



भारतीय राष्ट्रीय उपभोक्ता सहकारी संघ मर्यादित NATIONAL CO-OPERATIVE CONSUMERS' FEDERATION OF INDIA LTD.

(उपभोक्ता मामले, खाद्य एवं सार्वजनिक वितरण मंत्रालय, भारत सरकार)

शाखा कार्यालय: डी-79, विज्ञानपुरी, महानगर एक्सटेंशन, लखनऊ-226006

Branch Office: D-79, Vigyanpuri, Mahanagar Extension, Lucknow-226006

Ph.: 0522-4955937, 4072415 E-mail: nccflko@gmail.com

Email Id. - nccflko@gmail.com

Mob No. - 9893270235

Tender Notice

- Sub:- Rates are invited for participation in e-tender floated by The Managing Director, U.P. Cooperative Cane Unions Fed. Ltd, Lucknow Uttar Pradesh for printing and supply of Share Certificates with Paper -reg.

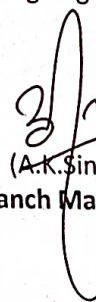
NCCF Lucknow Branch is invited the rates for participation in e-tender floated by The Managing Director, U.P. Cooperative Cane Unions Fed. Ltd, Lucknow Uttar Pradesh for printing and supply of Share Certificates with Paper. The Last date for submission of proposal is 01.08.2021.

All the Terms & Conditions will be applicable as given in the e- tender documents enclosed.

Interested enlisted, eligible and reputed Firms, Printing Firms, Business Associates, sound and well experienced suppliers may submit their Rates, EMD and other relevant documents to Lucknow Branch up to 2.00 PM of 31.07.2021.

NCCF reserves the right to reject any or all the proposals/rates received without assigning any reasons at any time.

Encl: Tender Documents.


(A.K. Singh)
24/07/2021
Branch Manager

Place: Lucknow

Date: 24.07.2021



उत्तर प्रदेशीय सहकारी गण्जा समिति संघ लि.

12, राणा प्रताप मार्ग लखनऊ-226001 ☎ 0522--2207871

E-mail: gannasangh@yahoo.in

पत्रांक: 1198/सामान्य

दिनांक: -/3 जुलाई, 2021

E-Tender Notice

Managing Director, U.P. Cooperative Cane Unions Federation Limited (UPCCUFL) Lucknow hereby invites proposals from reputed printing press for Printing and supply of Share Certificates with paper.

Proposals are invited through e-tendering process on <https://etender.up.nic.in> and detailed tender documents can be downloaded from the same. Last date for submission of proposals is 01 Aug, 2021.

Y.P.S.
13.07.2021
Managing Director

U.P. Cooperative Cane Unions Fed. Ltd.

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1. Introduction:

U.P. Corporative Cane Unions Federation Ltd., Lucknow is the apex body of 167 Cooperative Cane Development Societies of Uttar Pradesh. It was established mainly to protect the interests of member cooperative cane development societies and cane farmers, to maintain cordial relations between sugar mills and member cooperative cane development societies, to make constructive contribution in making cane development programs successful. This was done with the objective of giving proper advice in the policy related matters of cooperative cane development societies and providing necessary help and guidance in their organizational matters.

UP Corporative Cane Unions Fed Ltd. Has achieved unprecedented success in accomplishing its objectives. More than 45 lakh sugarcane farmers in about 42,700 villages spread over 45 districts of the state are members of these cooperative cane development societies.

Cane Unions Federation Ltd. has decided to provide Share Certificates to their member farmers.

2. Scope of work:

Printing of Share Certificates

Name of the Work: Printing and supply of Share Certificates with paper

Paper Specification: - 120 GSM A Grade Mill JK/Century Maplitho Paper (white).

Size: - 11.7 inch (width) x 8.26 inch. (height) A. Grade Mill Maplitho Paper JK/Century.

Printing:-

- (i) Offset process 4 Colour printing with UV invisible link UV light readable,
- (ii) Each Shares Certificate/ Bonds will be numberes in figure and words both along with special characters (0000@gola) and Logo of department.
- (iii) Logo of department printed in invisible ink which changes colour in sunlight.

