

## **SELECTION OF INTERMEDIARY AGENCY FOR PROCUREMENT OF PADDY IN NON-DELTA DISTRICTS IN TAMIL NADU STATE THROUGH THE PROCESS OF E-PROCUREMENT**

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The National Cooperative Consumers' Federation of India Ltd. invites applications for empanelment as **INTERMEDIARY AGENCY FOR PROCUREMENT OF PADDY IN NON-DELTA DISTRICTS THROUGH THE PROCESS OF E-PROCUREMENT FROM THE FARMERS AND DELIVERY OF CUSTOM MILLED RICE IN THE STATE OF TAMIL NADU FOR KMS 2020-21 FROM THE REGISTERED COOPERATIVE SOCIETIES IN TAMIL NADU.**

### **Area**

The Intermediary Agency will be authorized to act on behalf of NCCF in the non-delta DISTRICTS (as per the list enclosed ) in the State of Tamil Nadu for the procurement of paddy viz. **Common** and **Grade – A** varieties from the farmers and delivery of Custom Milled Rice to TNCSC in the State of Tamil Nadu according to the standard specifications of FCI/TNCSC as per the G.O. vide reference No. G.O. (4D). No. 1 dtd. 22.09.2020 issued by Co-operation, Food and Consumer Protection (B1) Department, Govt. of Tamil Nadu of paddy under Decentralized Procurement system of Government of India and as per the guidelines issued by Tamil Nadu Civil Supplies Corporation, Chennai for the present KMS 2020-21.

The procurement of paddy should be strictly confined to the non-delta areas of Tamil Nadu at Minimum Support Price (MSP) and Incentive, if any, being declared by the Government of India / Government of Tamil Nadu from time to time. The cost of infrastructure, men, material, transport and finance to procure paddy and delivery of CMR should be borne by the Intermediary Agency. Any incentive bonus being declared by Government of India / Government of Tamil Nadu respectively over and above the MSP should be paid to the farmers. The cost of procurement of paddy and delivery of rice should not exceed the cost being borne by TNCSC for the same.

### **E - Procurement:-**

The Government of India has directed the State/other agencies to procure paddy through E Procurement by implementing National Procurement Portal (NPP) and flow of data to the NPP from States online procurement systems. As per the direction of Government of India, while procuring paddy it is to implement E-Procurement System and to ensure that the procurement of paddy should be made from the farmers only through TABS. The procurement of paddy should be carried out through E procurement by way of using TABS and Printers obtained from TNCSC as per requirements on its cost. The payments should be made to the farmers through their own arrangement by ECS mode only within stipulated time period.

### **Tenure**

The initial validity of empanelment/registration in the panel will be for a period of one year from the date of empanelment/registration with NCCF.

### **Registration Fee**

The applicant will have to deposit a Registration Fee of Rs. 2 lakhs (Rupees two lakhs only) by way of D.D. along with application form. The Registration Fee will be refunded if the Cooperative Societies not considered as Intermediary Agency or otherwise the amount will be refunded after the successful completion of the procurement operations of procurement of paddy and deliverance of Custom Milled Rice to TNCSC.

The applicant will also have to deposit a separate non-refundable application processing fee of Rs.20,000/- (Rupees twenty thousand only) along with the application.

### **Payment procedure**

Registration fee, Processing fee and application fee will be deposited through Demand Draft in the name of NCCF OF INDIA LIMITED payable at Chennai.

### **Last date of submission of documents**

05/11/2020 upto 3.00 P.M

### **Qualifications**

- The Cooperative Society should have the infrastructure (such as manpower and materials, transportation facilities and finance).
- Should have adequate warehousing facilities for ensuring safe custody of procured paddy for transportation and milling and final delivery of CMR at FCI/TNCSC Godowns.
- Should demonstrate experience in the field of essential commodities and / or procurement of agricultural commodities in Tamil Nadu and the procurement of paddy from the farmers should be made through E-procurement system using TABS obtained from TNCSC on its costs by the Cooperative Society.
- Should not be a private agencies / individual millers or an association of millers is not eligible.

### **Selection criteria**

Selection of the Intermediary Agency will be made on the basis of availability of infrastructure / finance and demonstrable experience in dealing with procurement of agricultural commodities / dealing with essential commodities in the State of Tamil Nadu.

### **Minimum offer**

Margin on MSP of paddy will be applicable as per the rules of the Federation and or decided by the competent authority concerned.

### **Documents**

- a) Application in prescribed format as at Annexure (A & B)
- b) Registration Fee and Application Processing Fee

**Other conditions**

1. The selected Intermediary Agency will have to act on behalf of NCCF for the process of E-procurement of paddy from the farmers in the non-delta regions of Tamil Nadu and deliverance of CMR to TNCSC and sign a back-to-back agreement with NCCF which will include Security amount / Bank Guarantee for non-performance.
2. The payment for procuring paddy from the farmers should be strictly confined to ECS mode only.
3. The procurement of paddy should be made through E-procurement in the non-delta regions of Tamil Nadu by way of using TABS which are to be obtained from TNCSC at their own cost.
4. The procured paddy by Intermediary Agency should be converted into BR only.
5. Any Government orders, instructions issued by Government of India / Government of Tamil Nadu in future relating to the procurement of paddy and deliverance of rice and the guidelines / instructions issued by the Government of India / Government of Tamil Nadu / TNCSC / NCCF regarding the procurement of paddy for the present KMS 2020-21 will be applicable to the Intermediary Agency from time to time.
6. The Intermediary Agency should be in a position to provide required man power / infrastructure / facility for field operations on behalf of NCCF for the process of paddy procurement and deliverance of rice to TNCSC. The cost / expenses involved should be solely borne by the Intermediary Agency.
7. All persons employed by the Intermediary Agency shall be engaged as their own servants in all respects and the responsibility under Indian Factories Act or the Workmen Compensation Act or Employees Provident Fund Act and any other similar enactment which is applicable to such employees in respect of all such personnel shall be that of the Intermediary Agency. NCCF has no vicarious liability in this transaction.

