

## NOTICE

### **Selection of Business Associates for supply of Pulses/Edible oil**

The National Cooperative Consumers' Federation of India Ltd., invites applications for empanelment as "Business Associates for supply of (imported Pulses/Edible Oil) to various users". NCCF shall participate in tenders/indents given by various agencies in the state of Tamil Nadu, with back to back arrangements with Business Associate on terms and conditions of the purchasing agency.

#### Area

The Business Associate will be authorized to supply in any part of State of Tamil Nadu

#### Tenure

The initial validity of empanelment in the panel will be for a period of 2 years from the date of empanelment

#### Empanelment fee

The applicant will have to deposit a non-refundable empanelment fee of Rs.5 lakhs (Rupees Five lakhs)

#### Payment procedure

Empanelment fee will be deposited through Demand Draft in the name of NCCF payable at Chennai

#### Last date of submission of documents

Up to 11.00 A.M on 09.11.2012

#### Qualification

1. The Business Associates should have 15 years experience in the food related ventures and should possess a valid product certification from BIS (Bureau of Indian Standards) for the last 10 years for any one of the products dealt by him.
2. The net worth of the Business Associates should not be less than Rs.100 crores
3. The total revenue of the Business Associates for the last three completed financial Year should not be less than Rs.1000 crores.
4. The Business Associates should have smooth and continuous working Relationships with various relevant guiding and clientle Government/Non Government Institutes/Organizations to implement the proposed venture successfully.

5. The Business Associates should have trained and adequate manpower to implement the proposed venture of the NCCF

Selection criteria

The selection of business associate will be made on the basis of margin for NCCF and overall financial and overall financial and business acumen of the applicant.

Minimum offer

Minimum margin of 2% of invoice value excluding taxes

Documents

- a) Application in prescribed format as at annexure A & B
- b) Demand Draft in favour of NCCF for an amount of Rs.50,000 (Rupees fifty thousand only) payable at Chennai as non refundable as processing fee

Other conditions

1. For participating in any tender/indent given by the agency on behalf of NCCF, the selected Business Associates will have to sign a back-to-back agreement with NCCF which will include a Bank Guarantee for non-performance.
2. The Management will have the right to select more than one Business Associates for any item or any business transaction and also a right to distribute the work order among empanelled associates.
3. NCCF will have right to terminate the empanelment of Business Associate from the panel at any time without assigning any reason.
4. NCCF can ask for any other document to examine the competence of the applicant.
5. In case any dispute regarding empanelment of Business Associates or any contractual obligation, the decision of the Managing Director, NCCF shall be final and binding.

Name & Signature  
Regional Manager

**ANNEXURE-A**

**APPLICATION FORM**

(The following application to be filled up by the parties on their letter head along with necessary documents for empanelment)

The Regional Manager  
National Coop. Cons. Fed. Of India Ltd.,  
“Rasheed Mansion” 4<sup>th</sup> Floor  
No.408 Anna Salai  
Chennai – 600 006

In response to your Empanelment Notice dated \_\_\_\_\_ we are forwarding  
The following information and documents for empanelment as a Business  
Associate:

1	Name of the Company/Firm	
2	Full address of local Office/Branch with phone No. Fax No.	
3	Full address of Regd. Office with phone No. Fax No. & e-mail I.D.	
4	Company under proprietorship/Partnership/Pvt. Co./Public Ltd. Co. (Certified supporting documents like copy of Partnership Deed, Memorandum & Articles of Association enclosed)	
5	Valid VAT Regn. No. Certified photocopy enclosed)	
6	Copy of Pan (Certified copy enclosed)	
7	Return of income for the financial year 2011-12	
8	Audited Balance sheet for the last three Years	

9	Name of the Bank with full address (with Banker's certificate showing credential of the company and Account No. with attesting the signature of the Account operators, on a separate sheet	
10	Authority letter for representing the firm in any tender process duly supported Board resolution in case of companies.	
11	Qualification related documents	
12	Details of Rs.50,000/- (Rs. Fifty thousand only) as processing fee (non refundable) in favour of NCCF of India Limited	
13	Details of Rs.5,00,000/- (Rs. Five lakh only) as empanelment fee (non refundable) in favour of NCCF of India Limited	

**DECLARATION:**

- A) All the documents submitted by us are valid and self attested. We will be Responsible for any false declaration/misrepresentation of facts.
- B) We agree to accept the payment from NCCF only after the same is received By NCCF from its buyer.
- C) No claim will be made on NCCF regarding any loss/damage due to this bid/ transaction.
- D) The decision of NCCF regarding the selection of business associates/price, margin and other terms and conditions shall be final and binding.

Signature of the authorized  
Signatory & Seal

Encl: As above  
Date:  
Place

## ANNEXURE-B

(On Stamp Paper of Rs.50/-)

### UNDERTAKING

1. We shall enter into Agreement with your Federation to work as your Business Associate.
2. We agree to accept all the terms and conditions as laid down in the tender/ Indenting documents of purchasing firm/organization **and NCCF**
3. We also hereby declare that all the above information and documents submitted are true to the best of my knowledge
4. It is certified that M/s. (name of the bidder) has not been black listed/banned for participation in tender by any Central/State Government/PSU/any other body/authority.
5. We shall ensure compliance of all Government regulations/conventions/policies/guidelines/orders etc., enforce related to any or all of the business activities undertaken.
6. The bidder shall personally satisfy that they meet all the stipulated provisions in the tender/indent by purchasing organization.
7. We hereby indemnify NCCF against any damage/loss/penalty imposed by any lawful authority towards this business transaction. All such liabilities will be borne by us without demur.

Signature of the applicant with stamp  
Date