



भारतीय राष्ट्रीय उपभोक्ता  
सहकारी संघ मर्यादित

National Co-operative Consumers'  
Federation of India Ltd.



27, मिर्जा गालिब स्ट्रीट, (चौथी मंजिल), कोलकाता - 700 016, 27, Mirza Ghalib Street, (4th Floor), Kolkata - 700 016

दूरभाष / Phone : 2252-2841, 2252-1839, फ़ैक्स / FAX : 2252-6472

ई-मेल / E-mail : nccfkolkata@gmail.com

NCCF:KOL:GM:2022-23/

182

Dated : 06/07/2022

### E-TENDER NOTICE

Sub. : E-Tender for supplying Students Uniform for the Belgachia , Mohanpur and Chakgaria, Campuses of West Bengal University of Animal and Fishery Sciences (WBUAFS) Kol- 700 037 in different district i.e. Nadia & Kolkata of West Bengal

NCCF, Kolkata Branch intends to participate in the e-Tender floated by the THE REGISTRAR, WEST BENGAL UNIVERSITY OF ANIMAL AND FISHERY SCIENCES, 68 K B SARANI, BELGACHIA, KOLKATA -700037 for supplying Students Uniform for the Belgachia , Mohanpur and Chakgaria, Campuses of West Bengal University of Animal and Fishery Sciences (WBUAFS) Kol- 700 037 in different district i.e. Nadia & Kolkata of West Bengal. NIT enclosed for kind information please.

Interested enlisted, sound and well experienced Supplier(s) of NCCF are requested to contact with NCCF, Kolkata Branch immediately alongwith Credential / Work Completion Certificate of such supply for execution of the work on behalf of NCCF within 13/07/2022 (upto 6.00 pm) enabling us to submit the same within stipulated period.

- Rate (without GST) is to be quoted for the items. GST to be mentioned separately.
- EMD of ₹ 10,000/- is to be submitted by way of RTGS/ NEFT in favour of NCCF OF INDIA LTD.
- Selection of bidder will be made on the basis of Maximum Margin offered for NCCF and lowest rate quoted.
- Other terms and conditions are as per terms of NIT of the Deptt.
- NCCF will be at liberty to distribute the quantity of material/ work (40% maximum) to be supplied among all the technically eligible bidders (bidders who qualify the eligibility criteria and have deposited requisite earnest money alongwith their bids) at the lowest accepted rates by the Tendering organization subject to acceptance of the lowest rates by the bidders other than L1, after acceptance of NCCF's offer by the Tendering Organization.
- NCCF shall be at liberty to terminate the empanelment of the Business Associate if it is found that they have competed with NCCF in a particular bid either directly or in partnership/ JV with some other firm.
- NCCF may accept/ reject the offer without any reason whatsoever.

  
( Shakti Singh )  
Branch Manager

Encl. : as above.



# WEST BENGAL UNIVERSITY OF ANIMAL AND FISHERY SCIENCES

68, Kshudiram Bose Sarani, Belgachia, Kolkata-700 037  
email: wbuafs1995@gmail.com, registrar.wbuafs@gmail.com

Prof. Partha Das, Ph.D.  
Registrar (Actg.)

Memo No. WBUAFS/Admn/ET(22-23)/1466

Date:05.07.2022

E-Tender Helpdesk: (033) 2546-9768  
Tele-fax: (033) 2556-3123 E-MAIL: [drsouravchandra1@gmail.com](mailto:drsouravchandra1@gmail.com)  
Log-on for submission: <http://www.wbtenders.gov.in>  
University Website: <http://www.wbuafsc.ac.in>

## NOTICE INVITING e-TENDER WBUAFS/ADMN/ET-018/2022-2023

The Registrar, West Bengal University of Animal & Fishery Sciences invites e-tender from reputed company / tailor / suppliers having experience of minimum 2 years in supplying Students Uniform for the Belgachia, Mohanpur and Chakgaria, Campuses of West Bengal University of Animal and Fishery Sciences (WBUAFS) Kol- 700 037 in different district i.e. Nadia & Kolkata of West Bengal.

Detailed particulars may be obtained from the website <http://www.wbtenders.gov.in> and also be viewed from the Website <http://wbuafsc.ac.in>.

