

27, मिर्जा ग़ालिब स्ट्रीट, (चौथी मंजिल), कोलकाता - 700 016, 27, Mirza Ghalib Street, (4th Floor), Kolkata - 700 016
दूरभाष/Phone : 2252-2841, 2252-1839, फ़ैक्स / FAX : 2252-6472
ई-मेल /E-mail : nccfkolkata@gmail.com

NCCF:KOL:GM:2021-22/550

Dated : 01/12/2021

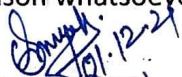
E-TENDER NOTICE

Sub. : E-Tender for supply of Office Furniture to The Registrar,
Sidho-Kanho-Birsha University, Ranchi Road, P.O. – Sainik School,
Dist. – Purulia – 723104, West Bengal

NCCF, Kolkata intends to participate in the e-Tender floated by the The Registrar, Sidho-Kanho-Birsha University, Ranchi Road, P.O. – Sainik School, Dist. – Purulia – 723104, W.B. for supply of Office Furniture. NIT alongwith BOQ are enclosed for kind information please.

Interested enlisted, sound and well experienced Supplier(s) of NCCF are requested to contact with NCCF, Kolkata Branch immediately alongwith Credential / Work Completion Certificate of such supply for execution of the work on behalf of NCCF within 07/12/2021 (upto 12.00 pm) enabling us to submit the same within stipulated period.

- Rate is to be quoted for the items INCLUSIVE ALL.
- EMD of ₹ 5,000/- (Refundable) is to be submitted by way of RTGS/ NEFT in favour of NCCF OF INDIA LTD.
- Selection of Supplier will be made on the basis of Maximum Margin offered for NCCF and lowest rate quoted.
- Other terms and conditions are as per terms of NIT.
- NCCF, Kolkata may accept/ reject the offer without any reason whatsoever.


In-Charge (Buss)
NATIONAL CO-OPERATIVE CONSUMER
FEDERATION OF INDIA LIMITED
27, Mirza Ghalib Street, (4th Floor)
Kolkata-700 016

Encl. : NIT & BOQ of e-Tender.



Sidho-Kanho-Birsha University

Ranchi Road, P.O.- Sainik School
District - Purulia, PIN – 723104, W.B.
Phone : 03252- 202419 Website-www.skbu.ac.in

Ref No: FO/479 /SKBU/21

Date: 25/11/2021

E- Tender Notice for Office Furniture

1. SIDHO-KANHO-BIRSHA University, Purulia intends to procure **Office Furniture** at Purulia. The tentative quantity of the required items along with technical configuration of each items are mentioned at Annexures separately. SKB University is looking for interested bidders who have experience in supplying of above type of instruments.
2. Bidders are advised to study all technical and financial aspects, instructions, forms, terms and specifications carefully in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the Bidder's risk and may result in the rejection of the bid.
3. Intending bidder may download the tender documents from the website www.skbu.ac.in. Last date of submission by hand or post: **09/12/2021 up to 12:00 hrs. Opening Date 11/12/2021, 2 PM.**
4. The categories of items and quantity indicated in the Tender Document are tentative. SKB University (SKBU), however, reserves the right to increase or decrease the quantity or delete some or all of the items depending on the needs of the SKBU and availability of funds without assigning any reasons.
5. The bidder should indicate specifically the **Basic Price, Taxes, GST, Entry tax, other duties (if any)**, and levies chargeable quantitatively against each item. **University will assist to have way bill (if necessary) but the pay will be borne by the bidder.** University having valid Central excise duty exemption certificate issued by DSIR, New Delhi. No additional information will be entertained after due date. SKBU may reject bids if they do not carry such information separately and specifically quantitatively. No transportation charges, customs clearing charges, insurance charges etc will be paid extra.
6. The tender should be submitted in two cover system (electronically) as defined in E-Tender participation system: (a) Technical Bid (b) Financial Bid.
7. The bidders are required to quote for each item separately in terms of basic price, GST and all other charges.
8. SKB University reserves the right to reject any or all tenders without assigning any reason whatsoever.
9. No advance payment or payment against Performa invoice will be made. Payment will be made after 100 % supply , inspection, and installation/testing of materials at SKBU Campus.
10. All damaged or unapproved goods shall be returned at the bidder's risk and cost and the incidental expenditure thereupon shall be recovered from the concerned party.

