

OFFICE OF THE CHIEF VIGILANCE OFFICER  
NATIONAL COOPERATIVE CONSUMER FEDERATION OF  
INDIA LIMITED

NCCF/HO/Vig//2020/

Sub : **Observance of Vigilance Awareness from 27<sup>h</sup>  
October to 2<sup>nd</sup> November,2020**

Ref: CVC circular NO 09.09.2020 dated 08.9.2020

Observation of Vigilance awareness Week -2020 in NCCF.

Accordingly, it is proposed that the vigilance Awareness week may be observed in NCCF from 27<sup>th</sup> October to 2<sup>nd</sup> November2020. The observance of the Vigilance Awareness Week would commence with administering the Integrity Pledge received from CVC(Text of Pledge is enclosed as Annexure I) on 27<sup>th</sup> October 2020(Tuesday) at 11 AM . as follows:-

-Administration of Integrity Pledge by MD/NCCF on 27.10.2020 at 11 AM. In order to adhere to extant Covid-19 prevention guidelines, it is proposed that the Integrity Pledge may be administered through Video conferencing by MD/NCCF. Branch Managers must ensure full attendance at office. As the theme this year of observing Vigilance Awareness Week is **“Vigilant India, Prosperous India”**

All employees may be advised to visit the NCCF Home page /CVC website and take the Integrity e-pledge. It is further proposed that all NCCF employees/stakeholders shall be requested to ask their family members/ relatives/friends to take the Integrity e-pledge through NCCF Home page.

-. Date of workshop through Video-conferencing or else has to be fixed by MD-

- a)System improvement undertaken.
- b) New Delegation of Power
- c)Adherence of GFR for procurement and tendering
- d)Ethical working by Employees

e) Adopting transparent and accountable working through improved filing system.

f) Increases use of IT in working-vendors/suppliers list on time, making application for registration on time etc.

-Banners to be displayed (as per Annexure-II) at prime location in Head office/Branch/Sub-branches/vendors/offices/

- Conducting competition as below:-


S.NO	EVENT	DATE & TIME	JURY
1.	<p><b>Painting Competition</b> related to the theme of the Week i.e. “<b>Vigilant India, Prosperous India</b>” ( It is proposed that Painting entries to the competition be allowed to NCCF employees at NCCF HQ and BOs.</p> <p>The winning painting will be displayed in NCCF all year round if found aesthetically appealing.</p>	Submission of entries 28.10.2020 1600 hrs in Vigilance Department	MD/NCCF
2	<p><b>Slogan Writing</b> It is proposed that Slogan entries to the competition be allowed to NCCF employees/ Staff at NCCF HQ and BOs. Slogan will also be put up/ displayed in NCCF all year round if found aesthetically appealing</p>	Submission of entries 29.10.2020 1600 hrs in Vigilance Department	CVO/NCCF
3	<p><b>Essay Writing (on the theme)</b> It is proposed that Slogan entries to the competition be allowed to NCCF employees /Staff at NCCF HQ and BOs.</p>	29.10.2020 1600hrs in Vigilance Department. The Essay should be around 500 words and should reach the (P&A) section by post or by hand latest by 10 <sup>th</sup> November, 2020	MD/NCCF

		positively .	
4	Quiz Competition	29.10.2020	CVO, NCCF
	Manual-To be held at the same time in HO and BOs	1100hrs to 1300 hrs	

Note:- All the competition will be conducted by the respective Branch office itself and prizes to the winners for all the competitions (including quiz completion) will be given by the respective Branch offices out of the funds allocated to them. Each 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> winners will be awarded with certificate and cash prize of RS.1500/-, Rs.1000/- & Rs.700/- respectively. Further, three consolation prize of Rs.500/- each may be given to participants.

- One working day of Vigilance awareness week, i.e. between 27<sup>th</sup> October till 2<sup>nd</sup> November all branches including Head Office have to organize grievance redressal camps all with photos.
- The Asstt. Manager (P&A) and Branch Manager of all the branches/ Sub branches will send photograph of all events along with all oath taking photograph and Banner in a detailed report on observance Vigilance Awareness Week to the vigilance cell by 15th November, 2020 positively for consolidation and onward submission to CVC.
- However, Question for the Quiz Competition will be provided by Vigilance Department to all the ROs/BOs, etc.

This issues with the approval of CVO

  
(Anita Mitra)  
FO(Vig)

Encl: as above

Distribution:

- PS to MD for kind information.
- All Divisional Heads in Head Office.
- All Branch Managers of Branch/Sub-branches of NCCF.

Vgl awareness week



## Integrity Pledge for Organisations

We believe that corruption has been one of the major obstacles to economic, political and social progress of our country. We believe that all stakeholders such as Government, citizens and private sector need to work together to eradicate corruption.

We acknowledge our responsibility to lead by example and the need to put in place safeguards, integrity frameworks and code of ethics to ensure that we are not part of any corrupt practice and we tackle instances of corruption with utmost strictness.

We realize that as an Organisation, we need to lead from the front in eradicating corruption and in maintaining highest standards of integrity, transparency and good governance in all aspects of our operations.

We, therefore, pledge that:

- We shall promote ethical business practices and foster a culture of honesty and integrity;
- We shall not offer or accept bribes;
- We commit to good corporate governance based on transparency, accountability and fairness;
- We shall adhere to relevant laws, rules and compliance mechanisms in the conduct of business;
- We shall adopt a code of ethics for all our employees;
- We shall sensitise our employees of laws, regulations, etc. relevant to their work for honest discharge of their duties;
- We shall provide grievance redressal and Whistle Blower mechanism for reporting grievances and fraudulent activities;
- We shall protect the rights and interests of stakeholders and the society at large.

Annexure-II

NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF  
INDIA LTD.

ADDRESS OF BRANCH OFFICE

HEAD OFFICE: NCUI COMPLEX, 3 SIRI INSTITUTIONAL AREA ,  
NEW DELHI -110016

**VIGILANCE**  
**AWARENESS WEEK**  
**27.10.2020- 02.11.2020**

सतर्कता जागरूकता सप्ताह का  
अवलोकन – 2020

सतर्क भारत, समृद्ध भारत