

Ref :-NCCF/HO/Project/2022-23/4524

Dt:- 03.11.2022

Subject:- Appointment of Agency for the Renovation & Renewing of the Chairman cell office at Head Office, NCCF New Delhi on EPC Mode.

National cooperative consumers Federation of India Limited (NCCF) Head Office ,invites bid for the Chairman cell office at Head Office, NCCF New Delhi on EPC Mode in 2 bid system.

(Non Empanelled bidder may participate in bidding process but they will have to get themselves Empanelled with NCCF by applying within one week submission of Bids, along with necessary documents for Empanelment).However, preference for the work will be given to Empanelled Business Associate.

1. Scope of work include:-

- A.) Renovation & Renewing of the Chairman cell office at Head Office, NCCF New Delhi.
- B.) Renovation & Renewing of the Basement at Head Office, NCCF New Delhi.

2. Completion Time of the Project:-4 weeks From the date of award.

All the Bidders may submit their rates in percentage (above or below) of the estimated rates of the enclosed estimate and lowest successful Bidder shall be awarded to execute the work. other term and condition are annexed herewith for the work.

3. Tender No:-NCCF/Project/2022-23/4524

4. Estiamted Value:- Rs. 423236.5/-

5. EMD:-Rs. 5000/-

6. Date and Time of starting of submission of Tender Bids:- 03.11.2022 at 3:00 PM

7. Date and Time of submission of Tender Bids is over:- 11.11.2022 at 3:00 PM

8. Date and Time of opening of Tender Bids:- 11.11.2022 at 3:20 PM

9. Address of Submission of Bids:- General Manager(P&A), NCCF Delhi NCUI Complex .3 SIRI institutional Area, August Kranti Marg New Delhi-110016

Notes:-

1. The Bids submitted shall consist all pages of tender documents and NCCF Construction Guideline October 2020,Signed on Each page by Authorized Signatory with Seal of firm Along with documents In support of eligibility criteria as per NCCF Construction Guideline issued on October 2020.All the documents shall enclosed and sealed in a closed envelope

2. All the Bidders will be bound to accept NCCF's tender term and conditions/Guidelines. Noncompliance of this shall result into treating the tender as invalid.
3. The Bidder shall also attach their ongoing work list.
4. Conditional Bids will not be considered, NCCF has right to accept or reject the any bid without assigning any Reason.
5. Time is the essence of the contract. **The work should be completed in 4 Weeks** from the date of the work order issued to the contractor to commence the work.
6. The successful Bidder should visit the site to ascertain the working conditions and local authority regulations / restrictions if any and other information required for the proper execution of the work.

For NCCF of India Ltd.



(Asit Chand Poricha)

General Manager (P&A)

FORM OF SUBMISSION OF TENDER

(To be filled by the Bidder)

**The General Manager (P&A),
NCCF of India Ltd.
Head Office
Haus Khas, New Delhi**

Dear Sir,

Ref:-PROPOSED REPAIR & RENOVATION WORK IN AT HEAD OFFICE, NCCF OF INDIA LTD.

I / We the undersigned have carefully gone through and clearly understood, after visiting the site, the and tender documents comprising of the tender form, Notice of Contractors, Agreement and Conditions of building contract, Special Conditions, Specifications and Schedule of Probable Quantities prepared.

I / We do here by undertaken to execute and complete the whole or part of the work (as desired byyou) at the respective rates quoted.

I / We are depositing as earnest of money sum of to **Rs. 5,000/- (Rupees Five Thousand only)**, by demand draft in favour of NCCF of India Ltd. payable at New Delhi, along with this tender for due execution of the work at my / our tendered rates together with any variations which shall be adjusted at prices based by the Client on our tendered rates.

In the event of this Tender being accepted I / We agree to enter into an agreement as and when required and executed the contract according to your form of Agreement, in default whereof, I / We do hereby bind my-self / ourselves to forfeit the aforesaid deposit.

I / We further agree to complete the work included in the said schedule of quantities within 4 Weeks from the date of the work order issued to commence the same.

Date of commencement shall be either one week, from the date, the acceptance letter is issued to the contractor or day on which the contractor is instructed to take possession of site whichever is latter.

I / We agree not to employ sub-contractors other than those that may be approved by **NCCF of India Ltd.**

I / We agree to pay Government, GST and all other taxes.

I / We agree to pay Government and all other taxes as prevailing foretime to time, on such itemsfor whom same is to be levies, and the rates quoted by me / us are inclusive of the same.

Yours faithfully,

Contractor's Signature _____

Designation _____

Address _____

- 1.
- 2.
- 3.

