

**INVITATION OF APPLICATION FOR ENGAGEMENT OF YOUNG PROFESSIONAL
FOR AGRICULTURAL COMMODITIES AND IMPORT / EXPORT ON
CONTRACTUAL BASIS.**

SCOPE OF WORK:

1. To assist in working of Branches of NCCF as well as Head Office for procurement of agricultural commodities including onion etc. and import & export of various agricultural products etc.
2. The person should be well versed in trading of agricultural & horticultural commodities.
3. The official should be well versed with the International Trading of Agricultural Commodities so that he/she able to advice NCCF in new product development in the field of Agri products.
4. The official should be well versed with working of the various Govt. Department(s) / PSUs so that able to integrated with the working of Division.
5. Study of NCCF working import / export and other relevant contract and preparation of tender documents for procurement and import / export of Agri commodities.
6. Study the DGFT Rules for import / export and ensuring statutory compliances with respect to existing rules and requirement for export / import of Agri commodities.
7. Any other work may be assigned as and when required.

NATURE OF ENGAGEMENT:

The appointment of employee will be on full time basis and they will not be permitted to take any other assignment during the period.

PERIOD OF ENGAGEMENT:

The engagement will be on purely temporary, short term contract basis initially for a period of one year which may be extended for further one year depending on the need.

CONSOLIDATED REMUNERATION:

Rs.40,000/- per month inclusive of all allowances.

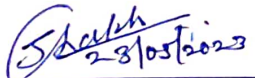
QUALIFIATION & EXPERIENCE CRITERIA ELIGIBILITY:

ESSENTIAL:

He/She should be graduate in agriculture or economics or international business or rural business from any recognized university or institute of MHRD and should have minimum 2 years' experience in procurement and sales of agricultural commodities / import, export.

DESIRABLE:

1. He/She should have undertaken procurement of agricultural commodities, import, and export and well versed with the entire operation.
2. He/She should have effective communication and interpersonal skills and knowledge of relevant policy matter in the area of trade.


23/05/2023

AGE LIMIT:

Maximum age limit of the all categories of contractual employees will be 35 years.

WORKING HOURS AND LEAVE:

The working hours will be from 9:30 AM to 6 PM on every working days (Monday to Friday).

PLACE OF POSTING:

Posting will be NCCF Branch Office at Nasik, Mumbai, Bhopal, Indore, Ahmedabad, Delhi and any other Branch decided by the Competent Authority and may require to travel across the State depending upon the official work. No TA/DA shall be admissible for joining the assignment or on its completion. No other facilities like DA, Accommodation, Residential Phone, Conveyance /Transport, Personal staff, Medical reimbursement, HRA and LTC etc would be admissible to them.

TERMINATION OF CONTRACT:

- (a) NCCF may terminate the contract of engagement of the young professional in following conditions:
- (i) Young Professional / contractual employee is unable to address the assigned work;
 - (ii) Quality of the work is not up to the satisfaction of the concerned Trade / service divisions;
 - (iii) The young professional / contractual employee fails in timely achievement of the milestone as finally decided by NCCF;
 - (iv) Young Professional / contractual employee is found lacking in honesty and integrity.
- (b) NCCF reserves the right to terminate the engagement by serving 15 days written notice on the young professional / contractual employee. Termination shall be affected on the day right after the completion of 15 days of delivery of such notice.

Interested applicant fulfilling the eligibility criteria prescribed may apply in the standard application format enclosed as Annex-I on or before 05.06.2023 in the business hours along with all supporting documents including brief write-up on his / her experience profile in sealed cover to reach the following address by speed post / courier or through email admincell@nccf-india.com:

**“ The Incharge (P&A),
National Cooperative Consumers’ Federation of India Ltd. (NCCF),
3, Siri Institutional Area, NCUI Complex, August Kranti Marg, Hauz Khas,
New Delhi – 110016”**

The application received after due date will not be considered.

The envelope containing the application form must be superscripted as “APPLICATION FOR THE POST OF YOUNG PROFESSIONAL IN NCCF.”

S. Kulkarni
23/05/2023

ANNEX-I
APPLICATION FORM

NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LTD.
(NCCF)

**3, Siri Institutional Area, NCUI Complex, August Kranti Marg, Hauz Khas, New
Delhi – 110016**

Phone : _____, Website: _____.

APPLICATION FOR THE POST OF YOUNG PROFESSIONAL

1. Name of Applicant : _____
2. Date of Birth : _____
3. Father's Name : _____
4. Category : GEN/SC/ST/OBC/PWD.
5. Address :

- (a) Corresponding/Mailing : _____

(b) Permanent : _____

6. Mobile/Telephone No. : _____
7. Email Address : _____
8. Educational Qualifications :

Qualification	Month & Year of Passing	Board / University / Institute	Subject/Specialization	Division / % of Marks	Year of Passing
Graduation					
Post-Graduation					
Professional Qualification					
Others					

9. Working Experience:

S.No.	Period of Employment		Duration (No. of years, month)	Name of Organisation with place of posting	Position / post / Designation on held	Nature of experience / Job profile
	From	To				

Other Relevant Experience, if any: _____.

Contd.../2

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10. Any other information

:

UNDERTAKING

"I hereby undertake to inform that the above information is true and correct as per my best knowledge. I understand that if any information submitted by me is found to be false, my candidature for the post may be rejected by the National Cooperative Consumers' Federation of India Ltd. (NCCF).

Place: _____

Date: _____

Signature: _____

Note: Please attach all the relevant documents / papers for qualifications and experience.

SN
23/05/2023