



भारतीय राष्ट्रीय उपभोक्ता  
सहकारी संघ मर्यादित

National Co-operative Consumers'  
Federation of India Ltd.



27, मिर्जा गालिब स्ट्रीट, (चौथी मंजिल), कोलकाता - 700 016, 27, Mirza Ghalib Street, (4th Floor), Kolkata - 700 016

दूरभाष / Phone : 2252-2841, 2252-1839, फ़ैक्स / FAX : 2252-6472

ई-मेल /E-mail : nccfkolkata@gmail.com

Dated : 26/08/2022

NCCF:KOL:G.M:2022-23/314

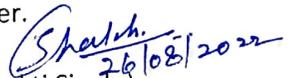
### E-TENDER NOTICE

Sub. : E-Tender for supply of Sports Kits/Uniform for the DEPARTMENT OF SPORTS, University of Calcutta

NCCF, Kolkata Branch intends to participate in the e-Tender floated by the Registrar, University of Calcutta, Department of Sports, University of Calcutta Senate House, 87/1, College Street, Kolkata - 700073, for supply of Sports Kits/Uniform for the DEPARTMENT OF SPORTS, University of Calcutta. NIT enclosed for kind information please.

Interested enlisted, sound and well experienced Supplier(s) of NCCF are requested to contact with NCCF, Kolkata Branch immediately alongwith Credential / Work Completion Certificate of such supply for execution of the work on behalf of NCCF within 02/09/2022 (upto 6.00 pm) enabling us to submit the same within stipulated period.

- Rate (without GST) is to be quoted for the items. GST to be mentioned separately.
- EMD of ₹ 30,000/- is to be submitted by way of RTGS/ NEFT in favour of NCCF OF INDIA LTD.
- Selection of bidder will be made on the basis of Maximum Margin offered for NCCF and lowest rate quoted.
- Other terms and conditions are as per terms of NIT of the Deptt.
- NCCF will be at liberty to distribute the quantity of material/ work (40% maximum) to be supplied among all the technically eligible bidders (bidders who qualify the eligibility criteria and have deposited requisite earnest money alongwith their bids) at the lowest accepted rates by the Tendering organization subject to acceptance of the lowest rates by the bidders other than L1, after acceptance of NCCF's offer by the Tendering Organization.
- NCCF shall be at liberty to terminate the empanelment of the Business Associate if it is found that they have competed with NCCF in a particular bid either directly or in partnership/ JV with some other firm.
- NCCF may accept/ reject the offer without any reason whatsoever.

  
( Shakti Singh )  
Branch Manager

Encl. : as above.



## UNIVERSITY OF CALCUTTA

### Purchase of Sports Kits/Uniform

E-Tender No. R/323/22

Date: 23-08-2022

THE University of Calcutta invites e-tenders for the following work from experienced & bonafied firms/ organizations having credential of similar nature of work in any Government/ Semi-Govt./State Aided University/Autonomous Govt. aided Institution.

Notice inviting e-Tender for the purchase of **Sports Kits/Uniform** for the DEPARTMENT OF SPORTS, University of Calcutta.

- **Description of Particulars:** Purchase of **Sports Kits/Uniform** for the DEPARTMENT OF SPORTS, University of Calcutta.
- **Time of Completion: 30 days**
- **Bid Validity Days:** 180 days
- **Name of the Concerned Department:** Department of Sports, University of Calcutta  
Senate House, 87/1, College Street, Kolkata - 700073 (West Bengal)  
Phone No: (033)22412859 (Extn. No.: 413 & 434)  
Email: departmentofsportscu@gmail.com
- **Earnest Money (EMD) : Rs 30,000 /- (To be deposited Online)**
- **Sample of the Sealed Uniform Kit has to be submitted at the Department of Sports, University of Calcutta Senate House, 87/1, College Street, Kolkata – 700073, after last bid submission day within 24 hours.**

