

NCCF/HO/Tender/2022-23/4064

Date: 12.07.2022

**SHORT TENDER NOTICE FOR HIRING OF VEHICLE**

Sealed Tenders are invited from interested Vehicle Owners/Travel Agencies/Tour Operators for providing 1 No. of Suzuki Ciaz vehicle (less than 3 yrs. old) for official use on hiring basis at National Cooperative Consumers' Federation of India Ltd. on terms and conditions mentioned below so as to reach the Head Office of NCCF on or before 15.07.2022 up to 2.00 PM through Speed Post or by courier service and can also be dropped in the Tender Box placed in the Head Office of NCCF. The Tender will be opened on dt.15.07.2022 at 05:00 PM in the Head Office.

1. The Bid will be opened in presence of the tenderer or the authorized representatives on dt. 15.07.2022 at 05:00 PM in the Head Office of NCCF, NCUI Complex, 3, Siri Institutional Area, August Kranti Marg, Hauz Khas- 110016.

**LIST OF DOCUMENT TO BE SUBMITTED ALONGWITH THE QUOTATION**

S. No	Name of the Vehicle Owner/Agency with address	Regd. No. of the Vehicle	Date of registration	Type of Vehicle Petrol/Diesel/EV	Year of manufacture	Fitness Certificate valid upto	Permit Validity	Insurance Validity	Pollution Certificate Validity

1. Filled in proforma with Copy of all above documents to be submitted along with the tender paper.
2. Name, address and telephone no. of the Vehicle Owners/Travel Agencies/Tour Operators.
3. Copy of GSTN
4. Copy of PAN Registration
5. Copy of TIN Registration
6. In case of Agency valid Registration certificate/ license to be submitted.

**Terms and Conditions**

1. The quotations received incomplete or after the scheduled date and time are liable to be rejected.
2. The price quote should be inclusive of all taxes in the prescribed format.

*(Signature)*

3. NCCF reserves the right to reject/cancel any or all the quotation without assigning any reason thereof and terminate the order in case of changes in Government Procedure or policy of instruction/direction.
4. The hiring charges shall include fuel cost upto 80 Km/day along with driver for 10 hours/day. Mileage Charges beyond 80 Km/day & overtime charges beyond 10 hours shall be quoted separately.
5. The vehicles hired shall be in good condition and shall not be older than three years. Vehicles older than five years should be replaced by new vehicles.
6. It will be ensured through the party of hired vehicle that the vehicle is kept under optimum running condition and avoid accidents attributable to lack of maintenance, upkeep. The hired vehicle cannot be used for any private/commercial purpose beyond office hours or during holidays.
7. Log books shall be maintained for the hired vehicle as in the case of Government vehicles, Kilometer reading shall be necessarily recorded in relevant columns and verified regularly by an authorized officer before making payment.
8. The EMD amount of Rs.10,000/- (Rupees ten thousand) only should be submitted in shape of Bank Draft in favour of the MD, NCCF along with tender. It will be returned to un-success bidder after finalization of tender. For successful bidder it will be adjusted against security deposit.
9. The bid should be submitted in a sealed envelop.
10. All cost related to driver will be borne by the vehicle provider.
11. All the disputes shall be subject to the jurisdiction of Civil Court situated at New Delhi

  
(Asit Chand Poricha)  
General Manager(P&A)

**OFFERED RATES FOR SUZUKI CIAZ CAR (UPTO 3 YEARS OLD) WITH DRIVER**

Rates for 10 hours/day upto 80 Km run (Rs.)/monthly rate	Overtime Charges for Car to driver beyond 10 hours/day in Rs./hour	Running Charges for more than 10 Km/day in Rs./Km
<p>IN. ELECTRICAL</p> <p>Rs. 15.00 per day</p> <p>Rs. 450.00 per month</p>		

Date:

Name & Signature of Owner/Bidder

Official Stamp



Date: