**The Chairperson,
South Dum Dum Municipality, West Bengal.**

Dear Sir,

Having examined the Statutory, Non statutory & NleT including all its Corrigendum & Addendum, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of _____

In the capacity _____
duly authorized to submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- (a) Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this Job/ project.
- (b) Tender Inviting & Accepting Authority/Engineer-in-Charge reserve the right to reject any application without assigning any reason.

Enclo:- e-Filling:-

1. Technical proposal

- i. Statutory Documents
- ii. Non Statutory Documents
- iii. Affidavits (Ref: -Declaration Of The Bidder)

2. Financial proposal

- i. Bill of quantities (BOQ).
(With quoted the rate)

Date:-

Place:-

Signature of applicant

ANNEXURE-B

Experience profile (in Non-Satutory cover)

List of projects completed that are similar in nature to the works having more than 40% of the project cost executed for the last 5(five) financial years i.e. from FY 2017-2018 to FY 2021-2022

Name of Agency	Name location & nature of work	Tender No. & Work order No.	Name of E.I.C. responsible for supervision of work	Estimated amount put to tender (Rs)	Contractual rate	Date of commencement	Schedule date of completion	Actual date of completion of work	Reason for delay in completion (If any)

Chairperson,

South Dum Dum Municipality

Copy forwarded for information to-

1. The Chief Engineer, M.E. Directorate, Bikash Bhawan, Salt Lake City, Kol- 91
2. The Director, SUDA, ILGUS Bhawan, salt lake City, Kolkata.
3. The project director CMU, ILGUS Bhawan, salt lake city, Kolkata- **with a request to publish this NleT in the departmental website as well as website of the Govt. of West Bengal.**
4. The Media Officer, Dept. of I & CA, Writer's Building, Kolkata- 1 - with a request to publish it at least two leading dailies (one in Bengali , one in Hindi & one in English) & Electronic Media.
5. The Executive Officer, SDD Municipality.
6. The Assistant Engineer, SDD Municipality.
7. The Accountant SDD Municipality.
8. Notice Board.

Chairperson,
South Dum Dum Municipality.

Signature Not Verified

Digitally signed by ALOKE MOULIK
Date: 2023.07.27 10:22:59 IST
Location: West Bengal-WB