## SPECIFICATIONS

1	<b>Truck Suit:</b> <b>Type/Brand: Track only/Equivalent</b> <b>Description:- Super poly sublimation cloth , 2.5 mtr. Poly thickness, Clear locking, Chain, inter locking stitch and “3” inch shape logo, Back printing 10’ x 2.5 “ University name, Navy Blue &amp; White Combined Colour, Size from Small (S) to Triple XL (XXXL) (Approx)</b>	<b>1156</b>	Set
2	<b>T-Shirt /Jersey with sports:</b> <b>Type/Brand: Track only/Equivalent</b> <b>Description:- Dot Net/Nokia sublimation thik cloth, “4” inch Nylon Collar, 1” inch sleeve Nylon, inter spider locking stitch and rubber print font “3” inch shape Logo, Back 10 x 2.5 University Name printing, Number printing, Navy/ Royal Blue &amp; White/Golden colour Combination, Size from Small (S) to Triple XL (XXXL) (Approx)</b>	<b>616</b>	set
3	<b>Sports Shoe:</b> <b>Type/Brand: ESS/Equivalent</b> <b>Description:- Fully leather upper, Rubber Tie grip, Hard sole, Rubber Moulded, Soft Padding, Different Size( From Size No.3 to Size.12), Colour White/ Blue/Black/Grey (Approx)</b>	<b>616</b>	pair
4	<b>Kit Bag:</b> <b>Type/Brand: Not Specific</b> <b>Description:- 15 inch size round shape, coat, 3/3 meter, chain runner 8 no. 1.5 inch nylon tapes, double bit, chamber imported partition, multi colour, printed soft kit bag. (Approx)</b>	<b>616</b>	pcs
5	<b>Shorts Half:</b> <b>Type/Brand: Track only/Equivalent</b> <b>Description:- Dot net/Nokia sublimation thin cloth, 4”, inter spider locking stitch and rubber print font “2” inch shape Logo, and Number printing, Navy/ Royal Blue &amp; White/Golden colour Combination, Standard Size, different style/model for different game.(Approx)</b>	<b>616</b>	set
6	<b>Medal</b>	<b>219</b>	pcs
7	<b>Trophy</b>	<b>51</b>	pcs
8	<b>Sports Equipment :</b> <b>Football (Nivia/Cosco , Full size match ball)</b>	<b>18</b>	pcs
8.01	<b>Cricket Ball (4 cup SG club Red)</b>	<b>12</b>	Doz
8.02	<b>TT Ball (Stiga / Butterfly, one star 40+,)</b>	<b>12</b>	Box
8.03	<b>TT Ball (Stiga / Butterfly, one star 40+,)</b>	<b>6</b>	pkt
8.04	<b>Badminton Shuttle (AS II)</b>	<b>23</b>	Box
8.05	<b>Volleyball (Cosco super Volley Volleyball)</b>	<b>12</b>	pcs
8.06	<b>Kho-Kho Pole (Wooden-shal ground to top 1.20 mtrs under ground - 60 cm’ ground to top - circumdance 9 to 10 cm. under ground- 20 cm x 20 cm x 20 cm)</b>	<b>1</b>	pair

i) **Eligibility Criteria of Bidder:**

- i) **The Bidder has to submit all the relevant documents in support of valid trade license, GST no, Pan No & Credential for satisfactory Completion of similar nature of work from experienced & bonafied firms/ organizations having credential of similar nature of work in any Government/ Semi-Govt./State Aided University/Autonomous Govt. aided Institution and fulfills the qualifying criteria as mentioned in the tender document etc within 3 years.**
- ii) **The intending bidder must attach the photo-copies of all the relevant documents such as Valid Trade License, GST & Pan and credential for satisfactory completion of similar nature of job amounting to 75 % of the estimated value in a single tender in the last three financial years in Government, or Government Undertaking or any State Aided University on line as Non-Statutory documents. Only completion certificate of the work will be considered as Credential of works. Original documents may be asked for verification of technical checking on the date of tender opening. Failing to produce original documents, the tender will be rejected.**
- iii) **The bidder must have a registered office at Kolkata and adjoining district in West Bengal**

**Terms & Conditions: -**

After receiving the work order the successful bidder must submit the sample of the items to the concern and after checking and verification of the sample items by the concern department. The total quantity of the items to be supplied within the stipulated date & time.

**Mode of payment: -**

After completion of the work as per work order or any subsequent work order against the original work order. The triplicates bills (RA/Final bill) duly checked and verified by the concern department with the completion corticate by the concern department and should be submitted to the office of the under signed with in 10 days after completion of the work.

**Termination Clause:**

- i. Failing to supply and commissioning of the items as per work order within the stipulated time, the contract will be rejected except application of Force majeure Clause and EMD will be forfeited.
- ii. If any deviation of quality and specification from the stipulated specification as per B.O.Q observed, the purchase order will be cancelled and EMD will be forfeited.

**Force majeure Clause:** If the work(s) be delayed for the following reasons: -

Due to war, internal emergency and other conditions such as abnormally bad weather, flood, cyclone natural calamity or serious loss or damage by fire or civil commotion, the contractor shall immediately give notice thereof in writing to the Tender Committee but shall nevertheless use constantly his/her best endeavors to prevent or make good the delay and shall do all that may be reasonably required to the satisfaction of the Tender Committee to proceed with the works.

**Earnest Money (EMD):-** Intending bidders are requested to deposit Rs. **30,000** /- (to be deposited online by each bidder) only to be deposited by the bidder concerned electronically: online – through his net banking enabled bank account, maintained at any bank or: offline – through any bank generating NEFT/RTGS Challan from the e-tendering portal. Intending bidder will get the beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the EMD from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer EMD through NEFT/RTGS must read the instruction of the Challan generated from E-Procurement site.

