

## **SELECTION OF INTERMEDIARY AGENCY FOR PROCUREMENT OF PADDY IN NON-DELTA AREAS IN TAMIL NADU STATE**

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The National Cooperative Consumers' Federation of India Ltd. invites applications for empanelment as **INTERMEDIARY AGENCY FOR PROCUREMENT OF PADDY IN NON-DELTA DISTRICTS AND DELIVERY OF CMR IN THE STATE OF TAMIL NADU.**

### Area

The Intermediary Agency will be authorized to act in the non-delta DISTRICTS (as per the list enclosed ) in the State of Tamil Nadu for the procurement of paddy viz. **Common** and **Grade – A** varieties from the farmers and delivery of CMR in the State of Tamil Nadu according to the specifications of FCI/TNCSC.

### Tenure

The initial validity of empanelment/registration in the panel will be for a period of one year from the date of empanelment/registration.

### Registration Fee

The applicant will have to deposit a Registration Fee of Rs. 5 lakhs (Rupees Five lakhs only ) by way of D.D. along with application. The Registration Fee will be refunded if the applicant is not successful. The registration fee for the successful applicant will be non-refundable.

The applicant will also have to deposit a separate non-refundable application processing fee of Rs.50,000/- (Rupees fifty thousand only) along with the application.

### Payment procedure

Registration fee and application fee will be deposited through Demand Draft in the name of NCCF payable at Chennai.

### Last date of submission of documents

14.01.2015 upto 4.00 P.M

### Qualifications

- Applicant Agency /Society
- should have the infrastructure (such as manpower and materials, transportation facilities and finance).
- Should have adequate warehousing facilities for ensuing safe custody of procured paddy for transportation and milling and final delivery of CMR at FCI/TNCSC Godowns.
- Should demonstrate experience in procurement of agricultural commodities in Tamil Nadu.
- Should not be a miller or association of millers.

### Selection criteria

Selection of the Intermediary Agency will be made on the basis of availability of infrastructure and demonstrable experience in dealing with procurement of agricultural commodities in the State of Tamil Nadu.

### Minimum offer

Margin will be decided as per the rules of the Federation.

### Documents

- a) Application in prescribed format as at Annexure A & B.
- b) Registration Fee and Application Processing Fee.

Other conditions

1. The selected Intermediary Agency will have to sign a back-to-back agreement with NCCF which will include Security amount/Bank Guarantee for non-performance.
2. NCCF will have the right to terminate the Intermediary Agency from the panel at any time without assigning any reason.
3. NCCF can ask for any other document to examine the competence of the applicant.
4. In case of any dispute regarding Registration of Intermediary Agency or any contractual obligation, the decision of the Managing Director, NCCF shall be final and binding.

Name & Signature

Regional Manager

## NON DELTA AREAS

1. Ramanathapuram
2. Sivagangai
3. Erode
4. Madurai
5. Dindigul
6. Theni
7. Villupuram
8. Kancheepuram
9. Dharmapuri
10. Tiruvannamalai
11. Virudhunagar
12. Tirunelveli
13. Tuticorin
14. Tiruvellore
15. Kanyakumari
16. Vellore
17. Krishnagiri
18. Salem
19. Tiruppur
20. Coimbatore
21. Namakkal

**APPLICATION FORM**

(The following Application to be filled up by parties on their letter head along with necessary documents for empanelment).

The Regional Manager  
National Coop. Cons. Fedn. Of India Ltd.  
Rasheed Mansion, No. 408 (Old No. 622), Anna Salai  
Thousand Light, Chennai – 600 006

In response to your Empanelment Notice/Advertisement dated\_\_\_\_\_, we are forwarding the following information and documents for empanelment as an Intermediary Agency.

1	Name of the Agency/Society	
2	Full address of local office/Branch with phone No. FAX No.	
3	Full address of Regd. Office with phone No. FAX No. & e-mail ID.	
4	Agency/Society under Proprietorship/Partnership/PVT. Co./Public Ltd. Co. (Certified supporting documents like copy of Partnership Deed, Memorandum etc. enclosed	
5	Valid VAT Regn. No. (Certified photocopy enclosed)	
6	Copy of PAN (Certified copy enclosed)	
7	Return of income for the financial year 2013-14	
8	Audited Balance Sheet for the last three years	

9	Name of the Bank with full address (with banker's certificate showing credential of the Agency/Society and Account No. with attesting the signature of the Account Operators, on a separate sheet.	
10	Authority letter for representing the Agency in any tender process duly supported Board Resolution in case of companies.	
11	Qualification related documents	
12	Details of Rs.50,000/- (Rupees fifty thousand only) as processing fee (non-refundable) in favour of NCCF of India Ltd.	
13	Details of Rs.5,00,000/- (Rupees five lakhs only) as empanelment fee (non-refundable) in favour of NCCF OF INDIA LTD.	

Declaration:

- A) All the documents submitted by us are valid and self attested. We will be responsible for any false declaration/misrepresentation of facts.
- B) We agree to accept the payment from NCCF only after the same is received by NCCF from FCI/TNCSC.
- C) No claim will be made on NCCF regarding any loss/damage due to this bid/transaction.
- D) The decision of MD, NCCF regarding the selection of Intermediary Agency/Price, Margin and other terms and conditions shall be final and binding.

Signature of Authorised

Signatory & Seal

Encl: as above

Date:

Place:

(On Stamp paper of Rs.50/-)

**UNDERTAKING**

1. We shall enter into Agreement with your Federation to work as your Intermediary Agency.
2. We agree to accept all the terms and conditions as laid down in the Registration Application Form of **NCCF**.
3. We also hereby declare that all the above information and documents submitted are true to the best of my knowledge.
4. It is certified that M/s. (name of the bidder) has not been black listed/banned for participation in tender by any Central/State Government/PSU/any other body/authority.
5. We shall ensure compliance of all Central and State Government regulations / conventions / policies/ guidelines / orders etc. related to any or all of the business activities undertaken.
6. The bidder shall personally satisfy that they meet all the stipulated provisions in the tender floated by purchasing /indenting organization.
7. We hereby indemnify NCCF against any damage /loss/ penalty imposed by any lawful authority towards this business transaction. All such liabilities will be borne by us without demur.

Signature of the applicant /Authorized

signatory with stamp & Date