**Last date & time of submission of bid electronically is on 15.07.2022 at 12.30 Hours IST.**

1. Name & Address of the site: West Bengal University of Animal & Fishery Sciences.
  - a. Belgachia Campus, 37 & 68 K. B. Sarani, Belgachia.
  - b. Chakgaria Campus, Faculty of Fishery Sciences, Chakgaria, Kolkata- 94
  - c. Mohanpur Campus, Faculty of Vety. & Animal Sciences & Faculty of Dairy Technology Mohanpur, Nadia.
2. Controlling Officer: Registrar, West Bengal University of Animal & Fishery Sciences.
3. Contact Number: 033 2556 – 3123.
4. Tenders should be submitted in two bid systems. First bid shall be known as “Technical Bid” in which below stated documents must be kept. In case of lack of any document (Technical Bids), the tender shall be liable to be rejected and Financial Bids not to be considered. Second bid shall be known as “Financial Bid” in which only rates of items should be kept in prescribed BOQ only.
5. The offered rate should be valid for 365 days but the period may be extended or curtailed at the discretion of the undersigned/ Tender committee & as per requirement.
6. **Earnest Money (EMD): -**

In the event of e-filling, intending bidders may download the tender documents from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate. Completed bids, digitally signed, have to be uploaded in the same website. Payment for earnest money of Rs. 10,000.00 (Rupees ten thousand) only to be made either by Net Banking through ICICI Bank Payment Gateway or through RTGS/NEFT as detailed below:

**a) Payment by NET Banking (any listed bank) through ICICI Bank Payment Gateway:**

- i) On selection of net banking as the payment mode, the bidder will be directed to IclCI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
- ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
- iii) Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government/PSU/Autonomous Body/Local Body/PRI, etc maintained with the Focal Point Branch of IclCI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v) If the transaction is failure, the bidder will again try for payment by going back to the first step.

**b) Payment through RTGS/NEFT:**

- i) On selection of RTGS/ NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank Account.

**7. For availing exemption of EMD: -**

- 1) Bidders are requested to upload the NSIC / MSME Registered Certificate for getting exemption of EMD. For that they need to select the EMD page as Yes and provide the exemption type as fixed and put the actual EMD amount in Rupees and upload the exemption document.

***N.B.: during evaluation, the bidders may be invited and clarification/ information or additional documents or original hard copy of any of the documents already submitted may be sought from them & if these are not produced within the stipulated time frame, their bid will be liable to rejection.***

### 8. Bid 1: Technical bid:

Sl. No.	Particulars	To be submitted to the inviting authority and same to be uploaded to the site of <a href="http://www.wbtenders.gov.in">http://www.wbtenders.gov.in</a>
1.	EMD	Documentary evidence for Payment of earnest money Rs. 10,000.00 (Rupees ten thousand) only made either by Net Banking through ICICI Bank Payment Gateway OR NIFT / RTGS. If any agency/ Organisation is exempted from payment of EMD, copy of relevant Government Order ( <b>only</b> *Registered Labour Co-operative Societies will be exempted from paying the Earnest Money Deposit) is to be furnished i.e. Uploaded without fail.
2.	Tender Copy	Notice Inviting Tender Digitally Signed and Uploaded
3.	Application Form	Original
4.	PAN	Valid PAN Card in the name of bidder/organization
5.	Valid Trade License	Tread License for the year 2022-2023in the name of bidder/organization
6.	Valid GST Registration Certificate	Valid GSTIN applicable under GST Acts & Rules.
7.	Constitution of Company/ Company details	For Proprietorship Firms, Partnership Firms, Registered Company, Registered Co-operative Society, valid Joint Venture or Consortiums (Valid Trade License/ acknowledgement/ Receipt of application for Trade License/ Revalidation applicable under the Rules) OTHER
8.	Solvency Certificate	Issued by the Bank in current year.
9.	Credential of work	BOQ and Work Order/ Award of Contract duly authenticated by issuing authority since last three years.
10.	Income Tax Return copy	Income Tax Return copy for 3 years (latest)
11.	Professional Tax ( if applicable)	Latest Professional Tax Payment Certificate (PTPC) or, PT payment challan for current financial year or Government Order for exemption in other States, where applicable.
12.	Experience Certificate	Minimum 2 years in supplying Students Uniform

### 9. Bid 2: Financial bid:

- Financial bid will be opened only when technical bid is found to be qualified.
- In the BOQ of this bid only rates of items (prescribed format) will be entered/upload. Do not submit any separate envelop for financial bid in this office.
- Price can be quoted only in INR.
- Validity of tender: Quoted rate shall remain valid for a period of at least 365days from the last date of submission of tender.
- All duties, taxes and other levies payable by the supplier/manufacturer under the contract shall be included in the total price.
- No conditional financial bid shall be entertained / accepted.
- Conditional quotation will not be accepted.
- Quoting zero rate will be considered as non-responsive and will be summarily rejected.

