

NCCF/ HO/P&A/2022-23/३४३३

Date-10.05.2022

## VACANCY NOTICE

National Cooperative Consumers' Federation of India Ltd (NCCF) is a National State Cooperative Society registered under the Multi State Cooperative Societies Act, 2002 and under the Ministry of Consumer Affairs, Food and Public Distribution, Department of Consumer Affairs.

NCCF is looking for dynamic, effective and eligible Officers for the post of General Manager (Personnel and Administration), Deputy Manager (Trading) and Deputy Manager (Project) on deputation basis on following terms and conditions:

### 1) Name of the Post - General Manager (Personnel and Administration).

#### Pay Scale:

Pay Matrix Level – 12 of 7<sup>th</sup> CPC (pre-revised pay scale of Rs. 15600-39100 plus Grade Pay Rs. 7600) & other allowances as admissible.

#### Qualification & Experience:

At least Post Graduate having Degree/Diploma in Personnel Management from a recognized Institute with minimum 12 years' experience in Govt. Organization / Public Sector Undertakings or National/State level Cooperative organizations with minimum 5 years working experience in the equivalent post of Manager in Pay Matrix Level – 12 of 7<sup>th</sup> CPC (pre-revised pay scale of Rs. 15600-39100 plus Grade Pay Rs. 7600) & other allowances as admissible.

Age Limit: 56 years as on the last date of submission of application as mentioned in the advertisement.

### 2) Name of the Post- Deputy Manager, (Trading/Business)

#### Pay Scale:

Pay Matrix Level – 11 of 7<sup>th</sup> CPC (pre-revised pay scale of Rs. 15600-39100 plus Grade Pay Rs. 6600) & other allowances as admissible.

**Qualification & Experience:**

At least Graduate with minimum 5 years working experience in supervisory capacity in a Cooperative /Commercial Organisation of repute/ Govt of India in the equivalent post of Assistant Manager in Pay Matrix Level – 7 of 7<sup>th</sup> CPC (pre-revised pay scale of Rs. 9300-34800 plus Grade Pay Rs. 4600) & other allowances as admissible.

**Age Limit:** 56 years as on the last date of submission of application as mentioned in the advertisement.

**3) Name of the Post- Deputy Manager, (Project)**

**Pay Scale:**

Pay Matrix Level – 11 of 7<sup>th</sup> CPC (pre-revised pay scale of Rs. 15600-39100 plus Grade Pay Rs. 6600) & other allowances as admissible.

**Qualification & Experience:**

Degree in Civil Engineering from a recognized Institute with minimum 10 years working experience in Planning, Organising and Developing various projects, building construction etc in Govt Organisation or Commercial Undertaking in the equivalent post of Assistant Manager (Engineering) in Pay Matrix Level – 7 of 7<sup>th</sup> CPC (pre-revised pay scale of Rs. 9300-34800 plus Grade Pay Rs. 4600) & other allowances as admissible.

**Age Limit:** 56 years as on the last date of submission of application as mentioned in the advertisement.

**Other Conditions.**

1. The deputation period shall be initially for period of 3 years, extendable as per GOI guidelines.
2. All computation of age/experience requirement/qualification shall be done as on the last date of submission of application as mentioned in the advertisement.
3. No TA/DA will be paid for attending the interview.
4. NCCF reserves the right to accept/reject any or all applications without assigning any reason.
5. Furnishing of unsigned/incomplete, inconsistent/ambiguous information in the application without proof of certificates or application received after last date are liable to be rejected and will lead to disqualification of the candidature.



7. **How to apply**

The eligible officers of Central Govt./State Govt./PSUs/National Cooperative Organizations meeting the above requirement may visit our website <http://nccf-india.com> and download the application blank form and send the filled-in and signed application after affixing recent passport size photograph accompanied with copies of self-attested testimonials in support of age, caste/qualifications/experience/pay through proper channel with 5 years ACR's/APARs and Vigilance Clearance with an advance copy to:

**The Managing Director,**

**National Cooperative Consumers' Federation of India Limited (NCCF),  
NCUI Complex, 5<sup>th</sup> Floor, 3-Siri Institutional Area,  
August Kranti Marg,  
New Delhi-110016**

**NB:** He/ She will not be allowed to appear in the Interview, even if shortlisted for the post if his/her application is not received through proper channel along with copy of ACRs/APARs for the last 5 years, and Vigilance clearance from His/her Parent Organization.

8. **The last date of receipt of application at NCCF is on or before 10.06.2022**



**(Asit Chand Poricha)**

**General Manager (P&A)**