Binding:- In one book of 100 Shares Certificates/Bonds with Serial number and book numberes in alphanumeric characters along with special characters on counter file and main certificate with the help of computer, perforation and binding with cardboard paper and cloth. Cardboard will be of 28 Ounce (1.75 Pound) weight.

Quantity: approximately 56.00 Lakh ± 10% (Fifty Six Lakh) units

Handwritten signature and date
Date: 1/12/20

3. **Time of Schedule:**

The work as per the Notice Inviting Tender should be completed within 30 calendar days of placement of work order from department or as per the schedule submitted by the bidder whichever is less.

4. **Eligibility Criteria for Printers:**

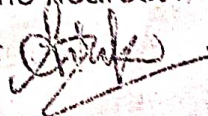
- i. The applicant should be reputed printer from India, preferably having an experience in carrying out printing works for Central/ State Govt. Ministries/ Departments/ PSU/ Autonomous bodies / Statutory bodies of GOI, etc.
- ii. The firm should be in existence for at least 5 years. The press must have five colour offset printing machines. Adequate binding machines with sufficient power backup arrangement. The ownership document to be provided with the tender.
- iii. Applicant printer firm should be either a partnership firm registered under Indian Partnership Act, 1932 or a company registered under Indian Companies Act, 1956 or a society registered under Societies Registration Act, 1860 or a proprietorship firm. Registration related valid document should be uploaded with bid.
- iv. The contractor should have a valid PAN/TAN number/ GST Registration Numbers/ and details thereof should be provided along with the Technical bid. PAN/TAN, GST number, Balance Sheet and ITR should be in the name of the company/ firm only (ie 2017-18, 2018-19, 2019-20) and provisional for the year 2020-21. (Photocopy of the certificate duly self attested to be enclosed).
- v. Copy of ITR filed during the last three financial years should be furnished. Printer will have to submit the GST registration certificate along with the Industries trade license (MSME-UDYAM). (Photocopy of the certificate duly self attested to be enclosed).
- vi. Copy of work orders/ award letters of any 03 consecutive years of last 04 years (2017-18, 2018-19, 2019-20, 2020-21) should be provided along with the Technical bid. (Photocopy of the Certificate duly self attested to be enclosed).
- vii. The printer should not have been black listed or debarred by any Government Organization/ PSU etc. The printer may furnish an undertaking to this effect on its letter head duly signed by authorized person of the firm/ agency.
- viii. Printing act declaration certificate from District Magistrate or Competent Authority of State..
- ix. The printer must be an ISO 9001 : 2013 on or before 2017 and certified.
- x. The applicant must also fulfill the following criteria:-
 - a. Average annual turnover of printer agency for the any 03 consecutive financial years of last 04 years (2017-18, 2018-19, 2019-20 and 2020-21) should not be less than Rs. 01.00 Crore (One Crore Rupees).

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- b. Net worth of the printer should have earned continuous profit for the any 3 consecutive years of last 04 years (2017-18, 2018-19, 2019-20 and 2020-21).