11. On acceptance of tender, the date of delivery should be strictly adhered to otherwise, the SKB University reserves the right not to accept the delivery in full or in part. In case the order is not executed within the stipulated period, the SKB University will be at liberty to make purchases through other sources.
12. Delivery Schedule: The Company shall be able to deliver the required items within 1 month or mutually agreed date. Delivery/Installation is to be done at SKBU Purulia, West Bengal.
13. Warranty: All the products must carry minimum one year comprehensive warranty.
14. The products asked for should be of very high standard and of mentioned brand.
15. **Liquidated Damages:** The Company shall be liable to indemnify the SKB University in all respects and meet and pay off the litigation expenses and all the liabilities including damages, sums etc. arising out of and as a consequence of the negligence, deficiencies, mistakes, lapses, delays etc. in the execution of the various jobs and the services provided.
16. The company should ensure quick back up response in case of equipment failure which should be replaced if needed within 48 hours of the distress call.
17. **Payment:** There is no provision for making advance payment to the Company.
 - a. Payment will be made through LC for foreign company or,
 - b. Through NEFT/RTGS /cheque for Indian company.
18. **Purchase Order:** The purchase order for the entire quantity can be placed either in one lump sum or as per the requirement through repeat order subject to availability of fund of the required items. The quantity shown is tentative and may increase or decrease.
19. The vendor must have following certificates GST, PAN, Trade licence, and ISO certification.
20. No part supply will be accepted.
21. Bidder should deposit EMD Rs.5,000/-(Rupees five thousand)only by NEFT in favour of Sidho Kanho Birsha University (**A/C No : 1102104000041098 , IFSC: IBKL0001102**) and Scan copy of the transaction slip to be upload in the E tender portal.
22. **EMD** deposited by the unsuccessful tenders will be **refunded** by NEFT. The Earnest Money of the Successful Tenderer will be adjusted against the Security Deposit.
23. 10% of total order value will be deducted from the Bill as Security deposit and it will refunded after completion of warranty period.
- 24.

Registrar

Annexure I

Proforma For Technical Bid

Sl.	Particulars	Information
1	Name of the Firm & Owner : (with Telephone/Mobile Numbers, email)	
2	Type of Organisation (Proprietorship/Partnership/Pvt. Ltd./Limited Company) Month/Year of Establishment	
3	Website of Bidder, if any	
4	Month/Year of Establishment	
5	PAN And GST No.	
6	Annual Turnover, Balance sheet 2020-21	
7	Whether product(s) offered by the bidders are exactly as per the configuration of SKB University. If not, indicate the changes in each product	
8	Clientele (submit copies)	
9	Validity of Tender	
10	Whether Terms & Conditions issued by SKB University are acceptable to the Firm	
11	Whether Warranty as per the desired specification	

Date

Name:

Signature of Owner/Authorized

Representative Designation:

Technical evaluation documents:

- 1. GST**
- 2. PAN**
- 3. Trade Licence**
- 4. Annual turnover minimum 25 lakh (Copy of Balance sheet)**
- 5. ISO certification.**
- 6. Experience**

ANNEXURE

TECHNICAL SPECIFICATION OF THE ITEM:

SL No	NAME OF THE ITEM	SPECIFICATION	QUANTITY
1	OFFICE AMIRAH	Steel Amirah size of 1980(h)x915(w)x485(d) mm, storage shelves 4 no. adjustable make five compartment. high quality cold rolled close annealed(CRCA) sheet .anticorrosion treated components, treated with seven step anti corrosion process. thickness of door sheet is 20 gauge and rest body 22 gauge. three way bolting device and six lever lock with high quality hinges an overlapping doors. oven baked powder coated. color –grey.	23
2	OFFICE TABLE	Clerical table size of(1510x910x755 mm) having one side lockable 3 drawer unit & other side one big single unit,19 mm thick teak wood color top, CRC square pipe frame with 6 legs for extra strength with front modesty cover.	31
3	OFFICE CHAIR	High back Revolving chair (1200x460x430 mm) having L shape 12 mm ply in seat & back with 65 mm 40 density PU molded cushion used in seat and 70 mm in back with central tilt(90°) mechanism with locking lever, steel inserted nylon prong base with five twin caster wheel, PU arm rest attached with seat & back. Backbone supporter, neck supporter and thies rest., chair up & down through hydraulic system, upholstery: fabric.	11
4	COMPUTER TABLE	Table size of 1200(w)x 600(d)x750(h) mm having 18mm Pre-lam partical board top with SF finish,18mm Pre-lam partical board PLPB keyboard tray slide through telescopic channel. having provision to keep cpu, printer etc.	20
5	NOTICE BOARD	2 X 3 Feet Premium Material Notice Pin-up Board Material Polyester Colour Blue	10

**Sd/-
Registrar**

Signature Not Verified

Digitally signed by NACH KETA
BANDYOPADHYAY
Date: 2021.11.27 14:23:15 IST
Location: West Bengal-WB