*Bidders are also advised to submit EMD of their bid, at least 3 working days before the closing date for bid submission as it requires considerable time for processing of Payment for EMD.*

**For availing exemption of EMD: -**

- 1) Bidders are requested to upload the **NSIC / MSME Registered Certificate** for getting exemption of EMD. For that they need to select the EMD page as Yes and provide the exemption type as fixed and put the actual EMD amount in Rupees and upload the exemption document.**

***N.B.: During evaluation, the bidders may be invited and clarification/ information or additional documents or original hard copy of any of the documents already submitted may be sought from them & if these are not produced within the stipulated time frame, their bid will be liable to rejection.***

## Times Seclude of the Tender:

Sl. No.	Items	Publishing Date (s)
1	Date of uploading of N.I.T. & Tender documents (online) from this end	23-08-2022 ; 04:00 pm
2	Documents downloading, starting date (online)	23-08-2022 ; 04:00 pm
3	Bid submission, starting date (online)	23-08-2022 ; 04:00 pm
4	Bid submission, closing date (online)	06-09-2022 ; 02:00 pm
5	Bid opening date for technical proposal (online)	08-09-2022 ; 02:00 pm
6	Date of uploading of the list of technically qualified bidder (online)	To be communicated later
7	Date and place for the opening of financial proposal (online)	To be communicated later
8	Date of uploading of the list of bidders along with the approved rate	To be communicated later

## INSTRUCTIONS TO BIDDERS

**Instructions / guidelines for electronic submission of tenders have been annexed for assisting the contractors to participate in e- tendering.**

- I. Registration of Bidder:** - Any bidder willing to take part in the process of e –tendering will have to be enrolled & registered with the Government e – Procurement system through logging on to <https://wbtenders.gov.in>.The bidder is to click on the link for e – Tendering site as given on the web portal.
- II. Digital Signature Certificate (DSC):** - Each bidder is required to obtain a class - II or class – III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider.
- III. Collection of Tender documents:** - The bidder can search & download NIT & Tender documents electronically from computer once he/she logs on to the website mentioned in Clause 1, using the Digital Signature Certificate. This is the only mode of collection of Tender documents.

#### IV. Cost of Earnest Money (EMD)

Description of Items	Earnest Money (EMD) Quoted INR
Purchase of Sports Kits/Uniform for the DEPARTMENT OF SPORTS, University of Calcutta	Rs.30,000 /- (To be deposited Online)

#### V. Submission of Tenders:-

a. **General process of submission:** - Tenders are to be submitted through online to the website <https://wbtenders.gov.in> in two folders at a time for each work, one is technical bid and other is financial bid, before the prescribed date and time using the digital signature certificates.

- **Technical Bid:-** Technical bid must contain scanned copies of the followings :
  - NIT
  - Scan Copy of EMD
  - Credential
  - GST, PAN
  - P-Tax
  - Relevant valid trade license
- **Financial Bid :-** BOQ in .xls format

b. **Online bid to be submitted to <https://wbtenders.gov.in> portal**

#### VI. Statutory Cover Containing

- i) NIT and corrigendum, if any (download the NIT and upload the same using digital signature).

**VII. NON-STATUTORY/MY DOCUMENTS containing the following documents:**

Sl.No.	Category	Sub Category	Sub-Category Description
A.	Certificates	Certificates	1. PAN Card
			2. Professional Tax Registration Certificate
			3. GST Registration Certificate
			4. Valid Trade License
			5. <b>NSIC / MSME Registered Certificate/Bank Guarantee for getting Exemption of EMD.</b>
			6. For non-registered organizations under NSIC/MSME, EMD documents are to be enclosed.
B.	Credential	75% of the total amount of work in government, autonomous organization, state universities.	

**Rejection of Bid:**

*Tender Committee reserves the right to accept or reject any Bid and to cancel the Bidding processes & reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Tender Committee's action.*

**Note: Failure of submission of any of the above-mentioned documents will render the tender liable to be summarily rejected for both statutory & non statutory cover.**

**VIII. Financial Bid: - BOQ in INR (in excel sheet)**

- i) The financial bid should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate through online in the space marked for quoting rate in the BOQ.
- ii) Only downloaded copies of the above documents are to be uploaded, virus scanned & digitally signed by the contractor.

## **IX. Opening & Evaluation of Tender: -**

### **Opening of Technical Bid:**

- i) Technical bid will be opened by the University of Calcutta Officials. Intending bidders may remain present if they so desire. Statutory Cover (folder) would be opened first & if found in order and correct Non Statutory Cover (folder) will be opened. If there is any deficiency in the Statutory & Non statutory documents the tender will summarily be rejected.
- ii) Decrypted (transformed in to readable formats) documents of the non statutory cover will be downloaded & handed over to the evaluation committee.
- iii) List of technically qualified bidders would be uploaded.

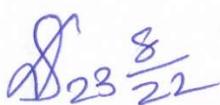
**NB: While evaluation, the committee may invite the bidders & seek clarification/ information or additional documents or original hard copy of any of the documents already submitted & if they are not produced within the stipulated time frame, their bid will liable for rejection.**

### **X. Opening and evaluation of Financial Bid:**

Financial bid of bidders declared technically eligible by the Committee will be opened electronically from the web portal on the prescribed date and time.

### **XI. Penalty for suppression / distortion of facts:**

Submission of false document by bidder is strictly prohibited and will be liable for rejection of the tender.

  
REGISTRAR  
UNIVERSITY OF CALCUTTA  
Registrar,  
University of Calcutta

**Signature Not Verified**

Digitally signed by Debasis Das  
Date: 2022.08.23 14:34:58 IST  
Location: West Bengal-VB