5. Terms & Conditions:

- i. TENDER IS LIABLE TO BE IGNORED IF COMPLETE INFORMATION IS NOT PROVIDED AS REQUIRED – Conditional offer/ offers which are not conformity to the prescribed document will be summarily rejected. The proposal should be duly signed on every page.
- ii. Department reserves the right to accept or reject any or all the tenders without assigning any reason thereof. Department also reserves the right for accepting the whole or any part of the tenders and decision in the matter shall be final and binding.
- iii. The submission of tender will bind the printer/firm to acceptance of all conditions specified herein and in addition to the conditions of the contract. However the terms and conditions are to be duly signed by the printer and to be returned as a token of acceptance.
- iv. The rates should be mentioned in figures as well as in words. Erasing/ Overwriting should be avoided/duly attested. Taxes, however, should be indicated separately in case nothing is mentioned; it will be assumed that all taxes are included in the rates quoted.
- v. Financial bids of only technically qualified bidders will be opened.
- vi. Sample of the papers in accordance with the prescribed specification duly signed on behalf of the firm with detailed specification i.e. name of the paper GSM etc. must be submitted before the closure time of the BiD in the camp office of "Managing Director, U. P. Cooperative Cane Unions Federation Ltd." In case paper samples, duly signed are not deposited, the Bid will be rejected.
- vii. Share Certificate will be printed on same paper as submitted in office as sample paper. One printed sample with all features should be enclosed with the technical bid.
- viii. Bidder should submit **EMD of Rs 1.00 Lakh** (Rupees One Lakh only), through Demand Draft in favour of "UP Cooperative Cane Unions Federation Ltd, Lucknow". **EMD exemption will not be given to MSME/ UDYAM registered firms.** The amount is to be adjusted with the security money for the final vendor. Earnest Money deposited previously will be accepted for whom the bidder will have to submit a request letter.
- ix. Successful bidder will have to execute printing agreement deed along with a deposition of security money. Security may be furnished in the form of Fixed Deposit, it should be pledged in favour of **UP Cooperative Cane Unions Federation Ltd., 12 Rana Pratap Marg, Lucknow** The Security should be equivalent to **05% (Five percent)** of the total value of the contract, rounded to the nearest multiple of hundred.

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Security will be released after 03 months of successful printing & supply of share certificate.

The job can be withdrawn at any stage in case not properly executed and the decision of the Department shall be final.

- x. One copy of the final proof in colour to be submitted by the successful printer before approval by Department, for final printing without any extra charge, Final printing will be done after incorporating the proof corrections and after approval by Department.
- xi. After the work has been completed the bill for the work in triplicate prepared on the basis of the accepted rates as submitted to Department on the basis of the accepted rates as submitted to Department for necessary action together with-
 - a. receipted delivery vouchers for the supply made
 - b. representative specimen of the work and
 - c. other documents in support of the items charged for in the bill.
- xii. Once the printing work has been completed, the printed books duly packed in quality in quality paper should be delivered to the store in charge or the person designated by the Department or at desired location with the soft copy of the art work (at the bidders' office) as per directive without any additional cost.
- xiii. The sub – standard work will be liable to be rejected and printers will have to rectify the same as per Department specifications. No extra payment will be made for made for such work. No Payment shall be made for Contractor shall be made for incomplete or partially completed work.
- xiv. The contractor shall not be give sub- contract, transfer, assign or otherwise, part of the contract to any other persons, firm, company, directly or indirectly. If any press is found to be fraudulent, their word order will be terminated and the press will be black listed.
- xv. Department reserves the right to rejected any or all tenders or cancel/withdraw the notice inviting tender in whole/part without assigning any reason what so ever and in such case no applicant shall have any claim arising out of such action.
- xvi. After uploading the bid on <https://etender.up.nic.in>, department reserves the right for any correction in bid. For which a separate corrigendum will be uploaded on <https://etender.up.nic.in>
- xvii. The rates of L1 bidder will be negotiable.
- xviii. A security deposit fees 5% of the bid amount has to be deposited by the successful bidder before the release of work order. The security will be returned on completion of work.

6. Payment Terms & Conditions:

- i. Advance payment will not be considered.
- ii. If required, bidder will have to produce Certificate from the Paper Mill stating the paper quantity supplied to the printers should the enclosed bill should be GST paid.
- iii. Before doing payment, paper quality report will be obtained by department from Government Press, Lucknow.
- iv. The payment to the Agency would be made after completion of the assigned work. However, the Agency will submit pre receipted invoices

[Handwritten signature]

in triplicate complete in all respects for necessary settlements. The invoices should be submitted along with complete details of the work undertaken by the agency with printing material for which the bill paid as applicable.

- v. The GST shall be paid as applicable.
- vi. For facilitating Electronic –transfer for funds the selected agency will be required to indicate the name of the Bank and Branch, account number (i.e. bank names, IFSC Code cancelled to verify the details furnished.