## 10. Schedule of important dates of this e-Tender

Sl. No	Activity	Date & Time
1.	e-tender Publishing Date	06.07.2022 at 12.30 Hrs
2.	Document Download start date	06.07.2022 at 17.30 Hrs
4.	Bid submission start date	07.07.2022 at 17.30 Hrs
6.	Bid submission end date	15.07.2022 at 12.30 Hrs
7.	Technical Bid opening date	18.07.2022 at 12.30 Hrs
8.	Technical Bid opening Summary sheet (TBO) containing Preliminary Technical Bid Evaluation Summary uploading date	To be notify later
9.	Uploading Technical Bid Evaluation Sheet (TBE)	-do-
10.	Financial Bid opening date	-do-
11.	Uploading of Financial Bid evaluation sheet	-do-
12.	Uploading of the Letter of Invitation / Acceptance LOI/LAO	-do-
13.	Uploading of Award of Contract (AOC) (Supply order/ Work Order)	-do-

11. THE UNDERSIGNED RESERVES THE RIGHT TO CHANGE THE ABOVE SCHEDULE IN CASE OF ANY EXIGENCIES AFTER PUTTING UP A NOTICE IN THE DEPARTMENTAL WEBSITE & NOTICE BOARD.

12. List of Items:

Sl. No.	Name of the work	Approximate Quantities	Rate should be quoted for each set
1	Supply the students uniform as follows: <ul style="list-style-type: none"> <li>One Half Shirt (Sky Blue) for boys along with university logo at Pocket</li> <li>One Full Pant (Navy Blue) for boys</li> <li>One Tie</li> </ul> [Made up of cotton Field: Cotton + Polyester: (80:20)] Cloth should be of reputed brand.	200 set	Each set
2	Supply the students uniform as follows: <ul style="list-style-type: none"> <li>One Full Shirt (Sky Blue ) for boys along with university logo at Pocket</li> <li>One Full Pant ( Navy Blue ) for boys</li> <li>One Tie</li> </ul> [Made up of cotton Field: Cotton + Polyester: (80:20)] Cloth should be of reputed brand.	200 set	Each set
3	Supply the students uniform as follows: <ul style="list-style-type: none"> <li>Two Full Shirt (Sky Blue ) for girls</li> <li>Two waist coat along with university logo at Pocket</li> <li>Two Ties</li> <li>Two Full Pant ( Navy Blue ) for girls</li> </ul> [Made up of cotton Field: Cotton + Polyester: (80:20)] Cloth should be of reputed brand.	60 set	Each set

### **13. (General Terms & Conditions of e-tender)**

- Measurement of Uniform should be taken from different campuses of the University
- **Trained Ladies tailor is mandatory for measurement of Uniform for girls students.**
- Cloth should be of reputed brand.
- Rate quoted should be inclusive of all charges for the said work at Belgachia, Kolkata-37 or Mohanpur, Nadia or Chakgaria, Kolkata.
- No Agency Charge / Commission for delivery shall be entertained.
- University **Authority reserves the right to accept or reject any tender without assigning any reason / reasons what so ever.**
- Payment shall be made within a reasonable period after completion of work, submission of bills and final Quality Approval.
- The offered rate should be valid for 365 days but the period may be extended or curtailed at the discretion of the undersigned/ Appropriate Committee/ Tendering Authority and requirement.
- The bidder must abide by the terms and conditions as laid down by this University.
- Any further clarification on the specifications / schedule of the work prior to the submission of tender, the firms may contact the undersigned.

### **14. EARNEST MONEY DEPOSIT & OTHER FEES**

- i. The Earnest Money Deposit shall not carry interest. This university is not liable for deposition of excess of Earnest Money.
- ii. The onus of proving that a Bidder is exempted from depositing Earnest Money will be on the Bidder & must be proved by submission of valid documents to that effect e.g., Co-operative Societies of this State should furnish Registration Certificate from the State Register of Co-Operative Societies.
- iii. Withdrawal of bid in a Tender Withdrawal of e-Tender once the bid has been submitted online and after passing of end date for submission and has been accepted for further processing, is not allowed. EMD will be forfeited by the Government and the L1 bidder/contractor.

### **15. Other Terms & Conditions:**

1. The EMD of the L1 bidder will be as treated as security deposit and returned after 06 (six) months from the date of satisfactory completion of works.
2. Rate should be mentioned as format of BOQ.
3. If the Agency fails to start or complete the work/ supply and installation within the stipulated period, the Authority reserves the right to cancel the work/Supply order and no claim shall be entertained.
4. All applicants will strictly follow the instructions given above. Application which does not fulfill the above mentioned points may be liable for rejection. Any sort of canvassing will also make the applicant liable for rejection.
5. All legal matters will be settled within the jurisdiction of Kolkata High Court.
6. The areas to be covered under this assignment as given in the enclosures are only illustrative but not exhaustive.

**16. PAYMENT**

- (i) No advance payment (Part or full) will be entertained in any case.
- (ii) Tax Invoice is to be sent in TRIPLICATE along with relevant Order, bearing satisfactory completion certificate from competent authority of WBUAFS.