8. No advances will be paid by NCCF for the said procurement operations in the present KMS 2020 - 21.
9. NCCF has the right to scrutiny any other document to examine the competence of the applicant.
10. In case of any dispute regarding Registration of Intermediary Agency or any contractual obligation, the decision of the Managing Director of NCCF shall be final and binding.
11. All the procedures issued by Government of India / Government of Tamil Nadu / Tamil Nadu Civil Supplies Corporation to be followed strictly by the Cooperative Society while procuring paddy from the farmers in the non-delta regions of Tamil Nadu.
12. The stocks of paddy / rice to be processed / delivered should strictly conform to the uniform specification (FAQ) Norms as decided by Government of India and the Co-operative Society should hold with itself the stocks of paddy and CMR produced under the care of proper scientific storage at its own risk and costs.

(Bejoy T. John)  
Branch Manager

## NON DELTA DISTRICTS OF TAMIL NADU

1. Ramanathapuram
2. Sivagangai
3. Erode
4. Madurai
5. Dindigul
6. Theni
7. Villupuram
8. Kancheepuram
9. Dharmapuri
10. Thiruvannamalai
11. Virudhunagar
12. Thirunelveli
13. Tuticorin
14. Thiruvallur
15. Kanyakumari
16. Vellore
17. Krishnagiri
18. Salem
19. Thiruppur
20. Coimbatore
21. Namakkal
22. Kallakurichi
23. Thenkasi
24. Ranipet
25. Thirupathur
26. Chengalpet

**APPLICATION FORM**

(The following Application to be filled up by Registered Cooperative Societies in the State of Tamil Nadu on their letter head along with necessary documents for empanelment).

The Branch Manager  
National Coop. Cons. Fedn. of India Ltd.  
Rasheed Mansion, 4<sup>th</sup> Floor  
No. 408 (Old No. 622), Anna Salai  
Thousand Light, Chennai – 600 006

In response to your Empanelment Notice/Advertisement dated \_\_\_\_\_, we are forwarding the following information and documents for empanelment as an Intermediary Agency for the procurement of paddy from the farmers in the non-delta regions of Tamil Nadu and deliverance of CMR to TNCSC for the KMS 2020-21.

1	Name of the Registered Cooperative Society in Tamil Nadu	
2	Full address of local office/Branch with phone No. FAX No.	
3	Full address of Regd. Office with Phone No. FAX No. & e-mail ID.	
4	Registered Cooperative Society (Certified supporting documents like copy of Memorandum / Articles of Association / Bye-Laws etc. enclosed)	
5	Valid GST Regn. No. (Certified photocopy enclosed)	
6	Copy of PAN (Certified copy enclosed)	
7	Return of income for the last three financial years	
8	Audited Balance Sheet for the last three years	

9	Name of the Bank with full address (with banker's certificate showing credential of the Cooperative Society and Account No. with attesting the signature of the Account Operators, on a separate sheet).	
10	Authority letter for representing the Cooperative Society in any tender process duly supported by Board Resolution.	
11	Qualification related documents	
12	Details of Rs.20,000/- (Rupees twenty thousand only) as processing fee (non-refundable) in favour of NCCF OF INDIA LTD.	
13	Details of Rs.2,00,000/- (Rupees two lakhs only) as empanelment fee (refundable) in favour of NCCF OF INDIA LTD.	

Declaration:

- A) All the documents submitted by us are valid and self attested. We will be responsible for any false declaration/misrepresentation of facts.
- B) We agree to accept the payment from NCCF only after the same is received by NCCF from TNCSC.
- C) No claim will be made on NCCF regarding any loss/damage due to this bid/transaction.
- D) The decision of MD., NCCF regarding the selection of Intermediary Agency/Price, Margin and other terms and conditions shall be final and binding.

Signature of Authorised Signatory & Seal

Encl: as above

Date:

Place:



**ANNEXURE – B**

(On Stamp paper of Rs.100/-)

**UNDERTAKING**

1. We shall enter into Agreement with your Federation to work as your Intermediary Agency for the procurement of paddy from the farmers in the non-delta regions of Tamil Nadu and deliverance of Custom Milled Rice to TNCSC for the KMS 2020-21.
2. We agree to accept all the terms and conditions as laid down in the Registration Application Form of **NCCF**.
3. We also hereby declare that all the above information and documents submitted are true to the best of my knowledge.
4. It is certified that M/s. (name of the bidder) has not been black listed/banned for participation in tender by any Central/State Government/PSU/any other statutory body/authority.
5. We shall ensure compliance of all Government regulations / conventions / policies/ guidelines / orders etc. enforce related to any or all of the business activities undertaken.
6. The bidder shall personally satisfy that they meet all the stipulated provisions in the tender floated by purchasing organization.
7. We hereby indemnify NCCF against any damage /loss/ penalty imposed by any lawful authority towards this business transaction. All such liabilities will be borne by us without demur.

Signature of the applicant /Authorized

Signatory with stamp & Date