

NOTICE

Selection of Business Associate for supply of Agri-Inputs / Bio-Organic-Botanical Products.

The National Cooperative Consumers' Federation of India Ltd. invites applications for empanelment as Business Associate for supply of Agri-Inputs / Bio-Organic-Botanical Products like Bio-Fertilizers, Bio-Fungicides, Bio-Insecticides and Herbal Products. NCCF shall participate in tenders floated/indents given by various agencies in the State of Maharashtra, Goa and Union Territories of Diu, Daman and Silvassa with back to back arrangements with Business Associate on terms and conditions decided by the client/Government.

Area

The Business Associate will be authorized to supply the Agri-Inputs / Bio-Organic-Botanical Products in the State of Maharashtra, Goa and Union Territories of Diu, Daman and Silvassa.

Tenure

The initial validity of empanelment in the panel will be for a period of 2 years from the date of empanelment.

Empanelment fee

The applicant will have to deposit a non-refundable empanelment fee of Rs. 5 Lakhs (Rupees Five Lakhs Only) at time of application.

Payment procedure

Empanelment fee will be deposited through Demand Draft in the name of NCCF of India Ltd., payable at Mumbai.

Last date of submission of documents

17.11.2014 upto 1.00 PM.

Qualifications

- Agencies with experience in manufacturer and marketing of Bio-Fertilizers / Bio-Organic-Botanical Products, Agricultural / Horticultural Inputs like Bio-Fertilizers, Bio-Fungicides, Bio-Insecticides and Herbal Products with latest technology.

- Agencies having ISO Certification will be given preference.
- Agencies having research and development facilities alongwith research laboratories.
- Agencies having a turnover of approximately 1 Crore per year.

Selection criteria

The selection of business associate will be made on the basis of overall financial and business acumen of the applicant.

Minimum offer

Margin will be decided as per the rules of the Federation.

Documents

- a) Application in prescribed format as at annexure A & B.
- b) Demand Draft in favour of NCCF of India Ltd., for an amount of Rs. 50,000 (Rupees Fifty Thousand Only) payable at Mumbai (Non Refundable) as processing fee.

Other conditions.

1. For participating in any tender on behalf of NCCF, the selected Business Associate will have to sign a back-to-back agreement with NCCF which will include a Bank Guarantee for non-performance.
2. The Management will have the right to select more than one Business Associate for any item or any business transaction and also a right to distribute work order among empanelled associates.
3. NCCF will have the right to terminate the empanelment of Business Associate from the panel at any time without assigning any reason.
4. NCCF can ask for any other document to examine the competence of the applicant.
5. In case of any dispute regarding empanelment of Business Associates or any contractual obligation, the decision of the Managing Director, NCCF, shall be final and binding.

Name & Signature

Regional Manager

APPLICATION FORM

(The following application to be filled up by parties on their letter head along with necessary documents for empanelment).

The Regional Manager,

National Coop. Cons. Fed. Of India Ltd.,

65, 67 & 68, Shree Sitaram Mills Compound,

N.M. Joshi Marg, Chinchpokali,

MUMBAI – 400 011.

In response to your Empanelment Notice dated _____ we are forwarding the following information and documents for empanelment as a Business Associate:

1.	Name of the Company / Firm	
2.	Full address of local Office/Branch with phone No. Fax No.	
3.	Full address of Regd. Office with phone No. Fax No. & e-mail I.D.	
4.	Company under proprietorship/Partnership/Pvt. Co. /Public Ltd. Co. (Certified supporting documents like copy of Partnership Deed, Memorandum & Articles of Association etc. enclosed)	
5.	Valid VAT Regn. No. (Certified photocopy enclosed)	
6.	Copy of PAN (Certified copy enclosed)	
7.	Return of income for the Financial year 2013-14	
8.	Audited Balance Sheet for the last three years	
9.	Name of the Bank with full address (With banker's certificate showing credential of the company and Account No. with	

	attesting the signature of the Account operators, on a separate sheet.	
10.	Authority letter for representing the firm in any tender process duly supported Board resolution in case of companies.	
11.	Qualification related documents	
12.	Details of Rs.50,000/- (Rs. Fifty Thousand Only) as processing fee (non refundable) in favour of NCCF of India Limited,	
13.	Details of Rs.500000/- (Rs. Five lakhs Only) as empanelment fee (non refundable) in favor of NCCF of India Limited,	

DECLARATION:

- A) All the documents submitted by us are valid and self attested. We will be responsible for any false declaration/misrepresentation of facts.
- B) We agree to accept the payment from NCCF only after the same is received by NCCF from its buyer.
- C) No claim will be made on NCCF regarding any loss/damage due to this bid/transaction.
- D) The decision of MD/Administrator, NCCF regarding the selection of business associate/price, margin and other terms & condition shall be final and binding.
- E) The applicant will indemnify NCCF against any claim/third party litigation regarding work executed.

Signature of authorized

Signatory & seal

Encl: as above.

Date:

Place:

(On Stamp paper of Rs.100/-)

UNDERTAKING

1. We shall enter into Agreement with your Federation to work as your Business Associate.
2. We agree to accept all the terms and conditions as laid down in the tender documents of purchasing firm/organization **and NCCF**.
3. We also hereby declare that all the above information and documents submitted are true to the best of my knowledge.
4. It is certified that M/s. (name of the bidder) has not been black listed/banned for participation in tender by any Central/State Government/PSU/any other body/authority.
5. We shall ensure compliance of all Government regulations / conventions / policies/ guidelines / orders etc. enforce related to any or all of the business activities undertaken.
6. The bidder shall personally satisfy that they meet all the stipulated provisions in the tender floated by purchasing organization.
7. We hereby indemnify NCCF against any damage /loss/ penalty imposed by any lawful authority towards this business transaction. All such liabilities will be borne by us without demur.

Signature of the applicant /Authorized

Signatory with stamp & date