**Registrar (Actg.)**

**Memo No. WBUAFS/Admn/ET(22-23)/1466/1(6)**

**Date:05.07.2022**

**Copy forwarded for information and wide circulation to:**

- 1) Vice-Chancellor Secretariat's, WBUAFS.
- 2) The Finance Officer, WBUAFS.
- 3) The Dean, Faculty of \_\_\_\_\_, WBAUFS.
- 4) The DSW, WBUAFS.
- 5) The In-Charge, University Website.
- 6) Office Copy.



**Registrar (Actg.)**

**CHECK – LIST**

**Information about Bidders  
(To be furnished online with the Technical bid)**

<b>SI No.</b>	<b>Description</b>	<b>Particulars</b>	<b>Page Number</b>
1.	EMD		
2.	Tender Copy		
3.	Application Form		
4.	PAN		
5.	Trade License for the financial year 2022-2023		
6.	Valid GST Registration Certificate		
7.	Constitution of Company/ Company details		
8.	Solvency Certificate		
9.	Credential of work		
10.	Income Tax Return copy		
11.	Professional Tax ( if applicable)		
12.	Experience Certificate		
13.	Declaration Affidavit (Y)		
14.	Others.		



**Application Format**

**(To be furnished in the Company’s Official Letter Head Pad with full Address with contact no. Telephone no. FAX No., e-mail Address, Website etc.)**

Ref. No. -----

Dated.....

To  
The Registrar,  
West Bengal University of Animal & Fishery Sciences  
68, K.B. Sarani  
Kolkata-700037

**Sub: NIT for ..... for the year 2022-2023.**

Sir,

With reference to your online advertisement no. \_\_\_\_\_, dated \_\_\_\_\_/2022,I /  
We.....the Proprietor/Authorized Nominee/s (of the  
Firm .....) are hereby furnishing my/our rates for the item tendered for, as per  
your specification, terms & conditions to the West Bengal University of Animal & Fishery Sciences for the year  
2022-2023.

Should this tender be accepted, I/We hereby agree to abide by & fulfil all the terms & conditions laid down  
in the online N.I.T. and the particulars available in the Tender Notice & the details given in the specification/  
Description or in default thereof to forfeit & pay the Governor of the state of West Bengal, or his successor in  
office the penalties/sums/or of money that may be imposed by the West Bengal University of Animal & Fishery  
Sciences, the earnest money deposited herewith or from other money deposited by me/us or from the bills that will  
be payable to me/us for the supplies to be made.

I/We also agree that the decision of the Registrar, West Bengal University of Animal & Fishery Sciences  
in all matters in respect of this online tender will be final & binding on me.

I/We also agree to execute on being called upon to enter into a formal agreement embodying the terms &  
conditions contained herein &/or on usual terms & conditions & on default on my/our doing so, the Earnest Money  
deposited by me/us will liable to be forfeited.

I am/We are well acquainted with the facts about the firm and the information provided in the tender is true  
& correct.

Yours faithfully,

Date:

Signature & office seal:

Name of the Firm:

Address with PIN:

**SECTION – B**  
**AFFIDAVIT – “Y”**

(To be furnished in Non – Judicial Stamp paper  
of appropriate value duly notarized)

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1. I, the undersigned do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the undersigned.
2. The under-signed also hereby certifies that our firm M/S  
.....  
.....had neither blacklisted or debarred by any Government /Authority in last 5 (five) years from the date of issue of N.I.T.
3. The undersigned would authorize and request any Bank, Person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by The Registrar, West Bengal University of Animal & Fishery Science to verify this statement.
4. The undersigned understands that further qualifying information may be requested and agrees to furnish any such information at the request of The Registrar, West Bengal University of Animal & Fishery Science
5. Certify that I have applied in the tender in the capacity of individual/ as a partner of a firm and I have not applied severally for the same job.
6. Certify that the rates have been offered for carrying out and completing the work to the satisfaction of the The Registrar, West Bengal University of Animal & Fishery Science by taking due consideration of all factors after inspection of the work site and going through the detailed Notice Inviting e-Tender and schedule of probable items of work with approximate quantities and other documents.

.....  
Signed by an authorized officer of the firm.

.....  
Title of the officer

.....  
Name of the Firm with Seal

Date: \_\_\_\_\_

**SECTION – B**  
**FORM – III**  
**STRUCTURE AND ORGANISATION**

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A. 1 Name of Applicant :

A. 2 Office Address :

Telephone No. :

Fax No. :

A. 3 Name and Address of Bankers :

A. 4 Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation.

Signature of applicant including title

and capacity in which application is made.

**Signature Not Verified**

Digitally signed by Ratan Kumar Sarkar  
Date: 2022.07.05 14:42:26 IST  
Location: West Bengal WB

