

Date: 08.04.2021

(For Website)

**NCCF NEEDS GENERAL MANAGER (COMMERCIAL)  
AND GENERAL MANAGER (PERSONNEL AND ADMINISTRATION)**

NCCF, a multi state cooperative society (under administration control of Ministry of Consumers Affairs, Food and public Distribution, Govt. of India), intends to fill up the following post in its Head office at New Delhi on Deputation/Absorption/Outsourcing basis/ Retired employee.

**1. General Manager (Commercial) Deputation/Absorption/Outsourcing Basis/ Retired employee.**

**Pay Scale:** Pay Matrix Level – 12 of 7<sup>th</sup> CPC (pre-revised pay scale of Rs. 29,500-55,000/- plus Grade Pay Rs.7600 & other allowances as admissible

**Age:** 40-45 years, relaxation in suitable cases.

**Qualification & Experience:** At least post graduate having degree/ diploma in coop, Mktg/ foreign Trade with minimum 12 years' experience in Business / Commercial Activities Govt. organization, public sector undertaking or National / State level Cooperation organization. The appointment period shall be initially for 3 years extendable as per DOPT guidelines.

In case of absorption basis the candidate will have to resign from his present department before joining NCCF.

With minimum 5 years working experience in the scale of Manager in Pay Matrix Level – 12 of 7<sup>th</sup> CPC (pre-revised pay scale of Rs. 15600-39100/- plus Grade Pay Rs.7600 & other allowances as admissible.

Or

Retired from the post of General Manger or retired with a minimum of 5 years working experience in the scale of Manager in Pay Matrix Level – 12 of 7<sup>th</sup> CPC (pre-revised pay scale of Rs. 15600-39100/- plus Grade Pay Rs.7600 & other allowances as admissible.

2. General Manager (Personal And Administration) Deputation/Absorption/Outsourcing Basis/ Retired employee.

**Pay Scale:** Pay Matrix Level – 12 of 7<sup>th</sup> CPC (pre-revised pay scale of Rs. 29,500-55,000/- plus Grade Pay Rs.7600 & other allowances as admissible.

**Qualification & Experience:** At least post graduate having degree/diploma in personnel management with minimum 12 years' experience in HR & P&A Govt. Organization, Public Sector Undertakings or National/State level Cooperative organizations. The appointment period shall be initially for 3 years extendable as per DOPT guidelines.

In case of absorption basis the candidate will have to resign from his present department before joining NCCF.

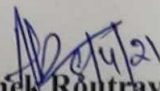
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Retired from the post of General Manger or retired with a minimum of 5 years working experience in the scale of Manager in Pay Matrix Level – 12 of 7<sup>th</sup> CPC (pre-revised pay scale of Rs. 15600-39100/- plus Grade Pay Rs.7600 & other allowances as admissible.

**NB:**

1. The deputation period shall be initially for period of 3 years, extendable as per GOI guidelines.
2. No TA/DA will be paid for the interview.
3. NCCF reserves the right to accept/reject any or all applications without assigning any reason.
4. The officer of Central Govt./State Govt./PSUs/National Cooperative Organizations may send advance copy and route their applications through proper channel to the Managing Director, National Cooperative Consumers' Federation Of India Limited(NCCF), NCUI Complex, 5<sup>th</sup> Floor, 3-Siri Institutional Area, August Kranti Marg, New Delhi-110016 with 5 years ACR's and Vigilance Clearance.
5. Maximum age for engaging retired employees shall be less than 65 years. The engagement will be on contract basis for retired employees for 3 years or 65 years whichever is earlier. The contract can be extended beyond 3 years by the BOD upto maximum age of 65 years.
6. The salary for retired employees shall in no case be higher than the last drawn salary at the time of retirement. The salary shall be last drawn pay minus pension drawn by the employee.
7. The last date of receipt of application at NCCF is on or before 07-05-2021.

  
(Abhishek Routray)  
Incharge (P&A)

Annexure- 'A'

Application form for deputation

Affix your recent passport size photograph (self attested)

1	Name (in Block Letters)		
2	Father's Name		
3	Post held Present pay with Grade Pay		
3	Permanent Address		
4	Additional details about present employment. Please state whether working under a) Central Government b) State Government c) UTs	(indicate the name of your employees against the relevant column)	
5	Address for correspondence		
6	Date of Birth (in Christian era)		
7	Date of recruitment under Central / State Government Rules		
8	Gender	Male / Female	
9	Category (Gen/OBC/SC/ST/PWD)		
10	Educational qualifications starting from high school		
	Exam passed	Passing year	Subjects
			Division

Contd.....

11	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is sufficient					
	Post held	Department	From	To	Pay band, basic pay with grade pay	Nature of duties
13	Additional information, if any, which you would like to mention in support of your suitability for the post					
14	Contact Details :				Telephone No. :	
					Mobile No :	
					Email :	
15	Remarks : The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards / Scholarship / Official Appreciation (iii) Affiliation with the professional bodies / institutions / societies and (iv) any other information (Note : Enclose a separate sheet if the space is insufficient)					

I have carefully gone through the vacancy circular / advertisement and I meet the requirement of the post. I undertake that information furnished by me is correct to the best of my knowledge and belief and duly supported by documents.

Signature of the Candidate :  
Address:

Date:

Countersigned .....  
(Forwarding Officer / HOO)