General Notes

- 1.** The contractor shall engage an authorized person at site who shall take the instructions from the NCCF of India Ltd. The work should not suffer due to lack of supervision, manpower and materials.
- 2.** The Contractor is required to co-ordinate his works along with other agencies working at site. He has to reimburse any of the damage made by him or any of his representatives for any of the other agency or owner at site.
- 3.** Making of any cut-out / opening for electrical wiring / fitting in any of false ceiling, partition, Paneling, masonry work etc., and providing panels of the same finish in partitions, paneling shall not be paid extra.
- 4.** The contractor is required to fabricate a sample where required, or any item so installed for approved. Any changes made by the NCCF of India Ltd. in the sample to the specifications as mentioned in the tender, shall not be deducted or paid extra.
- 5.** The partitions shall be so fixed that all joinery work is in plumb and true in line. The partition frame shall be firmly fixed to the floor and ceiling by using suitable wall plugs and screws
- 6.** The contractor shall check all dimensions before fabricating and fixing the partitions or ceiling in position at site.
- 7.** All measurements given in the schedule hereunder are for the purpose of tender only. Payment will be made on actual measurement of the work done.
- 8.** All measurements shall be as per relevant I.S.I. standards.

NCCF OF INDIA LIMITED**BOQ of the NCCF Office Renovation Work****Work (A):- NCCF office Renovation Work**

| S.No | Description of the Item | Unit | Qty | Rate | Amount |
|------|---|--------|-----|------|---------------|
| 1 | Toilet Fitting(hindware) | | | | |
| (a) | Angle valve | No | 4 | 2000 | 8000 |
| (b) | Two in one Bib Cock Tap | No | 1 | 3500 | 3500 |
| (c) | Hand Spray (Faucet) | No | 1 | 3000 | 3000 |
| (d) | Towel Ring | No | 1 | 1500 | 1500 |
| (e) | Wash Basin tap swan neck | No | 1 | 6250 | 6250 |
| (f) | WC sheet Jet Spray | No | 1 | 2500 | 2500 |
| (g) | Toilet paper holder | No | 1 | 2000 | 2000 |
| (h) | Trap jali 100 mm | No | 2 | 300 | 600 |
| (i) | Wall mounted cistern plate | No | 1 | 3500 | 3500 |
| (j) | Looking mirror 6mm thk (Size 6x2) fixed on metal studs on wall | No | 1 | 8500 | 8500 |
| 2 | Plastic Emulsion paint on wall with repiring putty & finishing in white colour.(Asian/ICI dulux paints) | Sqft | 750 | 35 | 26250 |
| 3 | Washable wall paper with fixing (importaed) Rolls | Nos | 2 | 7000 | 14000 |
| 4 | Black sun film on back side windows glass | Sqft | 160 | 100 | 16000 |
| 5 | Roller blinds on windows | Sqft | 160 | 250 | 40000 |
| 6 | Glass for table top 6mm thk with edge polishing (size 36"x 22 ") | Nos | 1 | 3000 | 3000 |
| 7 | TV stand Crome /steel polishing with glass &metal shelf | Nos | 1 | 8000 | 8000 |
| 8 | Sofa cloth change with stiching for 10 seater | seater | 10 | 4200 | 42000 |
| 9 | False ceiling in Toilet | Sqft | 80 | 80 | 6400 |
| | Total (A) | | | | 195000 |

ADD GST 18% (B)**35100****Total(A+B)****Rs. 230,100.00**

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Work (B):- NCCF office Renovation Work at Basement

| S.No | Description of the Item | Unit | Qty | Rate | Amount |
|------|---|------|-----|-------|--------|
| 1 | Glass Door 12 mm thk (toughned) with top & bottom machine,lock and 12"handle | No | 1 | 25500 | 25500 |
| 2 | officer table (Executive) with side table in pre-laminated board, 25 mm thk top,18 mm thk leg & drawers(Size - 72"X36") | No | 1 | 48500 | 48500 |
| 3 | LED light panel 36 watt in white light (Syska make) | No | 15 | 3900 | 58500 |
| 4 | 12 mm glass partition (toughned) dismantling of old partition &removal of malba. | No | 1 | 27500 | 27500 |
| 5 | Paint work in cabin | Sqft | 105 | 35 | 3675 |

Total (A)
ADD GST 18% (B)
Total (A+B)

163675
29461.5
Rs. 193,136.50

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AECIUI)

Handwritten signature

NCCF OF INDIA LIMITED

Financial Bid

| S.No | Description of work | Estimated value | Quoted value | % percentage (At par/below/above) |
|------|---|----------------------------|--------------|-----------------------------------|
| 1 | NCCF office Renovation Work | Rs. 230,100.00 | | |
| 2 | NCCF office Renovation Work at Basement | Rs. 193,136.50 | | |
| | Total | <u>Rs. 423236.5</u> | | |

Yours faithfully,

Contractor's Signature _____

Designation _____

Address _____