

## Scope of work for developing NCCF Website work-

To design , integrate with the existing web site of NCCF, operate and commission the software, firmware etc for NCCF Website ([www.nccf-india.com](http://www.nccf-india.com)) for following additional features. The site shall have sufficient memory space for at least two years estimated traffic which may be extended after 2 years if required. The site shall fulfil all requirements for safe and secured transaction protocol for all correspondences done through it. Successful bidders shall maintain the site for proper functioning for at least 3 years ( one year free of cost and chargeable for 2 years.) In case NCCF wants the site to be operated by outsourcing then priority shall be given to Successful bidders.

1-To develop e-portal for E-procurement facility having facility for reverse auction for minimum 20 number separate items , such as wheat, paddy, textiles, Medical items, Stationery , IT related, Pulses (5 types), Confiscated goods, Miscellaneous items , Edible oil ( 5 Types) etc. Only NCCF authorised persons at HO ( minimum two at a time) shall have access to this area by way of digital signatures.

2-Integration of all NCCF Field offices with the main web site situated in various states ( Provision for Minimum 50 numbers).Software to have both way communication facility. Field offices to have facility for online submission of letters for approval, documents, bills, drawings, tender documents, vendor registration, files to HO Officers and vice versa.Branch officers shall have facility to raise monthly establishment expenses bills to HO in a suitable provided format which must have details of employees (15 no's minimum) etc ( Other salary heads for format will be made available subsequently)

3- Email I'd for minimum 100 number employees on the portal/ domain with sufficient capacity/ memory space .

4- Developing NCCF mobile based app for employees and clients which must be integrated with the website having facility for updating delivery and acceptance details of items supplied to/ by clients against Purchase orders/ Tenders/challans/ bills etc. Submission of bills by authorised Clients against the delivery made and updating of payment status to clients by NCCF having details of paying NCCF Branch / HO, Tender /PO Number , amount claimed in the bill and details of payment made by any mode of payment such as Cheque's/NEFT/ RTGS/ Cash , amount paid, Date of payment etc. Facility for updating Daily Progress report by all Branch Managers date wise on a specific format with details such as name of important activity carried out, delivery of any material to client, payments made, Tenders invited/ opened/awarded with name of work etc , facility for uploading any document , pictures and sending them HO or other branch. Access to this portion shall be only to authorised persons and the authority to be provided by NCCF HO main Console incharge by auto issuing username and password which has to be changed by allottee after first sign in , record of which shall be saved on the main processor automatically. All documents sent through App to HO by any BM shall remain saved in the HO system. NCCF authority shall have the control to deauthorize any such person whenever required.

5-Facility for Online payment by clients to NCCF by integrating with NCCF Bank accounts of NCCF Head office or Branches for EMD, Security Deposit or for any other service provided by NCCF.

6-Facility for Authorisation of Clients by providing I'd, Password, OTP etc.

7- Online registration of vendors by HO and Branches of NCCF.

8 - Registration by new visitors on site by providing email I'd/phone number , OTP etc prior to accessing the business area such as Tenders etc.

9-Employees section showing details of all employees ( provision for 500 numbers minimum) such as Name, DOB, Father's name, present pay scale, Loans and advances taken, pay slip which shall be auto calculated based on details entered and updated in case of change of any particular parameter, designation, Date of joining, place of posting, Date since when in present grade and place of posting, Educational Qualification, Residential and permanent address, phone number, Leave record, medical History, Date of retirement , Details of punishment/ penalties imposed, On going DAR cases/ enquiries , Grievances etc.The site shall be able to automatically flag any grievance received and shall also inform / flag about any person superannuating after one month.The employe section of the site shall be accessible only to employee concerned and NCCF authorised supervisor/ Controller.

10-Existing parameters/ features on the site shall remain intact.Bidder may however propose any thing extra other than above if it is necessary for developing this system.