Y. Prasad
13.07.2021

Signature of Tendering Authority

[Handwritten Signature]

Umsa

CERTIFICATE OF ACCEPTANCE

Certified that we have read and understood all the terms and conditions mentioned in the Tender Document and that our company/firm, namelydo hereby unconditionally accept all the Terms and Conditions set out in Tender Document.

Signature of Authorized Signatory

Date :

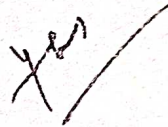
Place :

Name of signatory and Company /Firm)

Seal of Company/Firm



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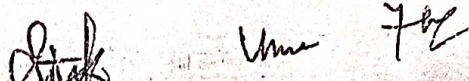
PROFROMA-I TECHNICAL BID

1.	Company/Firm Name with address contact no. with email.				
2.	Printing Act Declaration Certification				
3.	GST No. with Certification				
4.	MSME Number (Enclosed Copy of MSME-UDYAM Certificate)				
5.	The bidder must have an annual average sales turnover of minimum 01 (one) Crore during any 03 consecutive years of last 04 years (copy of balance sheet must be attached)	2017-18	2018-19	2019-20	2020-21
6.	Profits after Tax in last Three years (in Rupees Lakh) (copy of profit & loss certificate and ITR of last 03 years must be attached)				
7.	Bidder must be registered with the GST and should also provide a copy of the company PAN Card.				
8.	Total Experience in the field of publication of book, journals, periodicals etc.				
9.	List of major clients				
10.	Whether the Agency is black listed any time by any Government /Organization of PSU, if Yes furnish details. (Undertaking enclosed)				
11.	Composing facilities available	a) English	b) Hindi		
12.	Computer facilities	A separate list of items must be attached			
	a) Number of Desk Top Systems				
	b) Number of Laser Jet / other advanced printers of which B&W/ colour printers				
	MACHINE DETAILS	TYPE/ MODEL			
13.	Type of machine with size (5 colour)	Attach separate list			
14.	Binding Machine Details	Attach Separate list			
15.	Numbering and Perforating Machine Details.				
16.	Generator				
17.	ISO 9001:2015 (Enclosed Copy) at last Five Year old				

Certified that all above particulars are true.

Date:
Place:

Signature of Authorized Signatory



To be notarized on a stamp paper of Rs. 100/-

Format No.-01

To.....
.....
.....

Bid Security Declaration

We, M/s am/are aware that I/we have been exempted from submission of Bid security/Earnestmoney Deposit in lieu of this Bid Security Declaration. I/We understand and accept that if We withdraw my/our bid within bid validityperiod or if awarded the tender and on being called upon to submit the Performance Guarantee/Performance Security fail to submit the same within the stipulated time period mentioned in tender documents/ letter of acceptance or on being called upon to sign thecontract agreement fail to sign the same within stipulated period mentioned in letter of acceptance, /we, M/s Shall be banned from submission of bids for any Works issued by UP Cooperative Cane Unions Federation Ltd., 12 Rana Pratap Marg, Lucknow, U.P. for a period of 12 months from the date of such banning done.

**Signature of
Person taking Oath**

Notary Stamp & Signature

NCCF

Lucknow

NCCF/LKO/GM/Tender/2021-22

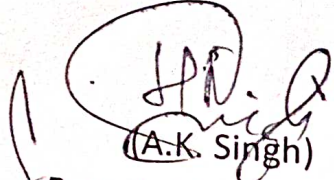
July 24, 2021

The Incharger (Pers.& Admn.)
NCCF, Head Office,
New Delhi

Sub: Tender Notice to be uploaded on the website of NCCF.

Enclosed please find herewith a Tender Notice floated by the Managing Director, U.P. Cooperative Cane Unions Ltd. Lucknow, Uttar Pradesh for Printing & Supply of Share Certificates with paper, with a request to please upload the same on the website of NCCF.

The last date for submission of proposal to Sugar Industry and Cane Development Department, Uttar Pradesh is 01.08.2021.


(A.K. Singh)
Branch Manager

Encl: Tender Documents.